

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, MARCH 27, 2015 at 2:00 PM  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

***Present:***

**Council:** Deb McDaniel, Mayor  
Brian Meaney, Deputy Mayor  
Gary Carew, Councillor

**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor McDaniel called the meeting to Order at 2:05 p.m.

**A. ADOPTION OF AGENDA**

**Res. #15-10**

Moved by Mayor McDaniel to adopt the agenda as amended.

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of February 13, 2015

**Res. #15-11**

Moved by Mayor McDaniel to adopt the Regular Council Meeting Minutes of February 13, 2015 as presented.

**CARRIED**

**C. DELEGATION**

1. Ms. Susan Ellis, Pigeon Lake Watershed Association

At 2:09 pm Council welcomed Ms. Susan Ellis of the Pigeon Lake Watershed Association.

Ms. Ellis indicated that the PLWA has adopted a multi-pronged strategy which includes watershed programs and initiatives and the Pigeon Lake Watershed Management Plan, which addresses items such as cosmetic fertilizers, a model land use bylaw, and surface water quality management. In 2012, the PLWA resolved to support the feasibility of techniques identified for lake management, which is being addressed by the in-lake technical committee.

The PLWA is adopting a two pronged approach of land/stewardship and the in-lake initiatives. A nutrient budget has been completed with information on internal loading and external sources that contribute to nutrients entering the lake. The PLWA has created a lawn maintenance brochure, and they also have other resources such as the Living on the Edge book.

The PLWA is holding a critical meeting on April 25<sup>th</sup>; the meeting is the 4th Annual Leaders Session at which all Pigeon Lake Councils are invited to participate. August 8 is Love the Lake Family Day and the Annual General Meeting is August 22<sup>nd</sup>.

Sixty homesite consultations were conducted last year; this year they are only hiring one Nature Alberta homesite consultation person. The homesite consultations helps residents to understand their impact on the lake, what to plant, products to use and they also do a follow-up visit.

Aquatic invasive species signage and monitoring, as well as the Norris Beach Creek/shoreline restoration project were another two of the initiatives undertaken last year.

The Pigeon Lake Watershed Management Program is launching a third topic – surface water quality management. Even when no fertilizers are added to a lawn, the amount of nutrients and contaminants that runoff from a developed lot is much higher than an undeveloped lot. They haven't met with the golf courses yet regarding what they may contribute to nutrient runoff into the watershed/lake.

Mr. Buskas and Ms. Ellis reviewed the grants that the PLWA has applied for and the municipal financial contributions received.

Council thanked Ms. Ellis and she departed at 2:34 am.

#### **D. BYLAWS & POLICIES**

1. Bylaw #239, Restrict the Use of Fertilizers and Pesticides.

##### **Res. #15-12**

**Moved by Mayor McDaniel to give First Reading to Bylaw #239, Bylaw to Restrict the Use of Fertilizers and Herbicides, as presented.**

**CARRIED**

##### **Res. #15-13**

**Moved by Deputy Mayor Meaney to give Second Reading to Bylaw #239, Bylaw to Restrict the Use of Fertilizers and Herbicides, as presented.**

**CARRIED**

2. Bylaw #240, Development Permit Bylaw

##### **Res. #15-14**

**Moved by Mayor McDaniel to give First Reading to Bylaw #240, Bylaw, Development Permit Bylaw, as presented.**

**CARRIED**

#### **E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

#### **F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Regional Wastewater Committee

A joint meeting of Councils has been called for April 2, 2015 at 7:00 pm for County of Wetaskiwin and Summer Village Councils. A representative from the legal firm of Brownlee LLP will be in attendance to review the draft Memorandum of Understanding and Interim Agreement for the parties to receive wastewater services. Project Manager Graeme Langford will be providing a construction progress Phase 1 update.

2. South Side Wastewater Committee

At the last meeting in February, Grandview Mayor Don Davidson obtained a pump for display as well as a photo of the control box to the committee members. Don also showed the committee an Orenco biotube and how the pump fits into the biotube, etc.

A large part of this meeting was spent reviewing the communications plan based on feedback received from committee members. The committee agreed to communicate as a group regarding wastewater, so that all residents are receiving the same message and critical information.

3. 2015 Building Canada Grant Funding Resolutions
  - a. Phase 2

##### **Res. # 15-15**

**Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay submit the funding application as lead municipality through the 2015 Building Canada Small Communities Fund Program for the south side Pigeon Lake local Wastewater system Phase 2 based on costs estimates provided by MPE.**

**CARRIED**

b. Phase 3

**Res. # 15-16**

**Moved by Councillor Carew that the Summer Village of Poplar Bay participates in the funding application by the Summer Village of Norris Beach as lead municipality through the 2015 Building Canada Small Communities Fund Program for road reconstruction for the Summer Villages of Norris Beach, Crystal Springs, Grandview, Poplar Bay and Ma-Me-O Beach.**

**CARRIED**

4. Alliance of Pigeon Lake Municipalities

Deputy Mayor Meaney reported on the meeting of March 11, 2015 that he attended on behalf of Councillor Carew. APLM representatives are working with Alberta Health Services to refine and improve the policy, process and communications for algae advisories for Alberta lakes.

Grandview Mayor Don Davidson is working on getting the Province to close the Zeiner Park septic field. A wildfire risk and hazard assessment for Summer Villages presentation was reviewed; this is a project for which the Association of Summer Villages of Alberta had received funding to pursue.

a. In Lake Technical Committee – Funding Request

Council reviewed a request from Mr. Ernie Elko of the APLM In-Lake Technical Committee that the Summer Villages provide \$30/residence to perform water sampling and provide the testing results to Alberta Health with the view that the sampling may assist with more accurate declaration of algae advisories.

**Res. #15-17**

**Moved by Mayor McDaniel that the Summer Village of Poplar Bay not support the request by the Alliance of Pigeon Lake Municipalities In-Lake Technical Committee to fund water sampling at a cost of \$30/residence.**

**CARRIED**

5. Pigeon Lake Regional Chamber of Commerce – Membership Request

Council reviewed a request from the Pigeon Lake Chamber of Commerce to take out a membership for \$125 for 2015. Council has asked Administration to add this figure to the 2015 budget as Council will support the Chamber's request for 2015.

6. Poplar Bay Road Remediation

Deputy Mayor Meaney noted that the contractor who installed the AltaGas lines has done a poor job in replacing the cold mix asphalt at the cut-out locations, and the road repairs are substandard.

**Res. # 15-18**

**Moved by Councillor Carew that the Summer Village of Poplar Bay write a letter to AltaGas urging them to bring the Poplar Bay road repairs to a standard quality.**

**CARRIED**

7. Letter from Snow Removal Contractor

Council reviewed a letter from C. Edmunds Contracting, the snow removal contractor for Poplar Bay. The contractor suggests that negotiations take place for a mid-storm road clearing service. During heavy snow accumulation events, they would send a plow truck out, at a reduced rate, to simply make roads passable during a storm. This would provide safer travel conditions for those residents who need to leave their homes during severe weather and allow easier access for emergency services vehicles if required. Full cleanup would follow after the storm ends.

**Res. # 15-19**

**Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay Administration negotiate mid-storm road clearing services with C. Edmunds Contracting.**

**CARRIED**

8. Upcoming Meeting Dates

a. Next Council Meeting Date

April 17, 2015 at 3:00 pm.

b. Annual Information Meeting Date

To be determined at the meeting of April 17, 2015.

9. CAO Performance Review (In Camera)

Res. # 15-20

Moved by Mayor McDaniel to go In Camera at 4:42 pm.

CARRIED

Res. # 15-21

Moved by Mayor McDaniel to come out of In Camera at 4:48 pm.

CARRIED

10. RMRF Legal Session: Council Conduct and Good Governance

With permission, Administration presented information on a seminar session conducted by the legal firm of RMRF; the session was entitled "Council Conduct and Good Governance: Can't We All Just Get Along." This was received as information.

**G. FINANCIAL**

1. Cheque Listing

Res. # 15-22

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. 2015 Draft Budget

The 2015 draft budget was reviewed.

Culverts will be inspect this year, and the ones that need cleaning will be cleaned. Repairs next year upon advice.

**H. INFORMATION ITEMS**

1. APWA National Public Works Week
2. Alberta Energy Regulator Directive 79/ Abandoned Wells Setback
3. AUMA Board News
4. Government of Alberta – New West Partnership Trade Agreement
5. Yellowhead Regional Library – Annual Report
6. CARL Forum
7. Rundle's Mission Society
8. Alberta Lake Management Society – AWQA Day 2015
9. Alberta Municipal Affairs – MSI Allocation

Res. #15-23

Moved by Mayor McDaniel to accept the above nine items as information.

CARRIED

**I. ADJOURNMENT**

Res. #15-24

Moved by Mayor McDaniel to adjourn the meeting at 4:53 pm.

CARRIED

  
Deb McDaniel, Mayor  
Summer Village of Poplar Bay

  
Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay