

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY AUGUST 19, 2013  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

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**PRESENT:** Mayor Don Romanko  
Deputy Mayor Frank Barry  
Councillor Ron Farmer

Earla Wagar, Administration

**ABSENT:** Loni Leslie, Chief Administrative Officer

**GALLERY:**

**ORDER:** Mayor Romanko called the meeting to order at 7:00 P.M.

**1. AGENDA:**

**Res. 118-13** Councillor Farmer moved the agenda be adopted as presented. CARRIED

**2. DELEGATION:**

**3. MINUTES:**

a. Regular Council Meeting July 22, 2013

**Res. 119-13** Moved by Councillor Farmer that the minutes of July 22, 2013 Regular Council meeting be adopted as presented. CARRIED

**4. BUSINESS ARISING:**

**5. REPORTS:**

**ADMINISTRATION REPORT  
Presented by Earla Wagar**

- Tax Levy & Collection: Each year, the goal is to get as close to 100% collection of taxes, as we can. We've been getting closer. We gauge collection on two levels. Firstly, percentage of current taxes collected, and secondly percentage of total taxes collected.

Total Taxes Levied ..... \$333,493.35  
 Total current taxes outstanding to date .. 61,516.76

- Percentage of current taxes collected ..... 18.45%

We have 18 rate payers who make monthly contributions estimated to be \$16,955.00 to year end.

It is anticipated that we will collect at least \$20,000.00 before year end. This will leave approximately **\$24,600.00 of current taxes outstanding at the end of the year..... or 7.36% uncollected current taxes.** Municipal affairs is extremely pleased when a municipality has only 5% - 7% of the taxes outstanding.

We are still struggling to get some of the arrears collected.

Total Outstanding taxes \$195,542.62 ..... 58% outstanding.

If we collect the \$16,955.00 of payment plan contributions and another \$20,000.00 toward the current taxes by year end, as well as \$15,000.00 on agreements and \$15,000.00 at time of property sale, we should have reduced the **outstanding taxes to \$128,587.62 (38.5%) by December 31, 2013.** This is \$32,000.00 better than last year, but still not great. We will continue to push.

- The debt is coming down. The ATB loan that was at \$220,000.00 in 2010 is now \$165,000.00. At \$13,750.00 per year it will be 12 more years.  
The water line debenture payment is \$13,500.00 per year. There are 8 annual payments left.  
The debenture for the last upgrade to the water plant has one more payment of \$8,000.00. It will be paid in full on March 23, 2014.
- Ken Danyluk is in the Village to complete some of the water break projects (surface fixing). It is our goal to have the hydrant at the north end of 48 Street repaired while he's here.
- The Highway 28/36 Water Commission did an inspection of the water line along MuniCorr last week. We were not able to attend, so they will schedule the Vilna connections for another date.
- Last month we had a bad water sample, the iron count was higher than acceptable. 0.37 ppm rather than 0.30 ppm. It has caused some reporting. It does not affect the quality of the water, but it does affect the color. Kevin has flushed and chlorinated the filter and flushed hydrants and now the iron count is 0.15, far below the maximum allowable. Now there's the paper work to do.

- Deputy Mayor Barry and I attended a meeting at the County Office with Jane Dauphinee and Cory Ollikka regarding Phase III of the Intermunicipal Development Strategy. We discussed the areas that would be covered by the strategy and the scope of the project. It was suggested that the Bonnie Lake region be included since we have recreational interests and the County has the residential and golf course interests. Included in the document will be industrial development, development on properties adjacent to neighbour municipalities, the potential for residential development and strategies for growth. Consideration for shared utilities and services that will support potential growth and transportation considerations regarding the impending development of the Cold Lake Oil Sands Area will be included.

### **PUBLIC WORKS REPORT .. by Kevin Smith**

- The water plant is running well except for the high iron count. We will be borrowing an inspection camera to check out the reservoir. The filters have been chlorinated and half the hydrants have been blown down. Unfortunately, the iron levels aren't stable. I believe the problem to be the reservoir. We may have to prechlorinate at the filter.
- Started pot hole repairs. I will be getting cold mix from Bonnyville for the repairs. They quoted \$100.00/ton, we'll probably need 5 – 7 ton to repair the streets.
- The John Deere mower is giving lots of grief, repairing as often as cutting.
- We were able to pick up a used hydraulic mower for the trails and back alleys this should save on the finishing mowers.
- We're thinking about setting up some security cameras at the trail washrooms. The disrespect and vandalism is getting out of control.
- An electrician is needed to wire in the compressor at the shop.

### **MAYOR ROMANKO'S REPORT**

#### **28/63 Water Commission Meeting August 8, 2013**

- Pipelining is going on so there are many calls for first-call.
- Westcan requested an extension on contract to finish grooming the trail
- Nason will begin work at the end of August.

- Weaver Welding/Peace River Heating repaired trail at Danyluk Hill for no charge, (hope MuniCorr thanks them).
- Engineer Gene Sobolewski reported that there were problems with the subsoil on sections along the trail because of wet weather. No heavy trucks could be used to re-grade the trail. It was reported that contracts are under budget for engineering, but close for construction. Bellis truck fill may be over budget, but Smoky Lake to Spedden water line has about \$1.29M surplus.
- Ryan Wirsz will now look after Contracts 3&4 (construction of fill stations and upgrades). The drawings for the Bellis truck fill are 80% complete and construction is scheduled to begin August 28.
- Mike Yakimchuk is again working for Alberta Transportation for the Water for Life Program. He warned the Commission and Engineers that final funds for the project may be delayed. It is essential that the project be substantially complete by January so that any interest costs that the Commission incurs, because of interim financing, would be covered by the government. The Commission may have to borrow \$3 to 5 million for up to two years.
- The issue of supplying water to St. Paul County was brought up again. There was a meeting with St. Paul County and government representatives regarding the cost savings to the Government by piping water from Spedden to Ashmont. Chair and Vice Chair will meet if called upon.
- The MuniCorr Right of Way Agreement was passed.
- Smoky Lake requested that the supply of water be started as soon as possible.

Next Meeting September 27, 2013 at Thorhild.

## **DEPUTY MAYOR BARRY'S REPORT**

### **Bonnie Lake**

- The Fish and Game Association sponsored an Archery Tournament at Bonnie Lake. There were 34 participants. It is hoped that they can make this an annual event.

### **RCDC**

- Jane Dauphinee from Municipal Planning Services met with Village of Vilna and Smoky Lake County representatives to discuss the next phase of the Community Development Strategy.

- Discussions revolved around business attraction in the region, including the potential growth opportunities as the Cold Lake Oil Sands Area begins to develop.

## **COUNCILLOR FARMER'S REPORTS**

### **Evergreen Regional Waste meeting – August 7th, 2013**

- A motion was made that Evergreen Regional Waste Management Services Commission enter into a one year agreement with Grizzly Disposal Solutions Inc. at a tippage rate of \$85.00 per tonne subject to Municipal Affairs Ministerial Approval. This will be effective as of the date the agreement is signed.
- Rocket Plumbing & Heating Ltd. gave an estimate of \$8,264.00 to supply and install 2 water tanks, one at the maintenance shop & one at the scale house. The board members thought that it would cost less if Evergreen did it themselves. A motion was made that administration get a cost estimate on tanks, pumps and plumbing that would be required to set up a water tank at both the maintenance shop and scale house to bring to the next board meeting.

Next meeting scheduled for Thurs., Sept. 12th @ 10:00 AM

### **N.E. Muni-Corr Board Meeting August 12th, 2013**

- The Iron Horse Trail is in excellent condition from Smoky Lake to Bellis. If it were not for the pipe coming out of the ground, the work on the water line is virtually unnoticeable.
- Marianne has applied for a CFEP grant of \$125,000.00 for Beaver River trestle. Marianne is working with Genia Leskiw, MLA Bonnyville for funding. Letters were also sent to MLA Saskiw & MP Storseth asking them to research funding options.
- McDonald & Lawrence Timber Framing will send their tender papers of their estimate of the cost of repairs to the Beaver River trestle. These will be sent to the Board in advance of the September Board meeting.
- A farmer, Ken Billey, in the Edwand area, who has complained about dust control along the trail next to his land, will get the work done by the County of Smoky Lake at no cost.
- Seven Alberta ministers were in St. Paul on Friday, August 16<sup>th</sup>. They were taken on a trail ride from St. Paul to Edouardville. Fred Wilton is the minister in charge of all of the trails in Alberta for the Government.

- The cost to repair Danyluk Hill's erosion problem was between \$20 - \$25,000.00. This work & cost was donated by Weaver Welding, the contractor on the trail for the water line. Muni-Corr will be sending certificates, letters of thanks, posting signs on site & also posting on the Iron Horse Trail website.
- The rig mats that were installed on the trail near Heinsburg is hopefully a temporary solution. Marianne is discussing with the County of St. Paul the installation of a culvert under the trail to divert the water from a spring on one side to be able to drain off on the downward side of the trail.
- Muni-Corr will file for caveats to be put on title for all crossing agreements. Utility crossing agreements are \$2,625.00 for a 10 year agreement. Municipalities are not charged for crossing agreements. Telus will be contacted again regarding their lines on Muni-Corr land.
- The overdraft that Muni-Corr had in June for the cheque to McDonald & Lawrence for work done on the trestle has been made up with 31 utility crossing fees being paid.
- Brushing needs to be done again under the Beaver River trestle. Marianne is to contact the MD of Bonnyville for assistance.

Next regular meeting – Monday, September 9th, 2013 @ 10:00 AM

**Res 120-13**

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

**6. NEW BUSINESS**

**a) Election Returning Officer**

Council agreed, by consensus that CAO Loni Leslie should act as Returning Officer for the upcoming elections.

**7. BYLAWS & POLICIES**

**a. Bylaw #502-13**

A letter was sent to Smoky Lake County advising them of the request to close the alley located south of 49<sup>th</sup> Avenue, east of 50<sup>th</sup> Street. They have requested that they be given time to talk to the affected property owners before responding to the letter.

**b. Bylaw #503-13 Building Inspection Services**

Bylaw 503-13 was presented to replace Bylaw 412-00 changing the inspections services from Alberta Permit Pro to The Inspection Group Inc.

- Res 121-13** Moved by Deputy Mayor Frank Barry that 1<sup>st</sup> reading be given to Bylaw Inspection Services Bylaw #503-13. CARRIED
- Res 122-13** Moved by Councillor Farmer that 2<sup>nd</sup> reading be given to Bylaw Inspection Services Bylaw #503-13. CARRIED
- Res 123-13** Moved by Deputy Mayor Frank Barry that Unanimous Consent be given to have Bylaw 503-13 be read the 3<sup>rd</sup> time. CARRIED
- Res 124-13** Moved by Mayor Romanko that 3<sup>rd</sup> and final reading be given to Bylaw Inspection Services Bylaw #503-13. CARRIED

### **c. RCDC Policies**

At the July 22, 2013 meeting two policies were presented to Council relating to the formation and procedures of the Regional Community Development Committee. Council considered setting up the policies in the Village Policy manual, however, it was agreed that since the committee is only mandated until May 2014 when funds expire, the acceptance resolutions in the Council minutes would be sufficient.

### **8. FINANCIAL REPORT:**

- Res. 125-13** Moved by Mayor Romanko that payment of cheques #11924 – 11929 including direct deposits in the amount of \$29,252.29 be accepted for information. CARRIED

### **9. CORRESPONDENCE:**

- a. Minister Doug Griffiths, re: New Home Protection
- b. Alberta Farm Safety Centre, re: Information & Donation
- c. Marc-Andre Morin, re: Motion M-441 Vessel Operation Restriction Reg.
- d. Water Wise Alberta, re: Information session
- e. AUMA/AMSC, re: Services & Benefits
- f. Vilna COPS, re: Fundraiser
- g. Alberta Culture, re: Volunteer Award Nominations
- h. Alberta Assessment Bulletin, re: 1<sup>st</sup> responder radio system assessment

- i. Alberta Hub, re: Western Investors article
- j. CRISP, re: Cold Lake Oil Sands Area (CLOSA)
- k. Letter of Appreciation to Lynette & Kevin Smith

**Res. 126-13** Moved by Councillor Farmer that the correspondence be accepted for information.

CARRIED

Mayor Romanko declared a brief recess at 8:20 p.m.

**10. "IN-CAMERA"**

**Res. 127-13** Moved by Mayor Romanko that Council move "In-Camera" at 8:25 p.m. to discuss a land development issue.

CARRIED

**Res. 128-13** Moved by Mayor Romanko that Council move "Out-of-Camera" at 8:55 p.m.

CARRIED

**NEXT MEETING:**

- a) Regular Council Meeting September 16, 2013 at 7:00 p.m.

**14. ADJOURNMENT:**

**Res. 129-13** Mayor Romanko adjourned the meeting at 9:00 p.m.

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Donald Romanko, Mayor

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Loni Leslie, CAO