



Summer Village of Crystal Springs

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Wastewater Project / Process Update

Hello Crystal Springs Property Owners!

You have just received your quote from THS Septic and Civic Solutions for the installation and connection of your pump and panel system to the Wastewater Utility System in Crystal Springs.

This memo from the Summer Village Office provides an explanation of how the Summer Village share of the costs are being funded and sets out the next steps toward activation of your property onto the Municipal Wastewater Utility.

You will notice that in the first section of the THS invoice \$7,725 is shown as the Summer Village share.

The Summer Village is funding this amount as follows:

Grant Funding	\$ 1,475
Early Hook-Up Incentive (Reserves)	\$ 3,150
Loan	<u>\$ 3,100</u>
Total	\$ 7,725

The Loan amount is charged back to the property owner as a Connection Fee of \$3,100. This amount can be paid up front or amortized over a 20 year period at \$225 per year. This will be shown each year on your Tax Notice as a Connection Fee Amortization.

There are a number of costs related to the installation of the pump and panel system on your lot that remain your responsibility. They include:

- Installation of a replacement two compartment tank, secondary pump vault or new riser, if required;
- Installation of electrical service to the tank;
- Landscaping costs; and/or
- Extra costs related to specific circumstances such as exceptionally deep tanks, or restricted access conditions.

The following checklist will help you move through this process:

- Review THS quote and make your decision regarding connection to the system.
- Approve the THS Quote and authorize THS to provide the work on or before June 15th.
- Discuss with THS the need for any holding tank, pump vault, riser, landscaping changes or other related requirements.
- Make the necessary arrangements to have these other requirements completed.
- Ensure that Superior Safety Codes provides an inspection.
- Pay resident portion of the invoice to THS.
- Decide if you are amortizing or paying the \$3,100 up front.
- Bring a copy of the invoice showing that your portion is paid to the office.
- The Office will confirm that there are no outstanding balances due to the Summer Village.
- Sign the Wastewater Utility Services Application and Agreement (available at the Office for by E-mail).
- If Amortizing, sign the Wastewater Utility Amortization of Connection Fee Agreement.

Your property will then be added to the Ready to Connect List and the Isolation (cc) valve will be opened ASAP.

If you have any questions regarding the next steps or the Summer Village funding, please call Gail Coleman at the Summer Village Office 780-586-2494.