

**Town of Mundare
Regular Council Meeting Minutes
November 7, 2017**

Present Mayor M. Saric Councillors, I. Talaga, J. Kowal, J. Burghardt , C. Calinoiu

Staff CAO Colin Zyla, Tim Eastwood, Theresa Warawa, Lisa Euchuk ,

Call to Order Mayor Saric called the meeting to order at 7:00 p.m.

Adoption of Agenda

17/226 Talaga that the agenda be adopted as presented with the following additions:

- 7(g) Town website
- 7(h) Highway 15 Crossing
- 7(i) Town Security

Carried

Delegation

(a)Lisa Euchuk – Canada Day

Lisa Euchuk was present to discuss 2018 Canada Day festivities.

- the food trucks were very popular on mainstreet
 - Mayor Saric suggested that we should try to have local business selling food as much as possible.
- Stawnichys will be selling food for 2018 Canada Day.
- Discussion took place about street performers.
- we have had street performers for three years and it was decided to try some different performers
- the focus for 2018 should be mainly music
 - Lisa will look at different band options
- the glitter tattoos and face painting are popular among the youth
- The fireworks are always a very popular item

17/227 Kowal that approval be given to allocate up to \$ 14,000 in expenditures for Canada Day 2018.

Carried

Minutes

(a) Regular Meeting of Council – October 3, 2017

17/228 Talaga that the minutes of the regular council meeting of October 3, 2017 be accepted as presented

Carried

(b) Regular Meeting of Council – October 17, 2017

17/229 Burghardt that the minutes of the regular council meeting of October 17, 2017 be accepted as presented.

Carried

(c) Organizational Meeting of Council – October 30, 2017

17/230 Caliniou that the minutes of the Organizational meeting of October 30, 2017 be accepted as amended

Carried

Finance**(a) Accounts Payable – September 2017**

17/231 Talaga that the Accounts Payable for September 2017 be accepted as presented.

Carried

(b) Accounts Payable – October 2017

17/232 Burghardt that the Accounts Payable for October 2017 be accepted as presented.

Carried

(c) Monthly Summary – September 2017

17/233 Burghardt that the Monthly Summary for September 2017 be accepted as information.

Carried

(d) Audit Letter

An Audit Planning Letter was received from JMD Group Ltd for the audit for the period ending December 31, 2017.

17/234 Caliniou that the Audit planning letter from JMD Group Ltd be accepted as information.

Carried

Business**(a) Old Business**

- three skunks have been caught
- lease agreement with ATB made up
- sewer line excavation is taking place along 52 Avenue and 49 Street
 - it was discovered that a manhole had been paved over many years ago

(b) Peace Officer Contract

The Peace Officer contract with Vegreville expires at the end of 2017. A three-year renewal has been provided.

The CAO presented information on the number of patrols received and the proposed price of the service.

17/235 Kowal that the Town renew the Peace Officer Contract with the Town of Vegreville for three years.

Carried

(c) Main Street Lots

A proposal was received for the lots at 5024 and 5028 50 Street under the \$1/lot program.

17/236 Caliniou that the proposal received for the lots at 5024 and 5028 – 50 Street under the \$ 1/lot program be accepted.

Carried

(d) In Camera Requirements

The government has passed new rules regarding going in camera in a meeting.

The CAO presented information from Municipal Affairs regarding the changes

- as part of the resolution to go in Camera-need to identify under which section of the FOIP act applies to
- if someone can be in the in-camera portion, must record the name of the persons allowed to stay and reason why

(e) Office Access Concerns

A letter was received regarding accessing the building from the back door.

A gentleman who walks with a cane and does have mobility issues wanted to get some books from the library. He pulled up to the back of the office and banged on the door. The librarian went to see who it was and opened the door. She got the books for him

- The concern of the security of the building, wherein you can not see whom you are allowing into building
- the concern was also brought forward that the persons parking behind may block fire department members from responding to a call in a timely manner.

Discussion took place

- it was decided to post a “No Public Access” sign on the back door.

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(f) Christmas Dinner/previous Councillors

Discussion took place about the Town Christmas Party. Mundare Curling Club will be hosting a fundraiser in January.

17/237

Talaga that the Town Christmas Dinner be held during the Mundare Curling Club fundraiser in January.

Carried

To acknowledge the service of Frank Rosypal and Charlie Gargus on Council; Mayor and Council will take them out for supper to a restaurant.

A recess from 8:15 p.m. to 8:20 p.m.

(g) Town Website

Concerns were brought forward about the Town website.

-very hard to find information on the website

Mayor Saric brought forward a suggestion for Administration to design a complaint form that residents could access on the website to submit their concerns.

-Administration will check with Townlife too see the possibilities of designing one.

(h) Highway 15 Crosswalk

Councillor Caliniou recommended the Town consider installing a crosswalk and lines across Highway 15 from the Town to Whitetail Crossing.

Discussion took place as Alberta Transportation needs to authorize such crosswalks

-The CAO will check and see if any grants are available for crosswalks

17/238

Kowal that the CAO contact Alberta Transportation to see what is required to install a crosswalk across Highway 15 towards Whitetail Crossing.

Carried

(i) Town Security

Councillor Caliniou brought forward discussions about security in Town

-Some points brought forward were:

-the possibility of night security in Town

-a suggestion was made to install cameras on the entrance to mainstreet and along

- mainstreet businesses
- educate the residents about tips to prevent theft and vandalism

Correspondence

(a) **Mary Immaculate Hospital Auxiliary** -Thank you

17/239 Kowal that the correspondence be accepted as presented.

Carried

Staff and Council Reports

Mike Saric

- attended candidate meet and greet night in Mundare
- attended organizational meeting

Irene Talaga

- attended two regular council meetings
- attended organizational meeting
- attended Communities in Bloom meeting
 - planning Christmas Extravaganza
 - will be fundraising to enhance the sign at the west entrance to Town
- attended the meet and greet candidates night
- volunteered for Library haunted house maze

Jaime Burghardt

- attended two regular Council meetings
- attended organizational meeting
- attended meet and greet candidates night
- volunteered for Library haunted house maze

Jason Kowal

- attended two regular Council meetings
- attended organizational meeting
- attended meet and greet candidates night

Cheryl Calinoiu

- attended Organizational meeting

Colin Zyla

- attended two regular Council meetings
- attended Organizational meeting
- Scheduled Assessment Review Board Hearing
 - was cancelled
- conducted Municipal Election
- Auditors were here for a day
- there will be construction company staying at Ukraina Park for a week
- reminded Council of November 20 meeting

Adjournment

Mayor Saric adjourned the meeting at 8:45 p.m.

Mayor

Chief Administrative Officer