

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, FEBRUARY 1, 2017 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Grant Churchill, Mayor
Doris Bell, Deputy Mayor
Kevin Pratt, Councillor

Sylvia Roy, CAO
Gail Coleman, CFO

A. CALL TO ORDER

Mayor Churchill called the Meeting to Order at 10:03 a.m.

B. DELEGATIONS / PRESENTATIONS

1. None.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 17-01

Moved by Councillor Pratt to approve the agenda as presented.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of November 24, 2016

Res. # 17-02

Moved by Councillor Pratt to adopt the Regular Council Meeting Minutes of November 24, 2016 as amended.

CARRIED

E. READING OF BYLAWS & POLICIES

None.

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

The follow up sheet was reviewed. Brief discussion occurred regarding the old store property and the lack of response from Alberta Health Services regarding the matter. Mayor Churchill will be going to meet with the Alberta Health Services representative.

Mayor Churchill indicated that a Firesmart seminar is being held in Whitecourt, Alberta. While Mayor Churchill has chosen not to attend the seminar, he is interested in submitting a grant application for \$500 for Firesmart books for residential properties.

Res. # 17-03

Moved by Councillor Pratt that the Summer Village of Crystal Springs submit a grant application for \$500 for the purchase of Firesmart books for residential properties.

CARRIED

Mayor Churchill abstained from voting in order to avoid any potential conflict of interest with his role as Deputy Chief of the South Pigeon Lake Fire Department.

2. CAO Report

No questions arose from review of the CAO report.

Deputy Mayor Bell reported that she attended a workshop at the University of Alberta that was offered to Pigeon Lake Watershed Management Plan (PLWMP) committee members. Deputy Mayor Bell also indicated that the Chief Administrative Officer is invited to attend the PLWMP committee meetings. The PLWMP committee is holding an engagement committee meeting on February 3, 2017.

G. DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Mayor Churchill indicated that there was no updates to be provided for the Pigeon Lake Regional Wastewater Committee.

2. South Side Wastewater Committee

Mayor Churchill indicated that there was no updates to be provided for the South Side Wastewater Committee.

3. Local Wastewater Project

The Municipal Utility Decision Analysis and Questions document submitted by Deputy Mayor Bell at the Regular Council Meeting of November 24, 2016 was received as information.

Res. # 17-04

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 17-05

Moved by Councillor Pratt that the Municipal Utility Decision Analysis and Questions document entitled "Council Request for Information" submitted by Deputy Mayor Bell at the Regular Council Meeting of November 24, 2016 be received as information.

**In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED**

4. Alliance of Pigeon Lake Municipalities

Res. # 17-06

Moved by Councillor Pratt that the Alliance of Pigeon Lake Municipalities meeting minutes of January 18, 2017 be received as information.

CARRIED

5. Capital Region Assessment Services Commission Assessment Review Board

Res. # 17-07

Moved by Councillor Pratt that in keeping with Bylaw #199, Council of the Summer Village of Crystal Springs hereby appoints those individuals listed in Schedule "A" for a term ending December 31, 2017 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, R.S.A.2000, c.M-26.

CARRIED

6. Strategic Plan 2017

Council reviewed the Summer Village of Crystal Springs strategic plan.

Deputy Mayor Bell suggested that Council discuss the Annual Information Meeting (AIM) at a meeting prior to the AIM being held.

Discussion occurred regarding the Crystal Springs Recreation Committee; Councillor Pratt suggested that the committee be far removed from Council and that the boat rally name should be changed to South

Side Pigeon Lake Boat Rally. Councillor Pratt stated that the Summer Village does financially support the Recreation Committee but there has been no accountability to date. Deputy Mayor Bell indicated that the goal of the Recreation Committee is to provide a report on activities.

The topic of Recreation Committee will be on the next Council Meeting agenda.

Recess: 11:14 am
Reconvene 11:24 am

Res. # 17-08

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 17-09

Moved by Mayor Churchill that Action item in Table 7.1. (Page 7) of the Crystal Springs strategic plan remain as presented, which reads "to allocate sufficient funds to reserves."

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

Res. # 17-10

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 17-11

Moved by Councillor Pratt that agenda item G.6., 2017 Strategic Plan, be tabled to the end of this Council Meeting after the In Camera session.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

H. FINANCIAL REPORTS

1. Cheque Listing

Res. # 17-12

Moved by Deputy Mayor Bell that the proceeding motion have a recorded vote.

CARRIED

Res. # 17-13

Moved by Councillor Pratt to approve the cheque listing as information.

In Favor: Mayor Churchill, Councillor Pratt
Opposed: Deputy Mayor Bell
CARRIED

Deputy Mayor Bell stated that this Council is biased and discriminating against reimbursing her for her Council Honorarium and Expense Claim.

Recess: 11:51 am
Reconvene: 12:04 pm

2. Pigeon Lake Regional Chamber of Commerce Membership

Res. # 17-14

Moved by Councillor Pratt that the Summer Village of Crystal Springs pay the Pigeon Lake Regional Chamber of Commerce Membership renewal, at a cost of \$126.

CARRIED

Deputy Mayor Bell stated that Council did not receive a financial report for November and December 2016. Administration advised that year end is not yet closed and a year end report at this time would need to have many changes. A report may be available later this month.

I. CORRESPONDENCE / INFORMATION ITEMS

1. AUMA Board News
2. Association of Summer Villages of Alberta
3. County of Wetaskiwin – Ice/Water Rescue

Res. # 17-15

Moved by Councillor Pratt that the above three items be approved as information.

CARRIED

J. IN CAMERA

Res. # 17-16

Moved by Councillor Pratt that the Council Meeting go In Camera at 12:11 pm.

CARRIED

Res. # 17-17

Moved by Councillor Pratt that the Council Meeting come out of In Camera at 12:51 pm.

CARRIED

1. Snow Clearing Contractor

Res. # 17-18

Moved by Mayor Churchill that the Summer Village of Crystal Springs enter into an agreement with C. Edmunds Contracting for snow removal for the 2016/ 2017 winter season.

CARRIED

2. Personnel

Res. # 17-19

Moved by Mayor Churchill that Council of the Summer Village of Crystal Springs accept the resignation of Sylvia Roy, Chief Administration Officer, with regret.

CARRIED

3. Joint Services Executive Committee

Mr. Pete Langelle and Mr. Don Davidson joined the In Camera session on behalf of the Joint Services Executive Committee at 12:23 pm and departed at 12:34 pm.

Mayor Churchill stated that the Summer Village of Crystal Springs has been asked to withdraw from the Joint Administration and Facilities Agreement and the Summer Villages Office. Council only will have a closed meeting on February 8, 2017 to discuss this matter. Crystal Springs Council has been provided with an opportunity to sign a withdrawal offer and has until March 1, 2017 to do so.

The next Regular Council Meeting for Crystal Springs will be held on February 15, 2017 at 10:00 am at the Summer Villages Office.

4. CAO Yearly Review

Res. # 17-20

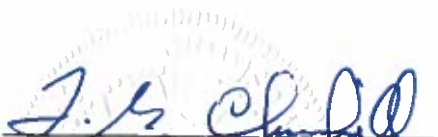
Moved by Councillor Pratt that the item CAO Yearly Review be removed from this Council Meeting Agenda and that 2017 Strategic Plan be on the Regular Council Meeting Agenda for February 15, 2017.


CARRIED

K. ADJOURNMENT

Res. # 17-21

Moved by Councillor Pratt to adjourn the meeting at 1:02 pm.



Grant Churchill, Mayor
Summer Village of Crystal Springs

Sylvia Roy, C.A.O.
Summer Village of Crystal Springs