

VILB Meeting

May 3, 2017

1. **Call to order**-Gayle called meeting to order at 6:40. In attendance Gayle Foyster, Holly Cependa, Lil Carter, Debbie McMann, Brenda Jackson, Elizabeth Harrison, Doris Christensen, Lorraine Fowler and Doreen Nott.
2. **Thank yous** - to all those who helped out with the paint night set up and Cleanup and Early Literacy helpers. To Tiffany Tomlinson for Paint Night, Jennifer Hodel for help with Bylaw, Charlotte Smith for garage sale sign numbers and Village of Innisfree for the grant money. **ACTION**-Doreen to do thankyou
3. **Approval of Agenda**-Lil moved approval of minutes with additions. **CARRIED**
4. **Approval of April 5th minutes**-Holly moved approval of April 5th minutes. **CARRIED**
5. **Old Business**
 - a. Mail drop Communication Strategy - discuss first flyer done –Suggestions included pictures not included. Next flyer will be for June, July and Aug. activities.
 - b. Board member recruitment- still one spot open
 - c. Garage Sale- Helpers to sign up -what we need is someone to put up signs if we have – Discussion and volunteer sheet circulated. **ACTION**-Gayle will find system to attach numbers and place signs and Lorraine will supply sand bags for signs.
When should signs go up-
 - d. Family Literacy- evaluation April 27th event-Went well
 - e. Summer jobs-Library has received funding from government and one applicant has applied so far.
 - f. Personal Directives-Discussed in New business “b” Senior day
 - g. Marketing and Promotions-Holly is working on Communication Strategy. Posters are out for Garage sale and Holly has posted in Ranfurly and Lavoy. **ACTION**-Gayle to post in Mannville. Bingo handouts have been done.
 - h. Comment on volunteer appreciation night dessert event-Attendees felt slide show was too rapid to read the information but dessert great and being served was nice. **ACTION**-Holly to print up appreciation certificates for Veronica Giese and Anne Neil for their help.
 - i. Author Visit- coffee and snack? May 10th 3:00. Posters are out. Suggestion to print up small handouts for Deb to hand out at the bank and Gayle to drop off at the Bingo. **ACTION**-Doris and Lil volunteered to bring squares.
 - j. Mothers Day Raffle- how many tickets sold so far-Over 150 tickets sold
 - k. Youth Paint Night evaluation-Very well attended and hot dogs went over well.
 - l. Policy 5.2-was passed last meeting Policy 3.1 was signed and in binder.
 - m. Schedules-Bylaw-Feb 8th had 1st reading.2017/05/03/02 Deb asked to take a 2nd reading of the bylaw. Holly 2nd, **CARRIED**. 2017/05/03/03 Holly asked to take a 3rd reading of the bylaw. Brenda 2nd **CARRIED**. Holly volunteered to type up the Bylaw.

6. Committee Report

- a. Library Manager's report-enclosed
- b. Treasurer's report-Doris moved approval of her report. Deb 2nd **CARRIED**
Holly moved the following bills be paid, Elizabeth 2nd **CARRIED**

25.74	Reco
32.06	Supplies and key cut
215.32	Paint night supplies and Tiffany

93.03 Telus
Received cheque from village for \$3500.00

- c. Ag Society-Next meeting May 9th. Library really appreciates the cleaning of the building-very well done. Marshall has been updating the lights as well.
- d. Village Council & NLLS-Village has purchased a van. NLLS meeting on May 13 but Deb is unable to attend.
- e. FILS update-Next meeting May 15
- f. Culture Days-Lorraine, Doreen, Elizabeth, Lil- Elizabeth moved we cancel Culture days for this year. Holly 2nd **CARRIED**
- g. Communications strategy combined with Marketing and Promotions.
- h. Book Club- no interest as yet but working on it.

7. New Business

- a. 2017 Budget was reviewed and adjusted.
- b. Seniors Day- June-FCSS is holding a session in Mannville on June 5th 11:30-4:30 and we should encourage local seniors to attend- perhaps provide transit?
- c. Little Library- install for 1st week June-**ACTION**-Gale to pick up books and put it up for May long weekend.
- d. Early Literacy May 25th- helpers-**ACTION**-Lil-crackers, Lorraine-jellies Helpers-Lil, Elizabeth, Doris and Gayle
- e. Other-Work bee-ongoing
- f. Performance appraisal-To be done by end of June. Committee to meet-Holly, Gayle and Deb
- g. Summer Reading Program-Lil moved a helper be hired at the current rate we are paying for 18 hours for help with the SRP. Brenda 2nd **CARRIED** Dates-July 12, 13,14,19,20 and 21st

8. Adjournment-Gayle adjourned meeting at 9:00 pm

9. Next meeting Wed June 7, 2017 6:30 pm

SUBMITTED BY

DATE

REVIEWED BY

DATE
