

**Vilna & District Library Board
General Board Meeting
5431 - 50 St., Vilna, AB
780-636-2077
Minutes for April 5, 2018**

Call to Order: Meeting called to order by Lee Todd, Chair, at 7:35 pm

Members present: Lee Todd, Jet Todd, Loni Leslie, Ron Farmer, Don Romanko, Marion Vinette.

Members absent with regrets: Myra Valcourt.

Members absent without notification: Myra Valcourt.

Attendees - public at large: Julie Richard Library Manager, Eric Large.

Minutes taken by: Jet Todd.

Adoption of Agenda: Motion to accept Agenda as presented by Ron Farmer. **CARRIED**

Adoption of Previous Minutes: Motion to accept Minutes from April 5, 2018 as presented by Loni Leslie. **CARRIED**

Library Manager's Report:

Library patron totals: February 74, March 125.

Computers were used 5 times in February by patrons. March figures not available at this time.

Hoopla reduced the download of books to 2 per month from 5.

Julie Walker From NLLS was to be at this Library on February 22, 2018. She did not show up, the reason why is unknown.

CIP grant is available. Julie Richard will check on it.

Should a WI FI log-in be required in other parts of the Ag building? Discussed and agreed that a clipboard with log-in will be set up.

Facebook site unique patrons in January 85, February 60. New 77%, return 23%, 39 likes, 48 post reaches, 9 engagements.

Julie let the Board know that we may be able to get Fax Service at a lower cost online. After discussion, Loni Leslie offered using the Village Office Fax.

Motion to remove the Fax number from our Telus bill and use Village Office Fax in future by Jet Todd. **CARRIED**

Motion to accept Manager's Report as presented by Marion Vinette. **CARRIED**

Treasurer's Report:

The financials from 2017 have yet to be put into the computer.

Paid phone bill of \$105.38

Received Operating Grant from Government of Alberta for \$6,660.00.

Motion to accept Treasurer's Report as presented by Jet Todd. **CARRIED**

Correspondence:

Policy & Procedures: N/A

Bylaws: N/A

Receipts & Disbursements and Budget:

Plan of Service:

Media & Promotions:

Special Events:

Old Business:

Business Arising:

New Board Member. A vote was taken to accept Eric Large as a new Board member. **Accepted**

Changes in signing authority

Moved by Jet Todd to add Marion Vinette and Loni Leslie as signatories on chequing # 000000785452800, Community Spirit Acct, and grant # 073792191140159 Community Spirit Acct. **CARRIED**

Don Romanko nominated Marion Vinette as Vice Chair. **CARRIED**

Marion Vinette assumed the position of vice chair.

Adjournment: Meeting adjourned by Lee Todd at 8:30 pm.

Next Meeting: May 17, 2018 at 7:30 pm.

Lee Todd, Chairperson