

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, DECEMBER 9, 2015 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Kevin Pratt, Mayor
Grant Churchill, Deputy Mayor
Doris Bell, Councillor

Sylvia Roy, CAO
Gail Coleman, CFO

A. CALL TO ORDER

Mayor Pratt called the Meeting to Order at 10:02 a.m.

B. DELEGATIONS / PRESENTATIONS

See G.3.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 15-158

Moved by Deputy Mayor Churchill to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of November 10, 2015

Res. # 15-159

Moved by Councillor Bell to approve the Regular Council Meeting Minutes of November 10, 2015 as amended.

CARRIED

E. READING OF BYLAWS & POLICIES

1. Policy #01-2002, Council Member Honorarium and Meeting Fees

Res. # 15-160

Moved by Deputy Mayor Churchill that the Council Meeting stop for a recess in order for Administration to research the amount of Alliance of Pigeon Lake Municipalities meetings that took place last year, in order to complete the Schedule A in Policy #01-2002, Council Member Honorarium and Meeting Fees.

CARRIED

Recess: 10:18 am

Reconvene: 10:27 am

Res. # 15-161

Moved by Deputy Mayor Churchill that to proceeding motion have a recorded vote.

CARRIED

Res. # 15-162

Moved by Councillor Bell that Policy #01-2002, Council Member Honorarium and Meeting Fees, be deferred to the next Council Meeting.

In Favour: Mayor Pratt, Councillor Bell
Opposed: Deputy Mayor Churchill
CARRIED

Administration will examine previous years' expense claims for Council Members to determine the number of committee meetings.

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

The follow up sheet was reviewed.

Council discussed the Land Use Bylaw review item that has been on the follow up sheet. Administration will select item(s) from the Land Use Bylaw that will take approximately half an hour at each meeting.

Administration will develop a resolution for street names for the January Council Meeting.

2. CAO Report

The CAO Report was reviewed. Councillor Bell requested that the report be broken down by period (January, etc).

Councillor Bell distributed an 8 page report that included upcoming meetings such as regional and south side wastewater committee meetings and the Alliance of Pigeon Lake Municipalities.

Recess: 10:44 am

Reconvene: 10:47 am

G. DISCUSSION ITEMS

1. Regional Wastewater Committee

Councillor Bell advised that the 3 bylaws and the business case required for the formation of the commission are to be discussed at the regional wastewater committee meeting to be held this evening.

The regional line is to be operational in January, 2016. Additional grant funding has been requested by the County of Wetaskiwin from Alberta Infrastructure for regional line cost over-runs.

2. South Side Wastewater Committee

a. Minutes of November 19, 2015

Councillor Bell indicated that a Representative Agreement had been distributed amongst committee members but it has since been reformatted. The issue is that the document is seeking to give decision making ability to the committee members. Councillor Bell advised that she spoke to Alberta Municipal Affairs who indicated that the committee does not have the authority to approve agreements, etc and that those decisions need to remain with Councils. This is difficult because, as stated by Councillor Bell, Council needs to make the decisions, especially where there are financial implications. This agreement is not intended for a Council decision today as it is still in draft form.

b. Gravity Vs Low Pressure System Reports

Councillor Bell stated that Crystal Springs is at the same decision point as they were in 2009 in terms of the choice of a low-pressure system versus a gravity system, with the exception that there are updated costs of the preliminary design.

Council accepted two reports, from Associated Engineering and MPE, as well as a comments from Graeme Langford, P. Eng, all of whom recommended the low pressure system.

Council agreed to post the two reports on line for residents as well as the previous MPE report, for resident information.

Res. # 15-163

Moved by Councillor Bell that to proceeding motion have a recorded vote.

CARRIED

Res. # 15-164

Moved by Councillor Bell that to move things forward in a timely, manner, that Councilor Bell and Administration arrange a meeting with the public and engineers from Associated Engineering and MPE engineering and residents as soon as possible to communicate and clarify for public and understanding details regarding the conceptual design of the local collection system for Crystal

Springs, and aligning with the ratepayers' right to be heard and involved in decisions were they are making significant investments.

In Favour: Councillor Bell
Opposed: Mayor Pratt, Deputy Mayor Churchill
DEFEATED

Res. # 15-165

Moved by Councillor Bell that to proceeding motion have a recorded vote.

CARRIED

Res. # 15-166

Moved by Councillor Bell that Council make its decision regarding the best option at the January 13th meeting in order to align and be in accordance with Municipal Affairs' recommendation for ratepayer community engagement and to align with Municipal Affairs recommendations for collaborative decisions when stakeholders are "co-investors" in a project, especially true in the case of the low pressure option where homeowners take on the maintenance, operation and cost of pumps that move the wastewater through the system.

In Favour: Councillor Bell
Opposed: Mayor Pratt, Deputy Mayor Churchill
DEFEATED

Deputy Mayor Churchill indicated that he is in favor of holding a public meeting for residents once more information is known regarding pumps, etc. Administration advised that this would probably take place in the spring.

Res. # 15-167

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs hold a public meeting for residents once more information is known regarding the local wastewater system.

CARRIED

Res. # 15-168

Moved by Councillor Bell that to proceeding motion have a recorded vote.

CARRIED

Res. # 15-169

Moved by Mayor Pratt that based on the recommendations set out in the reports provided by Associated Engineering and MPE Engineering Ltd. and the memo from the South Side Wastewater Local Collection Systems Project Manager Graeme Langford, that Crystal Springs design and construct a Low Pressure system for their local wastewater collection system.

In Favor: Mayor Pratt, Deputy Mayor Churchill
Opposed: Councillor Bell
CARRIED

Councillor Bell stated that Council only had the reports for 6 days, and recommended that as offices will be closed over the holidays and to give residents a chance to provide Council members with their input, that Council discuss this matter at the January 13, 2016 Council Meeting.

3. Community Requests for Sewer Project

Council reviewed a letter from Mrs. Linda Kerr, on behalf of Crystal Spring residents, asking for items such as a review of the wastewater reports from a "review group of residents", organizing a community meeting, and that the reports be shared with residents prior to Council making any decision on the decision of gravity versus low pressure collection system.

Mayor Pratt indicated that the letter should be received as information. The reports will be posted online for residents and an information meeting will be held once further information is received. Deputy Mayor Churchill indicated that he is pleased that the community is interested and that he appreciates that they

took the time to write. Councillor Bell thanked the community members for coming to the Council Meeting and supporting the project.

4. Alliance of Pigeon Lake Municipalities

Councillor Bell indicated that the Pigeon Lake Watershed Association will be resubmitting a grant application to Alberta Environment and Parks. The Pigeon Lake Watershed Management Plan is continuing to work on the water run-off module which is going well. The in-lake technical committee advised that a water sampling draft report will be reviewed in January, then released to the APLM and the broader public. The in-lake committee is also still investigating the potential use of Phoslock.

Grandview is pursuing a community partnership grant with support from the Association of Summer Villages of Alberta; the grant will be for the study, field test and research of the applied use of an algae harvester on Pigeon Lake.

Councillor Bell attended meetings with both the MLA Mark Smith and Minister of Alberta Environment and Parks, along with other APLM representatives.

Res. # 15-170

Moved by Councillor Bell that the Summer Village of Crystal Springs write a letter of support for the Pigeon Lake Watershed Association for their grant application to the Alberta Environment and Parks.

CARRIED

5. Summer Village of Grandview - Community Partnership Grant

Res. # 15-171

Moved by Councillor Bell:

Be it resolved that the Summer Village of Crystal Springs support the Community Partnership Grant application being made by the Summer Village of Grandview for the feasibility study, field test, and research project of an algae harvester as a possible means of mitigating the effects of cyanobacteria blooms in Alberta lakes. This grant will provide many benefits to the Summer Village including the delivery of services to our residents with the anticipated improvement in water quality of our lake.

CARRIED

6. Strategic Plan

Council reviewed the 2015 strategic plan; no revisions are contemplated for 2016.

7. Capital Region Assessment Services Commission Annual General Meeting

Mayor Pratt attended the CRASC Annual General Meeting held on Wednesday, October 28. ? The contract assessor companies remain the same as last year, and the rate for assessment charges will remain the same as 2015 as well.

8. Capital Region Assessment Services Commission Agreement – Local Assessment Review Boards

Res. # 15-172

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs enter into the Member Memorandum of Agreement for 2016-2016 with Capital Region Assessment Services Commission, to provide assessment review board services.

CARRIED

9. Capital Region Assessment Services Commission – Assessor

Administration advised that CRASC has been contacted with respect to retaining a new assessor for the Summer Village of Crystal Springs, and work on this task is in progress.

10. Battle River Watershed Alliance Funding Request

Res. # 15-173

Moved by Councillor Bell that the Summer Village of Crystal Springs grant the Battle River Watershed Alliance their request for funding in the amount of \$45.00.

CARRIED

11. Alberta Pianofest Society Request for Support

Council advised that they are not financially supporting the Alberta Pianofest at this time.

12. Intermunicipal Development Plan – Cost Share Formula

Deputy Mayor Churchill advised that he attended a meeting with representatives from the County of Wetaskiwin and the Summer Village of Norris Beach.

The item up for discussion was the current cost share formula for Range Road 11 (Norris Beach Road), which is 1/3 for each municipality. The current IDP agreement is in effect until 2022, however it comes up for renewal every 4 years (2017).

Also discussed was the bridge file (culvert), which has a life span of about 4-5 years left. It is possible to perform the work on the bridge file prior to paving the road, as it would then allow the work on the culvert to settle and result in a better paving job over the culvert.

The committee representatives discussed paving the road in 2018. Some different cost sharing formulas were touched upon, but require more discussion amongst the parties.

Council's first priority at this time is the wastewater project. The County would like to know that funding is committed for Range Road 11; Administration will respond on behalf of Crystal Springs that the Summer Villages will be meeting in the New Year, then there may be a response with respect to funding.

Recess: 12:05 pm

Reconvene: 12:09 pm

13. Soil Testing near Crystal Springs Store

Crystal Springs representatives met with an engineer from Nichols Environmental and a lawyer that represents the old store property. Deputy Mayor Churchill was in attendance and he showed those in attendance where the old gas tank was situated on the lot, which is near the property line. Both the Summer Village and the owners of the old store property will be drilling holes to test the toxicity of the soil; this will result in cost savings in mob/demobilization of the required equipment. The lawyer also indicated that they will be knocking the old store building down. The results of the testing should be known at the next Council Meeting.

14. Next Council Meeting Dates

January 13, March 9 and April 13, 2016. All at 10:00 am at the Summer Villages Office.

H. FINANCIAL REPORTS

1. Cheque Listing

Res. # 15-174

Moved by Councillor Bell to approve the cheque listing as information.

CARRIED

2. Financial Report

Res. # 15-175

Moved by Deputy Mayor Churchill to approve the financial report as information.

CARRIED

3. 2016 Interim Budget

Res. # 15-176

Moved by Councillor Bell to have a recorded vote for the proceeding motion.

CARRIED

Res. # 15-177

Moved by Mayor Pratt that the Summer Village of Crystal Springs utilize the 2015 budget as the interim budget for 2016, until such time as the 2016 budget is approved.

In Favor: Mayor Pratt, Deputy Mayor Churchill

Opposed: Councillor Bell

CARRIED

Councillor Bell stated that it is Council's fiduciary duty to approve a budget before year end.

I. **CORRESPONDENCE / INFORMATION ITEMS**

1. Brownlee LLP Emerging Trends 2016 Seminar

Councillor Bell asked to be registered for this legal seminar.

2. AUMA Board News

3. Canadian National Fireworks Association

Discussion occurred with respect to fireworks in the Summer Village. Deputy Mayor Churchill will have a discussion with County of Wetaskiwin representatives with respect to the use of fireworks, and create a report for the next Council Meeting.

4. Letter to Environment Minister from Crystal Springs Resident

5. Letter to Culture and Tourism Minister from Crystal Springs Resident

6. Letter to Health Minister from Crystal Springs Resident

7. Letter to Premier from Crystal Springs Resident

8. Letter to MLA Mark Smith from Crystal Springs Resident

9. Letter to MLA Bob Turner from Crystal Springs Resident

Res. # 15-178

Moved by Councillor Bell that the above nine items be accepted as information.

CARRIED

J. **IN CAMERA**

K. **ADJOURNMENT**


Res. #15-179

Moved by Councillor Bell to adjourn the meeting at 12:38 p.m.

CARRIED



Kevin Pratt, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs