

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, NOVEMBER 17, 2017 at 2:00 PM  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

***Present:***

**Council:** Fraser Hubbard, Mayor  
Brian Meaney, Deputy Mayor  
Gary Carew, Councillor

**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor Hubbard called the Meeting to Order at 2:02 p.m.

**A. ADOPTION OF AGENDA**

**Res. #17-118**

**Moved by Councillor Carew to adopt the agenda as amended.**

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

**1. Organizational Council Meeting Minutes of September 22, 2017**

**Res. #17-119**

**Moved by Mayor Hubbard to approve the Poplar Bay Organizational Council Meeting Minutes of September 22, 2017 as presented.**

**CARRIED**

**2. Regular Council Meeting Minutes of September 22, 2017**

**Res. #17-120**

**Moved by Councillor Carew to approve the Poplar Bay Regular Council Meeting Minutes of September 22, 2017 as presented.**

**CARRIED**

**C. DELEGATION**

**1. Mr. Phil Swanson – Missing Link Internet**

At 2:05 pm Council welcomed Mr. Swanson from Missing Link Internet. Their objective is to bring fiber communications (internet/tv/voip) to residents who want it. They would use directional drilling so there would be minimal ground disturbance. Missing Link Internet is asking for an encroachment agreement and the resident hook-ups would either be on a user pay fee schedule or a municipality co-pay format. The monthly fee would be \$100/month for 50 mgb plan with no data limit. There would be costs associated with when the resident would choose to hook up. Council thanked Mr. Swanson and he departed from Council Chambers at 2:20 pm.

**2. Mr. Don Davidson & Mr. Bob Gibbs – Pigeon Lake Watershed Management Plan**

At 2:20 am Council welcomed Mr. Bob Gibbs and Mr. Don Davidson, Chair and Vice Chair of the Pigeon Lake Watershed Management Plan (PLWMP) steering committee, who provided an overview of the PLWMP. The plan provides for coordinated action by all stakeholders for improvements in the watershed and the protection of Pigeon Lake.

The plan's goals are threefold: to reduce the frequency and intensity of algal blooms; to improve the health of the watershed and the lake; and to improve the recreational value of the lake and economic health of the region.

The PLWMP has been reviewed and endorsed by the Alliance of Pigeon Lake Municipalities on September 20, 2017. The PLWMP will be presented to municipal Councils with the request for any feedback by December 31, 2017. Following any modifications to the plan, the municipalities will be requested to adopt the plan by council resolution by the end of February, 2018. The PLWMP will then be forwarded to the Alberta government for consideration to be included in the North Saskatchewan Regional Plan.

Council thanked the delegation and they departed from Council Chambers at 2:35 am.

**D. BYLAWS & POLICIES**

None.

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

Council reviewed and revised the follow up sheet.

2. 2017 Council Appointments

Council reviewed the 2017 Council appointments.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Local Wastewater Collection Project

a. Check Valves

**Res. #17-121**

Moved by Councillor Carew to approve the use of epoxy coated cast iron check valves, as recommended by MPE.

**CARRIED**

2. Alliance of Pigeon Lake Municipalities

Deputy Mayor Meaney provided an update on the APLM meeting held on November 15, 2017. Grandview Mayor Don Davidson is now the Chair of the APLM Committee.

**Res. #17-122**

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay send a letter to Brian Waterhouse, thanking him for performing Chairman duties for APLM.

**CARRIED**

3. Poplar Bay Strategic Plan

This has been tabled to the next meeting.

4. Memo – Encroachment Project Update

Council reviewed a memo to Council that provided an update on the encroachment project.

5. Intermunicipal Development Plan

Councillor Carew indicated that the Summer Village representatives have met with respect to the IDP agreement and a meeting will be scheduled with the Summer Village representatives and the County of Wetaskiwin representatives.

6. Joint Services Committee

Mayor Hubbard provided highlights of the JSC meeting held on November 16, 2017. A revised Quality Management Plan and contract with Superior Safety Codes will be brought to all Councils for approval.

7. Snow Removal

**Res. #17-123**

Moved by Mayor Hubbard that the Summer Village of Poplar Bay enter into an agreement with Extreme Water Hauling Ltd for snow removal services for the 2017/2018 season.

**CARRIED**

8. Municipal Reserves

Res. #17-124

Moved by Councillor Carew that Edmonton Excavator be retained to remove dead and hazardous trees and dead grass from the Poplar Bay Municipal Reserve located near Lot 8, Block 2, Plan 5128.

CARRIED

9. Quality Management Plan

Res. #17-125

Moved by Mayor Hubbard that the Summer Village of Poplar Bay enter into the 2017 Quality Management Plan as presented.

CARRIED

10. Superior Safety Codes Contract

Res. #17-126

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay enter into the Superior Safety Codes contract as presented.

CARRIED

11. Environmental Reserve

Administration advised that residents are opposed to the sale of the reserve land located at R2, Block 2, Plan 898NY. As such, Council will not consider selling the land to the adjacent property owner.

**G. FINANCIAL**

1. Cheque Listing

Res. #17-127

Moved by Mayor Hubbard to approve the cheque listing as presented.

CARRIED

2. Financial Report

Res. #17-128

Moved by Councillor Carew to approve the financial report as presented.

CARRIED

**H. INFORMATION ITEMS**

1. Poplar Bay Website Statistics

2. Alberta Transportation Information Package

3. County of Wetaskiwin – Organizational Meeting Information

Res. #17-129

Moved by Mayor Hubbard to approve the above three items as information.

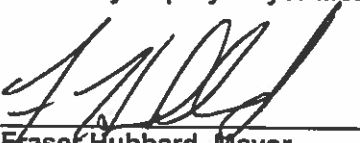
CARRIED

**I. ADJOURNMENT**

Res. #17-130

Moved by Deputy Mayor Meaney to adjourn the meeting at 3:35 pm.

CARRIED

  
Fraser Hubbard, Mayor  
Summer Village of Poplar Bay

  
Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay