

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, JUNE 8, 2018 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Fraser Hubbard, Mayor
Brian Meaney, Deputy Mayor – 254 pm
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor Hubbard called the Meeting to Order at 2:21 p.m.

A. ADOPTION OF AGENDA

Res. #18-069

Moved by Mayor Hubbard to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of April 20, 2018

Res. #18-070

Moved by Mayor Hubbard to approve the Poplar Bay Regular Council Meeting Minutes of April 20, 2018 as presented.

CARRIED

2. Special Council Meeting Minutes of April 26, 2018

Res. #18-071

Moved by Councillor Carew to approve the Poplar Bay Special Council Meeting Minutes of April 26, 2018 as presented.

CARRIED

C. DELEGATION

1. None

D. BYLAWS & POLICIES

1. Policy #31-2018, Budget and Financial Procedures Policy

Res. #18-072

Moved by Councillor Carew to approve Policy #31-2018, Budget and Financial Procedures Policy, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

Council reviewed and revised the follow up sheet.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. South Pigeon Lake Regional Wastewater Commission

Res. #18-073

Moved by Councillor Carew to accept the South Pigeon Lake Regional Wastewater Commission update as information.

CARRIED

2. Local Wastewater Collection Project

Res. #18-074

Moved by Deputy Mayor Meaney to accept the local wastewater collection project update as information.

CARRIED

3. Pigeon Lake Watershed Management Plan 2018

Res. #18-075

Moved by Mayor Hubbard:

Council, having read and considered the Pigeon Lake Management Plan – 2018, resolves as follows:

1. To work collaboratively with other Pigeon Lake watershed municipalities, the Pigeon Lake Watershed Association and the Pigeon Lake Watershed Steering Committee to implement the Pigeon Lake Management Plan – 2018,
2. To reference and consider the recommendations of the Pigeon Lake Management Plan – 2018 in the development of new or updated Statutory Plans required under the Municipal Government Act and in the ordinary business of the municipality.

CARRIED

4. Senior's Week Declaration

Res. #18-076

Moved by Councillor Carew to declare the week of June 3-9, 2018 as Senior's Week.

CARRIED

5. Weed Inspector

Res. #18-077

Moved by Mayor Hubbard to appoint Mr. Don Davidson as the weed inspector for the Summer Village of Poplar Bay.

CARRIED

6. Poplar Bay Cattle Guard

Res. #18-078

Moved by Councillor Carew that Administration obtain quotes for the removal and replacement of the cattle guard in Poplar Bay.

CARRIED

7. Strategic Plan

Res. #18-079

Moved by Mayor Hubbard to approve the 2018 Poplar Bay Strategic Plan as presented.

CARRIED

8. Municipal Accountability Program Update

Res. #18-080

Moved by Councillor Carew to accept the Municipal Accountability Program Update as information.

CARRIED

9. Letter from Resident re: Encroachment

Res. #18-081

Moved by Councillor Carew that Administration respond to the owner of Lot 9A, Block 2, Plan 072 1248 and advise that a revised encroachment agreement will be sent to him.

CARRIED

10. Road Use Agreement

Administration will arrange for a meeting with representatives of Covenant Bay Bible Camp.

11. Annual Information Meeting

The Poplar Bay Annual Information Meeting will be held on Saturday, July 28, 2018 at 10 am to noon at the Poplar Bay Rec Centre, followed by a BBQ.

G. FINANCIAL

1. Cheque Listing

Res. #18-082

Moved by Councillor Carew to accept the cheque listing as information.

CARRIED

H. INFORMATION ITEMS

1. Alberta Municipal Affairs Response re: Performance Measures
2. ASVA 60th Anniversary Conference – October 18 & 19, 2018

Res. #18-083

Moved by Mayor Hubbard to approve the above 2 items as information.

CARRIED

I. IN CAMERA

1. Encroachment Legal Advice – FOIP S. 27 (1) (a)

Res. #18-084

Moved by Councillor Carew to go In Camera at 2:35 pm.

CARRIED

Res. #18-085

Moved by Mayor Hubbard to come out of In Camera at 2:46 pm.

CARRIED

Res. #18-086

Moved by Councillor Carew to revise the encroachment agreements to “additional insured” instead of “additional named insured” and reduce insurance to \$2 Million.

CARRIED

Res. #18-087

Moved by Mayor Hubbard that Administration advise Mr. Miller that Poplar Bay reserves are not for sale, and to remove the firepit from the reserve area.


CARRIED

J. ADJOURNMENT


Res. #18-088

Moved by Mayor Hubbard to adjourn the meeting at 3:19 pm.

CARRIED



Fraser Hubbard, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

