

**TOWN OF SMOKY LAKE  
REGULAR COUNCIL MEETING  
NOVEMBER 21, 2012  
TOWN COUNCIL CHAMBERS  
6:00 p.m**

**PRESENT:**  
Hank Holowaychuk Mayor  
Mark Watson Deputy Mayor (via skype)  
Therese Taschuk Councilor  
Nathan Taylor Councilor  
Jacalyn Lewicki Councilor

**ADMINISTRATION:**  
Loretta Thompson Interim Chief Administrative Officer  
Holly Ormelchuk Finance Manager

**STAFF:**  
Valerie Billey Recording Secretary

**PRESS:**  
Smoky Lake Signal Representative  
Redwater Review Representative

**1. CALL TO ORDER**  
Mayor Hank Holowaychuk called the November 21, 2012 Regular Town Council meeting to order at 6:00 p.m.

**2. SURRENDER OF THE CHAIR (OPTIONAL)**  
n/a

**3. APPROVAL OF THE AGENDA**  
**MOVED** by Councilor Nathan Taylor

That the Agenda for the November 1, 2012 Regular Council Meeting be accepted with the additions:

- 9.8.3 Travel Alberta Open House
- 9.6.4 Community Initiatives Program (CIP) Letter of Support
- 9.10.7 H. A. Kostash Field Trip
- 9.6.5 Agricultural Society Volunteer Night – Small Town Hero Presentation

**CARRIED**  
Item (4). Delegations was moved forward in the Agenda.

**5. QUESTION PERIOD**  
No questions

**6. ADOPTION OF PREVIOUS MINUTES**  
**6.1 November 7, 2012 Regular Council Meeting**

**MOVED** by Councilor Nathan Taylor

That the minutes of the Regular Council Meeting on November 7, 2012 be adopted as amended:



- Motion #747/12 – Line 2 - change 23 to 24

**CARRIED**

**6.2 November 15, 2012 Special Council Meeting**

**MOTION: #824/12**

**MOVED** by Councilor Jacalyn Lewicki

That the minutes of the Special Council Meeting on November 15, 2012 be adopted as presented.

**CARRIED**

**7. REPORTS FOR INFORMATION**

**MOTION: #825/12**

**MOVED** by Councilor Therese Taschuk

That the November 22, 2012 Meeting of the Smoky Lake Mineral Rights Development Company Limited be rescheduled to December 18, 2012 at 7:00 p.m.

**CARRIED**

**MOTION: #826/12**

**MOVED** by Councilor Nathan Taylor

To direct Administration to work with Council and staff, to select a date convenient to both, to discuss the information from the Council retreat held October 28 - 29, 2012.

**CARRIED**

**7.1 Administrators Report**

**MOTION: #827/12**

**MOVED** by Councilor Nathan Taylor

That the Administrator's report be accepted for information as presented.

**CARRIED**

**7.2 Financial Reports**

**MOTION: #828/12**

**MOVED** by Councilor Nathan Taylor

To accept all financial reports for information as presented.

**CARRIED**

**8. OLD BUSINESS**

**8.1 RFD – Snow Removal Time Studies**

**MOTION: #829/12**

**MOVED** by Councilor Jacalyn Lewicki

To receive the May 2, 2012 request for decision on the Sidewalk Snow Removal and attached Trail Data as information and that Council take no further action with regards to this issue unless additional or new information surfaces.

**CARRIED**



**MOTION: #830/12**

**8.1+ RFD – Snow Removal – Lane Behind Willow Creek Manor**  
**MOVED** by Deputy Mayor Mark Watson

That the lane behind Willow Creek Manor, running from 50 Street to the cross lane parallel to Wheatland Avenue, be specifically identified as being "in the downtown core" as per the Snow Removal Policy R/S – 002.

**CARRIED**

Mayor Hank Holowaychuk called a break at 7:00 p.m. and called the meeting back to order at 7:05 p.m.

Meeting turned back to Agenda item 4. Delegations

**4. DELEGATIONS**

**4.1 Dr. Chris Zeiss**

Dr. Zeiss provided Council with a powerpoint presentation regarding his research findings from May to October, 2012 on the Town of Smoky Lake Wastewater Lagoon Performance with Wind-Aeration.

Mayor Hank Holowaychuk thanked Dr. Zeiss for his presentation.

**MOVED** by Councilor Therese Taschuk

To accept Dr. Zeiss's presentation for information.

**CARRIED**

Mayor Hank Holowaychuk called a break at 8:10 p.m. and called the meeting back to order at 8:20 p.m.

**8.2 RFD – Lane Behind Willow Creek Manor**

**MOVED** by Councilor Therese Taschuk

That Council designate the lane behind the Willow Creek Manor (70 Willow Creek Street) as a one-way lane with traffic going north.

**DEFEATED**

**9. NEW BUSINESS**

**MOVED** by Councilor Therese Taschuk

To schedule a Bylaw and Policy Taskforce Committee Meeting for November 28, 2012 at 6:00 p.m.

**CARRIED**

**MOVED** by Councilor Therese Taschuk

To accept Councilor Jacalyn Lewicki's report for information as presented.

**CARRIED**

**9.1.1 RFD – Third Reading of Bylaw #011-12 – To amend Bylaw #012-10 To Provide for Honorariums and Related Expenses**

**MOVED** by Councilor Nathan Taylor

That Bylaw #011-12 to Amend Bylaw #012-10 To Provide for



Honorariums and Related Expenses be given third and final reading as amended.

**CARRIED**

**9.1.2 RFD –Federation of Canadian Municipalities  
Membership**

**MOTION: #836/12**  
**MOVED** by Councilor Therese Taschuk

That the Town of Smoky Lake renews its membership in the Federation of Canadian Municipalities for 2013-2014 for the amount of \$262.05 as stated on invoice #25631 dated November 10, 2012.

**CARRIED**

**9.1.3 RFI - Bylaw Officer Report – October, 2012**

**MOTION: #837/12**  
**MOVED** by Councilor Nathan Taylor

To accept the October 2012 Bylaw Officer Report for information as presented.

**CARRIED**

**9.1.4 RFD – Council Meeting Date – January 2013**

**MOTION: #838/12**  
**MOVED** by Deputy Mayor Mark Watson

That the regularly scheduled Council meetings of January 2013 be rescheduled from January 2<sup>nd</sup> to January 9<sup>th</sup> and January 16<sup>th</sup> to the 23<sup>rd</sup>.

**CARRIED**

**9.2 Health and Protective Services**

**9.2.1 Smoky Lake County and Town Fire and Rescue  
Committee**

**MOTION: #839/12**  
**MOVED** by Councilor Jacalyn Lewicki

To direct Administration to draft a Bylaw establishing a Fire and Rescue Services Committee in consultation with the Fire Department for review by the Town Council members presently assigned to the Joint Committee before being presented for readings to Council.

**CARRIED**

**9.3 Public Works**

**9.3.1 RFI – Highway 28/63 Regional Water Services  
Commission Meeting**

**MOTION: #840/12**  
**MOVED** by Councilor Nathan Taylor

To accept the October 31, 2012 Highway 28/63 Regional Water Services Commission Meeting minutes for information and to recognize the oral reports.



**CARRIED**

**9.3.2 RFD – Purchase of Coveralls**

**MOTION: #841/12**

**MOVED** by Councilor Jacalyn Lewicki

That Council for the Town of Smoky Lake approve the purchase of coveralls for the Public Works staff in the amount of \$419.96 and include a budget line for the purchase of coveralls and jackets for the Public Works staff in the annual operating budget.

**CARRIED**

**MOTION: #842/12**

**MOVED** by Councilor Jacalyn Lewicki

To direct Administration to draft a policy to address the purchase of coveralls and jackets for permanent Public Works employees.

**CARRIED**

**9.4 Garbage-Solid Waste and Recycling**

**Evergreen Waste Management Commission**

**MOTION: #843/12**

**MOVED** by Councilor Jacalyn Lewicki

To recognize Councilor Nathan Taylor's oral report on Evergreen Waste Management Commission.

**CARRIED**

**9.5 FCSS**

**MOTION: #844/12**

**MOVED** by Councilor Jacalyn Lewicki

To accept Councilor Therese Taschuk's reports on FCSS and Smoky Lake Foundation Building Committee for information as presented.

**CARRIED**

**9.5.1 RFI - Alternate Transportation Services for Seniors**

**MOTION: #845/12**

**MOVED** by Councilor Jacalyn Lewicki

To receive and file the information on the Alternate Transportation Services for Seniors- Rural Alberta Pilot Project.

**CARRIED**

**9.5.2. RFD – Town 50<sup>th</sup> Birthday**

**MOTION: #846/12**

**MOVED** by Councilor Therese Taschuk

That \$5,234.71 be transferred to FCSS account 1-51-00-00-00-990 to cover deficit in expensed account 2-12-00-00-00-990.

**CARRIED**



**9.6 Recreation and Parks**

Finance Manager left the meeting at 9:30 p.m. and returned at 9:31 p.m.

**9.6.1 RFD - Lease Agreement – Smoky Lake Municipal Library (5010-50Sf)**

**MOTION: #847/12**

**MOVED** by Councilor Jacalyn Lewicki

To direct Administration to advise the County of Smoky Lake that a lease as it applies to the property and facility at 5010-50<sup>th</sup> Street, Smoky Lake Alberta be addressed to the Smoky Lake Municipal Library Board.

**DEFEATED**

**MOTION: #848/12**

**MOVED** by Councilor Therese Taschuk

That Council for the Town of Smoky Lake advise the Smoky Lake County that they have no comments with respect to the proposed Lease Agreement between the Smoky Lake County and the Town of Smoky Lake c/o the Smoky Lake Municipal Library Board and proceed as is.

**CARRIED**

Agenda item 9.6.4 moved here

**9.6.4 Community Initiatives Program (CIP) Letter of Support**

**MOTION: #849/12**

**MOVED** by Councilor Therese Taschuk

That the Town of Smoky Lake send a letter of support to the Smoky Lake Municipal Library stating that the Town is providing \$10,000.00 for upgrades and supports their initiatives in applying for a CIP grant to make improvements to the Library.

**CARRIED**

**9.6.2 RFD – Northern Lights Library System 2013 Budget**

**MOTION: #850/12**

**MOVED** by Councilor Jacalyn Lewicki

That the Town of Smoky Lake vote in favor of the amendment to the Northern Lights Library System Agreement proposing levy increases for 2013, as outlined in their November 5, 2012 correspondence.

**CARRIED**

**9.6.3 RFI – Smoky Lake Agricultural Society October 11, 2012 Meeting Minutes**

**MOTION: #851/12**

**MOVED** by Councilor Jacalyn Lewicki

To receive and file the minutes from the October 11, 2012 Smoky Lake Agricultural Society meeting as presented for information paying particular attention to the financial report when preparing the proposed Building Maintenance Agreement between the Town of



Smoky Lake and the Smoky Lake Agricultural Society.

**CARRIED**

**9.6.5 Agricultural Society Volunteer Appreciation Night**

**MOTION: #852/12**  
**MOVED** by Councilor Therese Taschuk

That a Town Council representative attend the December 7, 2012 Agricultural Society Volunteer Appreciation Night and make a presentation to Ed Boychuk – Small Town Hero – 2012.

**CARRIED**

**9.7 Natural Gas**

No reports

**9.8 Economic Development and Sustainability**

**9.8.1 RFD – Economic Developers Alberta Membership**

**MOTION: #853/12**

*amended by motion #856/12*

**MOVED** by Councilor Nathan Taylor

To authorize any Councilors to become a member of the Economic Developers Alberta for 2013 with a paid membership *by the Town.*

**CARRIED**

Defer Agenda Items

**MOTION: #854/12**  
**MOVED** by Councilor Nathan Taylor

To defer Agenda items; 9.8.2, 9.9, 9.10, 10.1, 11 and 12 to the next Regular Council Meeting on December 5, 2012.

**CARRIED**

**9.8.3 Travel Alberta**

**MOTION: #855/12**  
**MOVED** by Councilor Nathan Taylor

To authorize Councilor Therese Taschuk's attendance at the Travel Alberta Open House in St. Paul on November 22, 2012.

**CARRIED**

Meeting Extension

**MOTION: #856/12**  
**MOVED** by Councilor Nathan Taylor

To extend the Regular Council Meeting of November 21, 2012 by half an hour.

**CARRIED UNANIMOUSLY**

**10. EXECUTIVE SESSION (IN-CAMERA)**

**MOTION: #857/12**  
**MOVED** by Councilor Therese Taschuk

That Council move "in-camera" at 10:00 p.m. to discuss one Personnel



item.

**CARRIED**

Mayor Hank Holowaychuk called a break at 10:00 pm and called the meeting back to order at 10:02 p.m.

**MOTION: #858/12**

**MOVED** by Councilor Nathan Taylor

That Council move out of "in-camera" at 10:30 p.m.

**CARRIED**

**11. BUSINESS RESULTING FROM EXECUTIVE SESSION**

**MOTION: #859/12**

**MOVED** by Councilor Nathan Taylor

To offer the amended CAO Employee Contract to Harvey Prockiw for the Town of Smoky Lake.

**CARRIED**

Item 12. Correspondence Report was deferred to December 5, 2012 Regular Council Meeting.

**13. ADJOURNMENT**

**MOTION: #860/12**

**MOVED** by Deputy Mayor Mark Watson

To adjourn the Regular Council Meeting of November 21, 2012 at 10:30 p.m.

**CARRIED**

Hank Holowaychuk

Mayor

Loretta Thompson

Interim Chief Administrative Officer