

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON MONDAY MAY 15, 2017
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 7:00 P.M.**

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Roy Dyck

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration Clerk

ABSENT:

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

- 1. AGENDA**
Additions/Changes
- 2. DELEGATION**
- 3. MINUTES**
a) Regular Council Meeting – April 24, 2017
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS**
a) Administration: Loni Leslie
b) Public Works: Kevin Smith
c) Council Reports
- 6. BUSINESS:**
a) Fire Fighter Fitness Policy
b) Solicitor General – Request to Re-Open Smoky Lake Court House
c) Safety Code Agency Contract
d) 2017 Budget
- 7. BYLAWS AND POLICIES**
a) Bylaw 527-17 – 2017 Maintenance Levy Bylaw
b) Bylaw 528-17 – 2017 Tax Bylaw
- 8. FINANCIAL REPORT**
a) **Accounts paid to May 11, 2017** **\$77,159.63**
- 9. CORRESPONDENCE**
- 10. NEXT MEETING**
- 11. ADJOURNMENT**

Administration recommended removing items 7.a and 7.b from the Agenda as it was felt more time was required to finalize the tax bylaws. It was further requested that a Special Meeting be called to address these two items.

RES: 057-17 Deputy Mayor Barry moved the agenda be accepted as amended. CARRIED

RES: 058-17 Mayor Romanko moved that a Special Meeting be called for Thursday May 18th at 10:00 a.m., to address the 2017 Tax Maintenance Levy Bylaw #527-17 and the 2017 Tax Rate Bylaw #528-17. CARRIED

4. MINUTES April 24, 2017

RES: 059-17 Moved by Councillor Roy Dyck that the April 24, 2017 meeting minutes be accepted as presented. CARRIED

5. BUSINESS ARISING:

6. REPORTS:

ADMINISTRATION REPORT

TAXES OWING AS AT May 15, 2017

Taxes Owing (includes \$12,232.93 January 1/17 interest)

CURRENT (EFT's Pre-paid) (\$18,032.58)

ARREARS	137,591.83
<u>TOTAL TAXES OWING</u>	<u>\$119,559.25</u>
Less Village property (Tax Recovery)	(\$56,752.32)
<u>Adjusted Total Taxes Owing</u>	<u>\$69,571.99</u>
<u>REDUCTION FROM April, 2017</u>	<u>6,765.06</u>
Total Utilities Trans to Tax 2017	\$5,547.85
Other Municipal Services unpaid transferred to Taxes in 2017 (Both incl. in above totals)	\$0.00

- The Utility Billing for March/April was mailed on May 9, 2017. In addition to the newsletter, Metis Crossing asked that we include their summer schedule, which was done. None of the accounts were scheduled for shut-off this time.
- On Tuesday April 23th we became aware of a problem with the sewer line on 50th avenue between 50th Street and 52nd Street. Public Works called in a vac truck, camera, and grinder snake. Nothing could be seen by the camera (due to water) and the snake could not get past the blockage. On April 24th a flush truck was called to attempt to clear the blockage. On April 25 digging began to get down to the sewer line. It was found that a service had fallen into the main line causing the blockage. Additionally, there were several other issues with the line. Approximately 50 meters of the sewer line were replaced along with 3 services. Total costs are not known, as not all invoices have been received.
- AUMA is presenting a webinar tomorrow morning focused on “top of mind” issues relating to towns and villages east and summer villages tomorrow morning at 10:00am until 11:30am.
- RCDC is conducting a Roundtable discussion focused on local agriculture, however scheduling of the session has been postponed, likely until October, 2017.
- Finally, things seem to be moving on the lift station project. The parts must be ordered and installed and the power switch over will be scheduled carefully to coincide.
- In consultation with the donor, some promotional items have been purchased.
- The Tax Recovery Notification listing has been certified by land titles and involves \$8,894.90 of the above arrears.
- Garbage is continuing to be picked up at the front roadway of all properties in town until further notice.
- Bonnie Lake Campground is heavily booked for the upcoming long-weekend and has had several bookings to date. Some sites still have water sitting on them, and the recent moisture has not helped.
- ATCO has commissioned a tree removal plan to prevent damage to electrical infrastructure from damage and power outages. They will be providing the Village \$5,000 to have the trees replaced. They have stipulated the types of replacement that are allowed. Along 49th Avenue, in particular, we will have to find a “shrub” type replacement that requires little maintenance.
- We have received the good news that Municipal Sustainability Funding is going to continue through the end of 2018. The letter from the Minister is with Correspondence. A renewal agreement was necessary and this has been received and signed. It was mailed for return today.
- The Safety Code Agency Contract tenders (2 received) were reviewed by the planner at Smoky Lake County who is recommending that we continue with The Inspections Group. The contract will be an additional 5 years and is in the Business portion of the Agenda.
- As per the request from the RCDC Committee, a support letter from our Council regarding the Smoky Lake Provincial Building Courthouse has been drafted for your approval and is in the Business portion of the Agenda.
- Consensus has been reached on the Regional Fire/Rescue Committee and the policy regarding Firefighter Fitness has been sent to all Councils and is in the Business portion of the Agenda.
- The Capital Region Assessment Services Commission (CRASC) has submitted a new bylaw for your information and is included in Correspondence.

MAYOR ROMANKO'S REPORTS

28/63 Water Commission, May 4, 2017

- Administrator reported that Telus discovery is finally moving forward.

- Repairs were made at Egremont pump station.
- Engineers presented Draft Report for Whitefish Water supply. Recommended Option 1, which involves pump up-grade at Egremont and at Edwand. Total cost would be \$20,660,000 funding would be completely supplied by government. This was accepted for discussion.
- Moved to prorate Administration fees for St. Paul County from beginning of usage, May 25, 2016.
- Moved to apply for water supply to Long Lake.
- Next Meeting June 22, 2017.

DEPUTY MAYOR BARRY REPORTS

RCDC - May 1, 2017

- Met the new County member-at-large
- Three presentations
 - 1) Eneray Solar based around Waskatenau
 - 2) Killick Leadership
 - 3) Kalyna County had 50,000 copies printed
- Shaun is continuing business visitations. Working on business directory
 - Planning a real estate tour in June
 - Several investment opportunities being explored
 - Someone is setting up a Professional Office in Smoky
- Discussed proposal to develop a detailed Government. Relationship Project for lobbying.

Evergreen Regional Waste Management - May, 2017

- Having had a problem with a customer looking into a new agreement for customers
- Working on leachate option - hope to have info next meeting
- Weather has caused a number of problems - fewer loads (less revenue) higher leachate levels
- High equipment repairs due to old equipment in some cases not worth repair
 - Paul to look for used equipment
- Ashmont school is coming for the annual cleanup
- Summer hours are now in effect
- Discussed use of drones around cells for various purposes Sheila to look into this
- Thinking about work to be done to renew the operating license - need to apply by the end of next year (2018)
- Guidelines for Managing Asbestos Waste to be distributed to demolition people, permit issuers and truckers
 - Will try to get someone to come out and go over guidelines with affected parties

COUNCILLOR DYCK REPORTS

MuniCorr - May 15, 2017

- The issue regarding the property boundaries in Bellis is being dealt with; it seems there was an error in defining the title. It will be dealt with by easement which will be registered against the title.

Citizens On Patrol

- The Garage Sale Fund Raiser went considerably well.
- A concern was raised pertaining to the speed of a water truck responding to a fire.

Agricultural Society - May 8, 2017

- There has been a change in the maintenance staff.

RES: 060-17 Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

7. NEW BUSINESS

a) Fire Fighter Fitness Policy

The Smoky Lake Region Fire & Rescue Committee has prepared a Policy regarding Firefighter Fitness Evaluation (Policy Statement #02-30-01), the Draft of which has been reviewed previously by Councils and recommendations made.

RES: 061-17 Moved by Councillor Dyck that the Village of Vilna accept the recommendation of the Smoky Lake Region Fire and Rescue Committee and approve the Policy on Firefighter Fitness Evaluation – Policy Statement #02-30-01, as prepared by Smoky Lake County, Managing Partner.

CARRIED

b) Letter of Support - Smoky Lake Courthouse

A recommendation came out of the last Joint Municipalities Meeting that RCDC write a letter to the Honourable Kathleen Ganley, Minister of Justice and Solicitor General to request consideration of re-opening the Smoky Lake Court House, and recommended that each respective municipality do the same.

RES: 062-17 Moved by Deputy Mayor Barry that the Council of the Village resolve to send a letter to the appropriate Minister of the Provincial Government supporting the reopening of the Court House services in the Smoky Lake Provincial Building.

CARRIED

c) Safety Codes services agency

The Joint Municipal Administrators and the Smoky Lake County Planning Officer have reviewed the proposals for the Safety Codes contractor and have recommended that the contract be awarded again to The Inspections Group Inc. for a 5 year term.

RES: 063-17 Moved by Councillor Dyck that the Village of Vilna agree to award the Safety Codes Services Agency Contract to The Inspections Group Inc. for a five year term, expiring in the year 2021, for the purpose of inspecting and issuing permits for the Building, Electrical, Gas, and Private Sewage Disposal System disciplines for all municipalities within the Smoky Lake Region.

CARRIED

d) 2017 Operating and Capital Budgets

Administration presented a Final Draft of the 2017 Operating and Capital Budgets identifying a projected operating surplus of \$285.50. The Capital Budget indicates purchases estimated to be \$500,000.00 including the Sewage Lift Station, Sewer Main, Water Main and Storm Water drain repairs and the purchase of grass and maintenance equipment.

RES: 064-17 Moved by Mayor Romanko that the 2017 Operating Budget reflecting a surplus of \$285.50 and the Capital Budget proposing upgrades and repairs to the Sewage Lift Station, Water, Sewer and Storm Sewer mains as well as the purchase of mowing and maintenance equipment projected to cost approximately \$500,000.00.

CARRIED

Mayor Romanko called a brief recess at 8:30 p.m. with Council reconvening at 8:40 p.m.

8. BYLAWS AND POLICIES

- a) **Bylaw 527-17 Frontage Maintenance Levy, and Bylaw 528-17 2017 Property Tax Rate** be deferred to a Special Council Meeting scheduled for Thursday, May 18, 2017 at 10:00 a.m.

9. FINANCIAL REPORT

Accounts paid to – May 11, 2017	\$77,159.63
Accounts paid by Cheques #13030-13045	\$52,834.35
EFT payments from April 21 – May 11, 2017	\$11,737.54
EFT Payroll from April 1 – April 30, 2017	\$ 12,587.74

RES:065-17 Moved by Mayor Romanko the Financial Report indicating expenditures of \$77,159.63 be accepted for information. **CARRIED**

10. CORRESPONDENCE

- a) Hayden & Associates, re: Elected Officials Orientation
- b) CRASC (Capital Region Assessment Services Commission) re: Governance Bylaw
- c) Senator Honorable Douglas Black, re: Senator's Contribution Award
- d) Laura Nelson, Re: Farm Safety Education Programs
- e) Shaye Anderson, Minister of Municipal Affairs, re: MSI Amending Agreement
- f) Alberta Recreation & Parks Association, re: Honor Outstanding work in the Community
- g) Aspen View Public Schools, re: K-12 Education Funding Framework
- h) Minister of Seniors & Housing, re: Resources for Caregiver Readiness, Caregiving & Employment
- i) Municipal Planning Services Ltd., re: Conditional Subdivision Approvals for County
- j) Gwendolyn Stewart-Palmer, re: 75th Birthday of Joan Stewart

RES:066-17 Moved by Deputy Mayor Barry that the correspondence identified in the agenda be accepted for information. **CARRIED**

11. NEXT MEETINGS

- a) Council – June 19th, 2017 – 7:00 p.m.
- b) Special Council Meeting – May 18, 2017 – 10:00 a.m.
- c) Joint Municipalities – Town of Smoky Lake – June 26, 2017 – 6:00 p.m.
- d) RCDC June 19, 2017 10am
- e) RCDC Public Round Table – October, 2017
- f) Smoky Lake Foundation – May 17, 2017
- g) Highway 28/63 Regional Water Services Commission - June 22, 2017
- h) Muni-Corr -- June 12, 2017
- i) Alberta HUB – St. Paul – 5:30 p.m. – June 29, 2017
- j) Vilna Ag Society – June 12, 2017
- k) Evergreen Regional Waste Commission – June 7, 2017
- l) Doctor Retention and Recruitment – June 23, 2017

RES. 067-17 Moved by Deputy Mayor Barry that the meeting schedule be accepted for information. **CARRIED**

12. ADJOURNMENT

RES. 068-17 Moved by Mayor Romanko that the meeting adjourned at 9:00 p.m. **CARRIED**

Donald Romanko, Mayor

Loni Leslie, CAO