

**TOWN OF OXBOW  
MINUTES OF THE REGULAR MEETING OF COUNCIL  
MAY 9, 2016**

1. **Present:** Mayor D. Ching; Councilors D. Dunnigan, E. Thompson, R. Ching, R. Goodward, C. Rutledge and Chief Administrative Officer, D. Bailey
2. **Absent:** Councilor M. Barnes
3. **Call to Order:** A quorum being present the meeting was called to order at 7pm.

**4. Agenda**

163-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the agenda be accepted as presented.

Carried

**5. Minutes:**

164-16

Thompson/Dunnigan

Be it resolved by the Council of the Town of Oxbow that the minutes of the Regular Meeting of Council, May 9, 2016 be approved.

Carried

165-16

Goodward/Rutledge

Be it resolved by the Council of the Town of Oxbow that the minutes of the Public Meeting of April 25, 2016 be accepted and added to the records of the Regular Meeting of Council on April 29, 2016.

Carried

**6. Correspondence**

- a) Robert Kitchen, MP requesting the town to declare the first Saturday in June as National Health and Fitness Day.
- b) FCM Statement re Alberta fires
- c) Southeast Regional Library HIGHLIGHTS from Annual General Meeting held April 16, 2016
- d) Jason Petlak re paving school parking lot.
- e) Doug Pierce re fire ban.
- f) Souris Paving re estimate for patching not completed in 2015.
- g) Saskatchewan Parks and Recreation Association re June is Recreation and Parks Month.

**7. Delegations:**

**a) Ken Grist, Public Works**

Public Works monthly report is attached to these minutes. In addition to items listed in the report, Council discussed the quality of gravel being used and asked the CAO and Public Works Foreman to obtain quotes from other suppliers.

Ken Grist left the meeting at 7:30pm

**b) Jason Petlak, Principal, OPHS**

**8. Old Business**

**a) 2016 Budget**

166-16

Dunnigan/Thompson

Be it resolved by the Council of the Town of Oxbow that the 2016 budget be approved.

Carried

**b) Bylaw 1085**

167-16

Dunnigan/Goodward

Be it resolved by the Council of the Town of Oxbow that Bylaw 1085 “A Bylaw to Establish the Property Tax Levy for the Year 2016” be read the first time.

Carried

168-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Bylaw 1085 “A Bylaw to Establish the Property Tax Levy for the Year 2016” be read a second time.

Carried

169-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Council proceed to third reading of Bylaw 1085 “A Bylaw to Establish the Property Tax Levy for the Year 2016” at this time.

Carried Unanimously

170-16

Goodward/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1085 “A Bylaw to Establish the Property Tax Levy for the Year 2016” be read a third time.

Carried

**9. Financial Statement and Accounts**

a) Payment of Accounts

171-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that Council approve the payment of accounts totaling \$45,149.33.

Carried

**10. New Business**

a) Bylaw 1086 “Provide for the Establishment of an Emergency Planning Committee”

172-16

Rutledge/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1086 “A Bylaw of the Town of Oxbow and the Rural Municipality of Enniskillen No 3 to Provide for the Establishment of an Emergency Planning Committee” be read a first time.

Carried

173-16

Goodward/Dunnigan

Be it resolved by the Council of the Town of Oxbow that Bylaw 1086 “A Bylaw of the Town of Oxbow and the Rural Municipality of Enniskillen No 3 to Provide for the Establishment of an Emergency Planning Committee” be read a second time.

Carried

174-16

Dunnigan/Ching

Be it resolved by the Council of the Town of Oxbow that Council give third reading to Bylaw 1086 “A Bylaw of the Town of Oxbow and the Rural Municipality of Enniskillen No 3 to Provide for the Establishment of an Emergency Planning Committee” at this time.

Carried Unanimously

175-16

Rutledge/Thompson

Be it resolved by the Council of the Town of Oxbow that Bylaw 1086 “A Bylaw of the Town of Oxbow and the Rural Municipality of Enniskillen No 3 to Provide for the Establishment of an Emergency Planning Committee” be read a third time.

Carried

b) Fire Ban

176-16

Rutledge/Ching

Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer be authorized, in consultation with the Chief Administrative Officer of RM No. 3 and the Oxbow/Enniskillen Fire Chief.

Carried

- c) Pavement Patching  
177-16  
Goodward/Rutledge  
Be it resolved by the Council of the Town of Oxbow that the Chief Administrative Officer endeavor to add pavement patching to the tender call for paving Spruce Dr., Joyce Dr. and the OPHS parking lot being prepared by Bullee Engineering.
- d) National Health and Fitness Day  
178-16  
Rutledge/Ching  
Be it resolved by the Council of the Town of Oxbow that Council declare Saturday, June 4, 2016 as National Health and Fitness Day.  
Carried
- e) 2016 Election Training Workshop  
179-16  
Goodward/Thompson  
Be it resolved by the Council of the Town of Oxbow that Council pay registration and transportation expenses for the Chief Administrative Officer and the Assistant Administrator to attend the Local Government Election Training Workshop on Wednesday, June 1 at McKenna Hall in Weyburn.  
Carried
- f) Urban Municipality Administrators Association Annual Meeting  
180-16  
Thompson/Rutledge  
Be it resolved by the Council of the Town of Oxbow that Council cover the registration, transportation and meal costs for the Chief Administrative Officer to attend the annual meeting of the Urban Municipality Administrators Association June 7-10, 2016 at the Travelodge Hotel, Saskatoon.  
Carried
- g) Bylaw Enforcement  
181-16  
Dunnigan/Thompson  
Be it resolved by the Council of the Town of Oxbow that Council agree to renew the Bylaw Enforcement Services Contract with the Commissionaires for the period of May 1, 2016 to April 30, 2017.  
Carried

- h) Library**  
182-16  
Dunnigan/Ching  
Be it resolved that the Council of the Town of Oxbow seek out quotes from local tradesmen/volunteers to refurbish the washrooms at the Ada Staples Library.  
Carried
- i) Cement Dump**  
183-16  
Goodward/Rutledge  
Be it resolved by the Council of the Town of Oxbow that the town cement dump be closed immediately and residents be informed that they would have to use the landfill at Bienfait.  
Carried
- 184-16  
Goodward/Rutledge  
Be it resolved by the Council of the Town of Oxbow that Day's transport be contracted to move the cement in the cement dump for a cost of \$4,000.  
Carried
- j) Culture, Heritage, and Recreation Promotion Plan (CHRPP)**  
185-16  
Rutledge/Thompson  
Be it resolved by the Council of the Town of Oxbow that Councilor Rosemary Ching be appointed to represent the town on the CHRPP Promotion Committee.  
Carried
- k) June is Recreation and Parks Month**  
186-16  
Goodward/Ching  
Be it resolved by the Council of the Town of Oxbow that Council proclaim "June is Recreation and Parks Month."  
Carried
- l) Paving OPHS Parking Lot**  
Jason Petlak, Principal of OPHS joined the meeting at 8:30pm. The Council discussed Mr. Petlak's request for the town to maintain the school parking lot, for at least two years, after it has been paved.  
187-16  
Thompson/Rutledge  
Be it resolved by the Council of the Town of Oxbow that motion 136-16 approved April 11, 2016 be rescinded.  
Carried

188-16

Thompson/Rutledge

Be it resolved by the Council of the Town of Oxbow that in exchange for Block M, Plan No. 102079560 located in the Town of Oxbow from Southeast Cornerstone School Division the Town of Oxbow agrees to:

- (i) Pave the Oxbow Prairie Horizons School parking lot and maintain the paved lot for a period of two years;
- (ii) Install two long-jump pits and run-ups; and
- (iii) Transfer the goal posts located on Block M to the school.

Carried

Jason Petlak left the meeting at 8:55pm

## 11. Reports

### a) Council Reports

- Councilor Dunnigan reported that the Ball Diamond Committee will be meeting on Wednesday, May 10.
- Councilor Thompson asked that the water be hooked up at the cemetery.
- Councilor Ching reported that registration for swimming classes will be held on Wednesday, May 10.
- Councilor Rutledge raised the matter of town vehicles left idling at the side of the road when they should be turned off.

### b) Administration (attached)

- CAO showed Council the proposed design for the new signs at the Bow Valley Park.
- Council was updated on the events being planned for 'Canada Week'. A list of possible events is included with the Administration written report.

189-16

Thompson/Ching

Be it resolved by the Council of the Town of Oxbow that all reports be accepted as presented.

Carried

## 12. Adjourn

185-16

Rutledge/Dunnigan

Be it resolved by the Council of the Town of Oxbow that this meeting now adjourn.

Carried

Meeting adjourned at 9:20pm

**MAYOR**

**CHIEF ADMINISTRATIVE OFFICER**