

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 14, 2014 at 10:00 AM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the meeting to Order at 10:05 a.m.

A. ADOPTION OF AGENDA

Res. #14-75

Moved by Mayor McDaniel to adopt the agenda as presented.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Organizational Council Meeting Minutes of July 23, 2014

Res. #14-76

Moved by Deputy Mayor Meaney to adopt the Organizational Council Meeting Minutes of July 23, 2014 as amended.

CARRIED

2. Regular Council Meeting Minutes of July 23, 2014

Res. #14-77

Moved by Deputy Mayor Meaney to adopt the Regular Council Meeting Minutes of July 23, 2014 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Regional Wastewater Committee

The Councils from the five Summer Villages on the south side of Pigeon Lake and the County of Wetaskiwin recently held an all Council meeting to discuss joining Northeast Pigeon Lake Regional Wastewater Commission (NEPL). With the assistance of a project facilitator, the Councils reviewed the requirements set out by Alberta Municipal Affairs to create a new commission or amend an existing commission to allow for the addition of new members. At this meeting, it was decided to formally approach NEPL with a request to determine if in fact joining NEPL would be acceptable to the members of NEPL. There are several issues that the south side believes NEPL needs to address to determine if they are willing to consider accepting five new members, namely voting structure/governance; lagoon ownership/ rate structure bylaw and project subcommittees.

2. South Side Wastewater Committee

Introductions took place at the brief meeting dated September 9, 2014 for the committee members, MPE engineering, and Dagny Alston, communications consultant. Administration is to send a number of

documents to MPE, including current population numbers, number of wastewater tanks/inspections, etc. The next meeting is scheduled for October 14, 2014.

3. Alliance of Pigeon Lake Municipalities

Crystal Springs Deputy Mayor Grant Churchill attended the last APLM meeting as Deputy Fire Chief of South Pigeon Lake Fire Department and spoke of ice/water rescue. The cost of ice/water rescue team is approximately \$120-130,000. \$90,000 is required for an air boat, which goes across ice and water. Equipment, suits etc. are also required. The present request is that each municipality donates \$5,000 towards development plus \$1,000 per year for operation and maintenance including training. The Firefighters are volunteers but receive a small honorarium. The County of Wetaskiwin will apply for a matching grant if the Summer Villages contribute. The County would also operate the program from the Mulhurst Bay Fire Department.

Grandview Mayor Don Davidson was asked to attend a meeting with Alberta Health Services regarding algae advisories, a response was received that they will change their advisories by the end of the year.

4. Snow Removal

Council reviewed a letter from the County of Wetaskiwin indicating that the County is unable to perform snow removal services for the 2014 winter season. Administration will continue work to identify a suitable contractor for the 2014/2015 snow season.

5. Resident Email – Ban Use of Fertilizers & Herbicides

Council reviewed an email from a Poplar Bay resident inquiring if the Summer Village of Poplar Bay can join the initiative of the Summer Village of Grandview to ban the use of fertilizers and herbicides. The Summer Village of Grandview's fertilizer / herbicide prohibition bylaw will be brought to the next Joint Services Committee meeting for review by all seven Summer Villages. Administration will respond to the resident indicating that Council will be looking at potentially adopting a bylaw.

6. Encroachment Project

Council discussed the need for general liability coverage and to be named on the landowner's property, a hold harmless clause for the landowner's use of the encroachment and proof of insurance. Legal advice will be sought for appropriateness and wording.

7. Encroachment Agreement Request

Legal advice will be sought to determine level(s) of insurance required for encroachment on Summer Village property.

8. Resident Letter – Annexation of 5;1:46:28, NW/NE

Council reviewed a letter from a County of Wetaskiwin resident asking that his 5.5 acre property be considered for annexation into the Summer Village of Poplar Bay. Administration will determine what's involved in the annexation process and bring the information and a recommendation to the next Council Meeting.

9. 2nd Street – Resident Request

As a follow up from the last Council Meeting, Administration provided photos of 2nd Street to provide Council with more information on a resident's request to install a gate across 2nd Street. Council has decided that 2nd Street will not be gated, but any required maintenance will be performed to the area.

10. Resident Request – Road Allowance

As a follow up from the last Council Meeting, Administration provided photos of a road allowance behind Block 3, Plan 082 7997 to provide Council with more information on a resident's request to lease or purchase this land (road allowance). Council's decision is that this land will remain as road allowance and has denied the residents request to lease or maintain it.

11. Resident Stop Work Order Penalty (In Camera)

Res. #14-78

Moved by Mayor McDaniel to go In Camera at 11:28 am.

CARRIED

Res. #14-79

Moved by Mayor McDaniel to come out of In Camera at 11:41 am.

CARRIED

Res. #14-80

Moved by Councillor Carew that the Summer Village of Poplar Bay deny the refund of \$300 for a STOP WORK order issued June 13, 2013 and that Administration does what is necessary to collect the \$600 for the STOP WORK order issued May 16, 2014, for the owner of Lot 7&8, Block 2, Plan 898 NY, Summer Village of Poplar Bay.

CARRIED

12. CRASC 2014 Annual General Meeting

Council is not able to attend the Capital Region Assessment Services Commission Annual General Meeting scheduled for October 22nd. Administration will contact an elected official from another Summer Villages and ask that they attend on behalf of the Summer Village of Poplar Bay.

13. Large Item Pick-up Request

Administration advised that other Summer Villages are no longer having two large item pick-ups per year, and are having only one pick-up with a proposed date of July 18. Council is agreeable to having the one large item pick up in 2015.

14. Municipal Affairs Minister's Award for Municipal Excellence Award

Administration advised that the Pigeon Lake Regional Emergency Management Plan was chosen to be honored with the Minister's Award for Municipal Excellence in the Smaller Communities Category. The award was presented by Minister Dianna McQueen to Summer Village representatives at the Alberta Urban Municipalities Association (AUMA) convention in Edmonton on September 25, 2014. The award will be presented again at the Alberta Association of Municipal Districts and Counties (AAMDC) convention in November.

15. Ice/Water Rescue

Further to the water/ice rescue item mentioned in F.3., Council reviewed a letter from the South Pigeon Lake Fire Department asking for a one-time donation of \$5,000 in 2015 and a commitment to donate \$1,000/year thereafter towards training, operating, expenses and equipment replacement. Council had already budgeted \$4,500 towards this project in 2014 so these funds will be set aside until 2015 and topped up to \$5,000.

G. FINANCIAL

1. Cheque Listing

Res. # 14-81

Moved by Mayor McDaniel to accept the cheque listing as information.

CARRIED

2. Financial Report

The financial report was briefly reviewed; this will be reviewed along with the draft 2015 budget at the next Council Meeting.

H. INFORMATION ITEMS

1. AUMA Board News
2. ASVA Conference Information – October 17th and 18th
3. Alberta Municipal Affairs – Gas Tax Fund
4. AltaGas – Natural Gas Distribution Franchise
5. Request for Support to Save Canada Post
6. Stewards in Motion 2014

Res. #14-82

Moved by Mayor McDaniel to accept the above six items as information.

CARRIED

I. ADJOURNMENT

Res. #14-83

Moved by Mayor McDaniel to adjourn the meeting at 12:08 pm.

CARRIED


Deb. McDaniel, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

