

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, JUNE 16, 2017 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the Meeting to Order at 2:02 p.m.

A. ADOPTION OF AGENDA

Res. #17-51

Moved by Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of April 28, 2017

Res. #17-52

Moved by Mayor McDaniel to approve the Poplar Bay Regular Council Meeting Minutes of April 28, 2017 as presented.

CARRIED

2. Special Council Meeting of May 29, 2017

Res. #17-53

Moved by Councillor Carew to approve the Poplar Bay Special Council Meeting Minutes of May 29, 2017 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

1. Bylaw #250, Local Improvement Tax for the Wastewater System Local Improvement Project

Res. #17-54

Moved by Mayor McDaniel to give First Reading to Poplar Bay Bylaw #250, Local Improvement Tax for the Wastewater System Local Improvement Project, as presented.

CARRIED

Res. #17-55

Moved by Councillor Carew to give Second Reading to Poplar Bay Bylaw #250, Local Improvement Tax for the Wastewater System Local Improvement Project, as presented.

CARRIED

Res. #17-56

Moved by Deputy Mayor Meaney to proceed to Third Reading for Poplar Bay Bylaw #250, Local Improvement Tax for the Wastewater System Local Improvement Project, as presented.

CARRIED

Res. #17-57

Moved by Deputy Mayor Meaney to give Third Reading to Poplar Bay Bylaw #250, Local Improvement Tax for the Wastewater System Local Improvement Project, as presented.

CARRIED

2. Bylaw #251, Fees and Charges Bylaw

Res. #17-58

Moved by Mayor McDaniel to give First Reading to Poplar Bay Bylaw #251, Fees and Charges Bylaw, as presented.

CARRIED

Res. #17-59

Moved by Deputy Mayor Meaney to give Second Reading to Poplar Bay Bylaw #251, Fees and Charges Bylaw, as presented.

CARRIED

Res. #17-60

Moved by Mayor McDaniel to proceed to Third Reading for Poplar Bay Bylaw #251, Fees and Charges Bylaw, as presented.

CARRIED

Res. #17-61

Moved by Councillor Carew to give Third Reading to Poplar Bay Bylaw #251, Fees and Charges Bylaw, as presented.

CARRIED

3. Bylaw #252, Wastewater Local Levy Borrowing Bylaw 2017

Res. #17-62

Moved by Mayor McDaniel to give First Reading to Poplar Bay Bylaw #252, Wastewater Local Levy Borrowing Bylaw 2017, as presented.

CARRIED

Res. #17-63

Moved by Councillor Carew to give Second Reading to Poplar Bay Bylaw #252, Wastewater Local Levy Borrowing Bylaw 2017, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Deputy Mayor Meaney indicated that there is a Regional Wastewater meeting scheduled for June 20, 2017.

2. Local Wastewater Project

- a. Notice to Benefitting Owners
- b. Local Wastewater System Improvement Project

Res. #17-64

Moved by Mayor McDaniel to approve the local wastewater project information package as presented.

CARRIED

A question and answer document and cover letter will be mailed out to residents.

3. Alliance of Pigeon Lake Municipalities

A meeting of the APLM was held last night; the minutes of that meeting will form a part of the next Council Meeting agenda package.

4. Snow Removal Services

Res. #17-65

Moved by Councillor Carew that the Summer Village of Poplar Bay enter into a two year contract with C. Edmunds Contracting for snow removal services for the 2017/2018 and 2018/2019 winter season.

CARRIED

5. County of Wetaskiwin – Access to Provincial Park Paving

The County of Wetaskiwin received funding regarding a grant application submitted under the Alberta Government's Strategic Transportation Infrastructure Program (STIP) – Local Municipal Initiative (LMI) Program component for paving 1.5 km of Twp Road 470 that provides access to the Pigeon Lake Provincial Park from Secondary Highway 771.

The County will receive a grant of 75% of the total estimated eligible project costs of \$482,700, or up to grant limit of \$362,025 for the project resulting in 25% to be funded locally for a total of \$120,675. Therefore, the \$120,675 would be split between the County of Wetaskiwin and the Summer Village of Poplar Bay, for a contribution of \$60,338 from each municipality.

The County of Wetaskiwin is requesting that the Summer Village of Poplar Bay provide written approval of the project within a 60 day time frame and commitment of the contribution of \$60,338 in accordance with the Intermunicipal Development Agreement to which both municipalities are a party.

Res. #17-66

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay contribute \$60,338 to the County of Wetaskiwin for paving Twp Road 470 from Secondary Highway 771 to the Pigeon Lake Provincial Park access.

CARRIED

It is noted that 493 metres of Twp Road 470 will not be paved under this grant program; this remainder may be paved when road repairs are being conducted upon completion of the wastewater line installation.

6. Sale of Lakeshore Municipal Reserve Strips

Council reviewed legal advice regarding the process and restraints on the sale and disposition of reserve land. A determination will first need to be made on whether the reserve strips are actually Municipal Reserve (MR) or Environmental Reserve (ER). Administration will seek further legal advice.

7. Covenant Bay Bible Camp

Council reviewed the agreement dated June 8, 2017 between the Summer Village of Poplar Bay and the Covenant Bay Bible Camp Society to promote and facilitate safe driving habits by Camp Visitors on Poplar Bay Drive. In return, the Summer Village withdrew the appeal of the proposed development currently being pursued by the Bible Camp.

8. Resident Letter re: Pickup of Organic Debris

Administration will respond to a resident regarding the pickup of organic debris.

9. Business Bylaw #196 – Proposed Amendment

Council reviewed Business Bylaw #196 and an amended bylaw will be brought to the next Council Meeting.

10. Annual Information Meeting

Administration will see if the Ma-Me-O Beach Community Hall is available for the Annual Information Meeting.

G. FINANCIAL

1. Cheque Listing

Res. #17-67

Moved by Deputy Mayor Meaney to approve the cheque listing as information.

CARRIED

Deputy Mayor Meaney departed from the Council Meeting at 3:18 pm.

2. Financial Report

Res. #17-68

Moved by Councillor Carew to approve the financial report as information.

CARRIED

H. INFORMATION ITEMS

1. AAMD&C Member Bulletin
2. Alberta Municipal Affairs – MSI Memorandum of Agreement
3. Alberta Municipal Affairs – MSI & GTF Funding Allocations
4. Ag for Life.
5. Crystal Springs Inspection Report

Res. #17-69

Moved by Mayor McDaniel to accept the above 5 items as information.

CARRIED

I. ADJOURNMENT

Res. #17-70

Moved by Mayor McDaniel to adjourn the meeting at 3:48 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay