

## MINUTES of Town of Vermilion Library Board

Meeting date: June 7, 2017 at 7:30pm

### 1. Introductions

Guests at the AGM included Leanne Martin and Lexine Stewart

2. **Call to order:** An Annual General Meeting of the Town of Vermilion Library Board was held in Vermilion, Alberta on June 7, 2017. The meeting convened at 7:30 pm, Linden Lundback chairing.

**Members in attendance:** Greg Barr, Linden Lundback, Danielle Eriksen, Johanna Wasylik, Cindi Plant.

**Guests:** Stuart Pauls

**Members not in attendance:** Richard Yaceyko

### 3. Approval of agenda:

Linden recommended the agenda be amended to add 11.3 Basement Renovation. Motion made by Johanna and Seconded to approve the agenda as amended. **Motion Carried.**

### 4. Approval of minutes:

Motion made by Greg and Seconded to adopt the 2016 AGM Minutes and the May 3, 2017 minutes as presented. **Motion carried.**

### 5. 85 Years

The board recognizes 2016 as the 85th year of service in the community by the Vermilion Public Library.

## 6. Trustee Recruitment

Several board members have served on the Library Board or the Friends of Vermilion Public Library for many years and it is now time for them to end their term. Recently the board has had difficulty in recruiting new trustees and meeting quorum.

If the board is to continue to function effectively and complete projects as required then at least 4 new members must be found since a few leaving in fall 2017. Currently there are 5 trustees on the library board. It is recommended that the board have 7-10.

## 7. Reports

### 7.1 Plan of Service Report

- Stuart and Linden reviewed the attached document “Plan of Service Progress 2015-2020” with the following highlights:
  - Service Priority 1 – A welcoming environment for users  
2 of 3 goals met. A major project to accomplish this was the basement renovation but also passive programs to make the library a welcome, interact space.
  - Service Priority 2 – Resources for personal interest and lifelong learning  
2 of 3 goals met. Will need to build innovative programs to engage youth of vermilion and area for skill building program participants to increase.
  - Service Priority 3 – Resources that excite the imagine, and for leisure  
Not enough data has been collected to determine if policy impacts are affecting outcomes. Though initial anecdotal data is positive.
  - Service Priority 4 – Central source of information  
This goal will be challenging to meet but preliminary planning has begun for services in fall 2017 to address this need including an agency of the month project and increased referral service tracking.
  - Service Priority 5 – Preparing children for school  
Parents have not yet been interviewed to determine the effectiveness of the kids programs, though our goal of getting 20 kids per week to attend programs is already met.

## 7.2 Treasurer's Report

Danielle presented the 2016 year end report as found in the attached 2016 annual report. Danielle reminded those in attendance that the audit completed by Donald L Isaman Professional Corporation was passed at a previous meeting.

## 7.3 Friends of VPL Report

Johanna reviewed a few of the projects the friends of VPL funded in the 2016 year including the purchase of the following: minifridge, projects, audio equipment for the basement, flip top tables, glass top for coffee table, and an apple tv.

## 8. Elections/Nominations

### Chairperson

Motion by Greg and seconded to open nominations for chairperson. **Motion Carried.**

Greg nominated Linden Lundback as chair. Linden accepted the nomination.

Motion by Greg and seconded to cease nominations for chairperson. **Motion Carried.**

Linden Lundback is elected as chairperson by acclamation.

### Vice Chair

Motion by Greg and seconded to open nominations for vice chair. **Motion Carried.**

Greg nominated Cindi Plant as vice chair. Cindi declined the nomination.

Greg nominated Johanna Wasylik as vice chair. Johanna accepted the nomination.

Motion by Danielle and seconded to cease nominations for vice chair. **Motion Carried.**

Johanna Wasylik is elected as vice chair by acclamation.

### Treasurer

Motion by Johanna and seconded to open nominations for treasurer. **Motion Carried.**

Johanna nominated Danielle Eriksen as treasurer. Danielle accepted the nomination.

Motion by Greg and seconded to cease nominations for treasurer. **Motion Carried.**

Danielle Eriksen is elected as treasurer by acclamation.

Motion by Greg and seconded that the Library Board recommend the Town of Vermilion appoint Lexine Stewart and Leanne Martin as Library trustees. **Motion Carried**

**9. Signing Officers**

Motion by Greg and seconded to amend the signing officers on file for the town of Vermilion Library Board to the following:

Appoint Linden Lundback, Johanna Wasylik, and Danielle Eriksen as signing officers and remove Margaret Templeton as a signing officer. **Motion Carried.**

**10. Bylaw Review**

No changes made

**11. Informational**

**11.1 Donation**

The library board is pleased to announce that they have received a \$25,000 donation from an anonymous donor. This donation has been freely given with no obligations attached.

**11.2 Basement Renovation**

For the benefit of the guests in attendance a short report on the basement renovation project was provided as summarized in the attached annual report.

**12. Adjournment**

Motion made by Greg to adjourn. **Motion Carried.** Meeting adjourned at 8:50 pm.

Next Meeting August 30th, 2017 @ 7:30pm

  
Board Chairperson

  
Date of approval