

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, APRIL 28, 2017 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 2:00 p.m.

A. ADOPTION OF AGENDA

Res. #17-27

Moved by Councillor Carew to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of March 24, 2017

Res. #17-28

Moved by Mayor McDaniel to approve the Regular Council Meeting Minutes of March 24, 2017 as presented.

CARRIED

C. DELEGATION

1. Mr. Glen Miller, Poplar Bay Resident re: Encroachment Project

At 2:03 pm Council welcomed Mr. Glen Miller, Poplar Bay resident. Mr. Miller explained how he is a good lake steward and that he is committed to Pigeon Lake. He indicated that the encroachments that emanate from his property onto municipal property were in existence when he purchased the property in 1990. The encroachments exist on a small strip of municipal reserve in the front lakeshore of his property. Mr. Miller suggested that perhaps alternate solutions to removal of the encroaching structures could occur, including purchase of the reserve land; an encroachment agreement with a caveat that no further encroachments occur, and that new owners can purchase the property without being required to remove the encroachments.

Council thanked Mr. Miller and he concluded his presentation at 2:18 pm.

2. Seniuk & Company Chartered Accountants re: Audited Financial Statement Presentation

At 2:20 pm Council welcomed Ms. Laura Marcato, who presented the 2016 audited financial statements for the Summer Village of Poplar Bay. Ms. Marcato indicated that the audit went well, everything is transparent and that Administration has done a great job in keeping the finances in order.

Council thanked Ms. Marcato and she departed from Council Chambers at 2:49 pm.

D. BYLAWS & POLICIES

1. Bylaw #247, Tax Rate Bylaw for 2017

Res. #17-29

Moved by Councillor Carew to give First Reading to Bylaw #247, Tax Rate Bylaw for 2017, as presented.

CARRIED

Res. #17-30

Moved by Mayor McDaniel to give Second Reading to Bylaw #247, Tax Rate Bylaw for 2017, as presented.

CARRIED

Res. #17-31

Moved by Councillor Carew to proceed to Third Reading to Bylaw #247, Tax Rate Bylaw for 2017, as presented.

CARRIED

Res. #17-32

Moved by Mayor McDaniel to give Third Reading to Bylaw #247, Tax Rate Bylaw for 2017, as presented.

CARRIED

2. Bylaw #248, Fire Control Bylaw

Res. #17-33

Moved by Deputy Mayor Meaney to give Second Reading to Poplar Bay Bylaw #248, Fire Control Bylaw, as amended.

CARRIED

Res. #17-34

Moved by Councillor Carew to give Third Reading to Poplar Bay Bylaw #248, Fire Control Bylaw, as amended.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Nothing new to report.

2. South Side Wastewater Committee

Nothing new to report.

3. Local Wastewater Project

Deputy Mayor Meaney indicated that 90% drawings have been received for the local wastewater lines, and that he met with project engineers on Wednesday to review the drawings. Deputy Mayor Meaney stated that the alignment of the line is good, and that they tried to put main areas of construction in places so as to minimize the impact on residents.

4. Alliance of Pigeon Lake Municipalities

Nothing new to report.

5. GFL – Waste Collection Service Agreement

Res. #17-35

Moved by Mayor McDaniel that the Summer Village of Poplar Bay enter into the waste collection service agreement with GFL, as presented.

CARRIED

6. Pigeon Lake Renewal League re: Project IMAGINE

Council respectfully declined the proposal from the Pigeon Lake Renewal League to clean the shoreline with volunteers from Poplar Bay.

7. Covenant Bay Bible Camp

- a. County of Wetaskiwin Notice re: Conditionally Approved Development Permit
- b. Development Permit

Res. #17-36

Moved by Mayor McDaniel that the Summer Village of Poplar Bay send a letter to the County of Wetaskiwin reiterating previous concerns with respect to the proposed development at the Covenant Bay Bible Camp, which include traffic and speeding issues and the suggestion that the Camp build their own road access.

CARRIED

Deputy Mayor Meaney departed from the meeting at 3:26 pm.

8. Fire Department Inspections

The South Pigeon Lake Fire Department may offer a fire department inspection service to residents in the future.

9. Draft Newsletter

The draft newsletter was reviewed.

10. Creek Maintenance/ Wildlife Management

Councillor Carew was approached by residents near the creek with respect to trees that the beaver has chewed down; he suggested that someone take a look at the trees to see which are old and dying, which can be wired to be safe from the beaver, etc. Councillor Carew also suggested that the mouth of the creek be dredged as it is very shallow and there is a lot of sediment gathering there.

11. Encroachment Project

Council directed Administration to obtain a legal opinion on whether the municipality can sell the narrow lakefront municipal reserves to residents; one suggestion was for \$250/year for the next 10 years.

12. Award of Excellence

Res. #17-37

Moved by Mayor McDaniel that the Summer Village of Poplar Bay pursue an award of excellence from Municipal Affairs for Mr. Don Davidson.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. # 17-38

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

2. 2017 Poplar Bay Budget

Res. # 17-39

Moved by Councillor Carew to approve the 2017 Poplar Bay budget as amended.

CARRIED

3. 2016 Audited Financial Statements

Res. #17-40

Moved by Mayor McDaniel to transfer \$50,000 of unrestricted surplus to the wastewater reserve.

CARRIED

Res. #17-41

Moved by Mayor McDaniel to approve the 2016 audited financial statements as amended.

CARRIED

H. INFORMATION ITEMS

1. Yellowhead Regional Library 2016 Annual Report
2. Service Alberta - SuperNet

Res. #17-42

Moved by Mayor McDaniel to accept the above 2 items as information.

CARRIED

I. ADJOURNMENT

Res. #17-43

Moved by Mayor McDaniel to adjourn the meeting at 437 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay