

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, JANUARY 19, 2018 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Fraser Hubbard, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor Hubbard called the Meeting to Order at 2:05 p.m.

A. ADOPTION OF AGENDA

Res. #18-001

Moved by Mayor Hubbard adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of November 17, 2017

Res. #18-002

Moved by Councillor Carew to approve the Poplar Bay Regular Council Meeting Minutes of November 17, 2017 as amended.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

Council reviewed and revised the follow up sheet.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Local Wastewater Collection Project

- a. Wastewater Project Update

Res. #18-003

Moved by Mayor Hubbard to accept the Wastewater Project Update as information.

CARRIED

- b. Newsletter

Res. #18-004

Moved by Councillor Carew to mail out the newsletter to residents, as amended.

CARRIED

2. Website

Council and Administration reviewed and discussed the Poplar Bay website.

3. Alliance of Pigeon Lake Municipalities

Council reviewed the APLM minutes of November 15, 2017.

4. Grass Maintenance

Res. #18-005

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay enter into a two year contract with C. Edmunds Contracting for grass maintenance for the Summer Village of Poplar Bay.

CARRIED

5. 2017 – 2018 ACP Grant Application Resolution – New MGA Framework Project

Res. #18-006

Moved by Councillor Carew that the Summer Village of Poplar Bay participate as a partner in the 2017-2018 ACP Grant Application for the New MGA Framework Project, with the Summer Village of Grandview as the managing partner.

CARRIED

6. Regional Emergency Management Plan Amendment

Res. #18-007

Moved by Mayor Hubbard that the Summer Village of Poplar Bay approve the Regional Emergency Management Partnership Amending Agreement (March 13, 2017) as presented.

CARRIED

7. Joint Services Committee

Council reviewed the minutes of the Joint Services Committee meeting held on November 16, 2017.

8. Strategic Plan

Council reviewed a draft strategic plan for the Summer Village; further revisions are to be made.

9. Capital Region Assessment Services Commission – Assessment Review Board Appointments

Res. #18-008

Moved by Councillor Carew that in accordance with Municipal Government Act Section 454, the Summer Village of Poplar Bay appoints the slate of Assessment Review Board panelists as presented by the Capital Region Assessment Services Commission.

CARRIED

Res. #18-009

Moved by Mayor Hubbard that in accordance with the Municipal Government Act Section 456, that Mr. Richard Barham be appointed as Clerk to the Assessment Review Board for the Summer Village of Poplar Bay, as presented by the Capital Region Assessment Services Commission.

CARRIED

10. Missing Link Internet

Res. #18-010

Moved by Councillor Carew that the Summer Village of Poplar Bay enter into the agreement with Missing Link Internet Inc as presented.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. #18-011

Moved by Mayor Hubbard to approve the cheque listing as information.

CARRIED

2. 2018 Budget

Res. #18-012

Moved by Councillor Carew that the Summer Village of Poplar Bay operate with the 2017 budget for 2018 until such time as the 2018 budget is approved.

CARRIED

3. Battle River Watershed Alliance Funding Request

Res. #18-013

Moved by Councillor Carew that the Summer Village of Poplar Bay grant the Battle River Watershed Alliance's funding request of \$40.

CARRIED

4. Pigeon Lake Regional Chamber of Commerce

Res. #18-014

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay renew the membership for the Pigeon Lake Regional Chamber of Commerce for \$126.

CARRIED

5. Pigeon Lake Watershed Association Funding Request

Res. #18-015

Moved by Deputy Mayor Meaney that the Summer Village of Poplar Bay defer decision on the Pigeon Lake Watershed Association funding request until 2018 budget deliberations.

CARRIED

H. INFORMATION ITEMS

1. Poplar Bay Website Statistics
2. Website Statistics
3. Brownlee LLP Emerging Trends Seminar
4. ASVA – Weed Harvesting
5. 2018 Fire Dispatch Update
6. Alberta Infrastructure – ICIP
7. Farm Safety Centre
8. RMRF Legal Seminar

Res. #18-016

Moved by Councillor Carew to approve the above eight items as information.

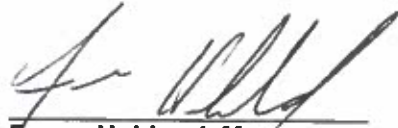
CARRIED

I. ADJOURNMENT

Res. #18-017

Moved by Deputy Mayor Meaney to adjourn the meeting at 3:35 pm.

CARRIED


Fraser Hubbard, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

