

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
REGULAR COUNCIL MEETING  
WEDNESDAY, NOVEMBER 14, 2018 at 4:00 p.m.  
Summer Villages Office Council Chambers  
605-2<sup>nd</sup> Ave, Ma-Me-O Beach, AB**

**AGENDA**

- A. CALL TO ORDER**
- B. DELEGATIONS / PRESENTATIONS**
  - 1. None
- C. ADOPTION / ADDITIONS TO AGENDA**
- D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**
  - 1. Regular Council Minutes of November 1, 2018
- E. READING OF BYLAWS**
  - 1. Bylaw #236, Restricted Use of Fertilizers, Herbicides and Pesticides, 3d Reading
  - 2. Bylaw #240, To Amend Bylaw #230 The Wastewater Bylaw 2018
  - 3. Bylaw # 241, Cannabis Bylaw
- F. COUNCIL & CAO REPORTS**
  - 1. None.
- G. DISCUSSION ITEMS**
  - 1. Local Wastewater Project
    - a) Notification of Holding Tank Inspection
  - 2. Strategic Planning Process and Timeframe
  - 3. Solid Waste Pick Up
- H. FINANCIAL REPORTS**
  - 1. Battle River Watershed Alliance Funding Request
  - 2. Financial Report
- I. CORRESPONDENCE / INFORMATION ITEMS**
  - 1. County of Wetaskiwin Organizational Meeting Information
  - 2. ASVA – Municipal Affairs Performance Measures
- J. IN CAMERA**
  - 1. Snow Removal Quotes FOIP S. 16 (1), 24 (1))
- K. ADJOURNMENT**

# Summer Village of Crystal Springs

Box 100, 605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB T0C 1X0

Tel: 780-586-2494

Email: [information@svofficepl.com](mailto:information@svofficepl.com)

[www.crystalsprings.ca](http://www.crystalsprings.ca)

## Minutes

### Regular Council Meeting

November 1, 2018

### Summer Villages Office Council Chambers

#### Present:

Ian Rawlinson, Mayor

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Sylvia Roy, Chief Administrative Officer

#### A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 4:00 pm.

#### B. DELEGATIONS

None

#### C. ADOPTION OF AGENDA

Res. #18-192

Moved by Mayor Rawlinson to approve the agenda as amended.

CARRIED

#### D. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of September 12, 2018

Res. # 18-193

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Regular Council Meeting Minutes of September 12, 2018 as presented.

CARRIED

#### E. READING OF BYLAWS & POLICIES

1. Bylaw #236, Restricted Use of Fertilizers, Herbicides & Pesticides

Res. # 18-194

Moved by Mayor Rawlinson to give First Reading to Bylaw #236, Restricted Use of Fertilizers, Herbicides & Pesticides, as amended.

CARRIED

Res. # 18-195

Moved by Deputy Mayor LaJeunesse to give Second Reading to Bylaw #236, Restricted Use of Fertilizers, Herbicides & Pesticides, as amended.

CARRIED

D1-1

**Res. # 18-196**

Moved by Deputy Mayor LaJeunesse that over an unspecified period of time, that the Summer Village of Crystal Springs develop criteria relating to how to assess harm to the lake through consultation with Alberta Environment, PLWMP, PLWA, PLRL, APLM and the community.

CARRIED

2. Bylaw #238, Code of Conduct for Council Members

**Res. # 18-197**

Moved by Councillor Gagnon to give First Reading to Bylaw #238, Code of Conduct for Council Members, as presented.

CARRIED

**Res. # 18-198**

Moved by Mayor Rawlinson to give Second Reading to Bylaw #238, Code of Conduct for Council Members, as presented.

CARRIED

**Res. # 18-199**

Moved by Deputy Mayor LaJeunesse to proceed to Third Reading for Bylaw #238, Code of Conduct for Council Members, as presented.

CARRIED UNANIMOUSLY

**Res. # 18-200**

Moved by Councillor Gagnon to give Third Reading to Bylaw #238, Code of Conduct for Council Members, as presented.

CARRIED

3. Bylaw #239, Bylaw Enforcement Officer Bylaw

**Res. # 18-201**

Moved by Mayor Rawlinson to give First Reading to Bylaw #239, Bylaw Enforcement Officer Bylaw, as presented.

CARRIED

**Res. # 18-202**

Moved by Deputy Mayor LaJeunesse to give Second Reading to Bylaw #239, Bylaw Enforcement Officer Bylaw, as presented.

CARRIED

**Res. # 18-203**

Moved by Mayor Rawlinson to proceed to Third Reading for Bylaw #239, Bylaw Enforcement Officer Bylaw, as presented.

CARRIED UNANIMOUSLY

**Res. # 18-204**

Moved by Councillor Gagnon to give Third Reading to Bylaw #239, Bylaw Enforcement Officer Bylaw, as presented.

CARRIED

**Res. # 18-205**

**Moved by Deputy Mayor LaJeunesse that Council receive a year-end report for Bylaw Enforcement.**

**CARRIED**

**F. COUNCIL & CAO REPORTS**

**1. AUMA Police Act Working Group**

**Res. # 18-206**

**Moved by Mayor Rawlinson to accept the AUMA Police Act Working Group update as information.**

**CARRIED**

**2. Capital Region Assessment Services Commission**

**Res. # 18-207**

**Moved by Deputy Mayor LaJeunesse to accept the Capital Region Assessment Services Commission update as information.**

**CARRIED**

**G. DISCUSSION ITEMS**

**1. Local Wastewater Project**

**a) Tank Inspection Enforcement**

**Res. # 18-208**

**Moved by Mayor Rawlinson to approve the local wastewater project update as information.**

**CARRIED**

**2. Resignation from Responsibilities**

**Res. # 18-209**

**Moved by Mayor Rawlinson that Crystal Springs Council discontinue the appointment of a Council representative to the Parks & Recreation Committee and that the Committee will provide information to Council through reports to Council or via delegation to Council, at the Committee or Council's request.**

**CARRIED**

**Res. # 18-210**

**Moved by Mayor Rawlinson to accept Deputy Mayor LaJeunesse' letter of resignation from some responsibilities as information.**

**CARRIED**

**3. Missing Link Fiber Internet Update**

**Res. # 18-211**

**Moved by Deputy Mayor LaJeunesse to accept the Missing Link Fiber Internet update as information.**

**CARRIED**

**4. Road Repairs**

**Res. # 18-212**

**Moved by Deputy Mayor LaJeunesse to accept the road repair update as information.**

**CARRIED**

**H. FINANCIAL REPORTS**

1. Resident Request to Waive Tax Penalty

**Res. # 18-213**

Moved by Deputy Mayor LaJeunesse to waive the tax penalty for property roll # 148 Crystal Springs.  
**CARRIED**

2. 2019 Interim Budget Resolution

**Res. # 18-214**

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs use the 2018 budget as the interim budget for 2019 until such time as the 2019 budget is approved.

**CARRIED**

**I. CORRESPONDENCE/ INFORMATION ITEMS**

1. Seba Beach Cannabis Bylaw
2. Val Quentin Cannabis Bylaw
3. Farm Safety Centre

**Res. # 18-215**

Moved by Mayor Rawlinson that Administration draft a Cannabis Bylaw based on Seba Beach's bylaw.  
**CARRIED**

**Res. # 18-216**

Moved by Mayor Rawlinson that the above 3 items be received as information.

**CARRIED**

**J. IN-CAMERA**

**Res. # 18-217**

Moved by Mayor Rawlinson to go In Camera at 5:58 pm.

**CARRIED**

1. Snow Removal (FOIP S. 16 (1) , 24 (1) )
2. IDP Negotiations (FOIP S. 24(1))
3. Crystal Springs Store (FOIP S. 24(1), 27 (1))

**Res. # 18-218**

Moved by Mayor Rawlinson to come out of In Camera at 6:23 pm.

**CARRIED**

**Res. # 18-219**

Moved by Mayor Rawlinson to defer snow removal to the next Council Meeting.

**CARRIED**

**Res. # 18-220**

Moved by Mayor Rawlinson to accept IDP negotiations and Crystal Springs store as information items.  
**CARRIED**

**K. ADJOURNMENT**

**Res. # 18-221**

**Moved by Mayor Rawlinson that the meeting be adjourned at 6:32 pm.**

**CARRIED**

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**Ian Rawlinson, Mayor**  
**Summer Village of Crystal Springs**

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**Sylvia Roy, C.A.O.**  
**Summer Village of Crystal Springs**

**Next Meetings: November 14 and December 12.**

D/-5

**SUMMER VILLAGE OF CRYSTAL SPRINGS**

**BYLAW #236**

**A BYLAW OF THE SUMMER VILLAGE OF CRYSTAL SPRINGS IN THE PROVINCE OF ALBERTA  
TO RESTRICT THE USE OF FERTILIZERS, HERBICIDES AND PESTICIDES**

**WHEREAS** the Municipal Government Act (Alberta) authorizes the council of a local municipality to pass a bylaw regulating the safety, health and welfare of people and the protection of people and property; people, activities and things in, on or near a public place that is open to the public; and the enforcement of bylaws;

**AND WHEREAS** the Council of the Summer Village is concerned with the water quality of Pigeon Lake and the detrimental effects of fertilizers and pesticides on water quality;

**AND WHEREAS** the Council of the Summer Village has deemed it necessary to have restrictions on the use of fertilizers and pesticides in the Summer Village;

**NOW THEREFORE**, under the authority of the Municipal Government Act (Alberta), the Council of the Summer Village, duly assembled, hereby enacts as follows:

**1 - NAME**

This Bylaw will be known as the "Restricted Use of Fertilizers, Herbicides and Pesticides Bylaw".

**2 - DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

- (a) "Bylaw Enforcement Officer" means any person appointed by Council of the Summer Village or the Summer Village CAO to enforce this Bylaw.
- (b) "Council" means the elected council of the Summer Village.
- (c) "Fertilizer" means any substance or mixture of substances, containing nitrogen, phosphorus, potassium or other chemicals that is manufactured, sold or represented for use as a plant nutrient or aid to plant growth provided that, for greater certainty, "Fertilizer" does not include natural vegetative compost.
- (d) "Herbicide" means a chemical substance used to control or manipulate undesirable vegetation especially weeds.

E1-1

- (e) "Owner" means with respect to a property located within the municipal boundaries of the Summer Village.
- (e) "Pesticide" means any substance or mixture of substances that is manufactured, sold or represented for destroying unwanted pests or other unwanted organisms or unwanted plants including, without limitation, weeds, fungi, insects and microbes.
- (g) "Summer Village" means the Summer Village of Crystal Springs.
- (h) "Summer Village CAO" means the chief administrative officer of the Summer Village.

### 3. PROHIBITION

- (a) No person shall apply, spray, distribute or otherwise use, or cause to be applied, sprayed, distributed or otherwise used, any Fertilizers, Herbicides or Pesticides on any property located within the municipal boundaries of the Summer Village except (i) as permitted in accordance with sections 3(b) and (c) below, or (ii) with the prior written consent or approval of the Summer Village CAO. When deciding whether or not such consent or approval should be given, the Bylaw Enforcement Officer or the Summer Village CAO shall assess, in his/her opinion, whether the application or use of such Fertilizers or Pesticides could reasonably be expected to cause harm to, or adversely affect the water quality of, Pigeon Lake or the ground water under one or more properties located within the municipal boundaries of the Summer Village.
- (b) Notwithstanding section 3(a) above, Fertilizers may be applied to vegetable gardens, flower gardens, trees and shrubs provided that the application is done in moderation and in a reasonable manner.
- (c) Notwithstanding section 3(a) above, Herbicides and Pesticides may be used to control (i) noxious weeds or prohibited noxious weeds, as such terms are defined in the Weed Control Act (Alberta) and its applicable regulations, and (ii) unwanted insects or pests (including, without limitation, bees, wasps, hornets, slugs and aphids), provided that in the case of each of clauses (i) and (ii), the application is done in moderation and in a reasonable manner.
- d) Notwithstanding sections 3 (a) – (c) above, residents can make an appeal to the Council of the Summer Village and make a presentation on their choice of fertilizer, herbicide and pesticide that they are considering applying.

### 4. ENFORCEMENT

- (a) A person who contravenes this Bylaw is guilty of an offence.
- (b) In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on



which it continues and a person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

- (c) A person who is guilty of an offence is liable to pay a fine in an amount as outlined in Schedule "A".
- (e) Upon receiving a complaint or observing a breach of this Bylaw, a Bylaw Enforcement Officer will follow Schedule A.
- (f) In connection with the enforcement of this Bylaw, a Bylaw Enforcement Officer may (i) enter upon the applicable property at any reasonable time, and (ii) take any action which is reasonably required to enforce this Bylaw including, without limitation, taking samples of the soil or the plants located on the applicable property.
- (g) No person shall hinder or obstruct a Bylaw Enforcement Officer exercising a power or performing a duty under this Bylaw.
- (h) Any unpaid fines levied under this Bylaw shall form part of the property taxes payable by the Owner of the applicable property in respect of the immediately following taxation year.

## 5. GENERAL

- (a) Without restricting another power, duty or function granted by this Bylaw, the Summer Village CAO may (i) delegate any powers, duties or functions under this Bylaw to any employee or contractor of the Summer Village and (ii) establish forms for the purposes of this Bylaw.
- (b) Each separate provision of this Bylaw shall be deemed independent of all other provisions and if any provisions of this Bylaw shall be declared invalid, then all other provisions shall remain valid and enforceable.

## 6. EFFECTIVE DATE

This Bylaw shall come into full force and effect upon third reading thereof.

Read a first time this 1<sup>st</sup> day of November, 2018.

Read a second time this 1<sup>st</sup> day of November, 2018.

Read a third time and finally passed this 14<sup>th</sup> day of November, 2018

\_\_\_\_\_  
**Ian Rawlinson, Mayor**  
**Summer Village of Crystal Springs**

\_\_\_\_\_  
**Sylvia Roy, C.A.O.**  
**Summer Village of Crystal Springs**

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
BYLAW #236 – RESTRICTED USE OF FERTILIZERS, HERBICIDES AND PESTICIDES  
BYLAW**

**SCHEDULE "A"**

**PENALTIES**

1. A warning shall be issued to the offender and/or the Owner of the applicable property.
2. A penalty of \$250.00 (TWO HUNDRED AND FIFTY DOLLARS) shall be levied against and paid by any person who commits a breach of any of the provisions of this Bylaw.
3. A penalty of \$500.00 (FIVE HUNDRED DOLLARS) shall be levied against and paid by any person who commits for a second time a breach of any provision of this Bylaw provided the offence is committed within twelve (12) months of the commission of the first offence.
4. A penalty of \$1,000.00 (ONE THOUSAND DOLLARS) shall be levied against and paid by any person who commits for a third time a breach of any provision of this Bylaw provided the offence is committed within twelve (12) months of the commission of the second offence.
5. A penalty of \$2,000.00 (TWO THOUSAND DOLLARS) shall be levied against and paid by any person who commits a fourth breach and any subsequent breaches of any provision of this Bylaw provided the offence is committed within twelve (12) months of the commission of the third offence.

**SUMMER VILLAGE OF CRYSTAL SPRINGS**

**BYLAW NO. 240**

**TO AMEND BYLAW 230 THE WASTEWATER BYLAW 2018**

**THE WASTEWATER BYLAW 2018 AMENDMENT BYLAW**

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**WHEREAS** the *Municipal Government Act 2000, c.M-26* and amendments thereto provides that a Council of a municipality may pass bylaws for the safety, health and welfare of people and the protection of people and property;

**AND WHEREAS** the *Municipal Government Act 2000, c.M-26* and amendments thereto, permits the Summer Village to impose fines for bylaw offences;

**AND WHEREAS** the Council of the Summer Village of Crystal Springs deems it advisable to adopt a Bylaw respecting a change in the date by which holding tank inspections are required;

**NOW THEREFORE** the Council of the Summer Village of Crystal Springs duly assembled and pursuant to the authority conferred upon it by the Province of Alberta enacts as follows:

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**Name of Bylaw**

1. This Bylaw shall be known as the "Wastewater Bylaw 2018 Amendment Bylaw".

This Bylaw amends the date in Section 11 of The Wastewater Bylaw 2018. The change in the date removes "undertaken in 2018" and replaces it with "to be completed prior to July 15, 2019."

The revised Section 11 is as follows:

11. Inspections to all holding tanks, privies and *Private Sewage Disposal Systems* are to be completed prior to July 15, 2019 and to be repeated every second year thereafter.

**Effective Date**

This Bylaw comes into effect on the date of the third reading.

READ a first time this 14th day of November, 2018.

READ a second time this 14th day of November, 2018.

Given unanimous approval to continue to third reading this 14th day of November, 2018.

READ a third time and finally passed 14th day of November, 2018.

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**Ian Rawlinson, Mayor**  
**Summer Village of Crystal Springs**

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**Sylvia Roy, Chief Administrative Officer**  
**Summer Village of Crystal Springs**

# The Summer Village of Crystal Springs

## BYLAW NO. 241

### Consumption of Cannabis in Public Places Bylaw

**A BYLAW OF THE SUMMER VILLAGE OF CRYSTAL SPRINGS, IN THE PROVINCE OF ALBERTA, TO RESTRICT THE CONSUMPTION OF CANNABIS IN PUBLIC PLACES WITHIN THE SUMMER VILLAGE OF CRYSTAL SPRINGS.**

**AND WHEREAS** the *Cannabis Act* (Bill C-45, an Act respecting cannabis and to amend the Controlled Drugs and Substances Act, the Criminal Code and other Acts, 1st Sess, 42nd Part, 2017) which permits persons to possess cannabis if purchased from an authorized person came into force in October 2018;

**AND WHEREAS** the Province of Alberta has amended the *Gaming, Liquor and Cannabis Act* R.S.A. 2000, c. G-1 which will prohibit the use of cannabis in certain places;

**AND WHEREAS** pursuant to section 7 of the Municipal Government Act, R.S.A. 2000, c.M-26, Council may pass bylaws respecting:

- a) the safety, health and welfare of people and the protection of people and property;
- b) people activities and things in, on or near a public place or place that is open to the public; and
- c) the enforcement of bylaws made under the Municipal Government Act or any other enactment.

**AND WHEREAS** Council deems it necessary to impose additional restrictions on the smoking, vaping and other forms of consumption of cannabis in public places to prevent behaviours and conduct that may have a negative impact on the enjoyment of public places;

**NOW THEREFORE** Council of the Summer Village of Crystal Springs hereby enacts as follows;

#### **Section 1 – Title**

**1.1** This Bylaw shall be known as the “Consumption of Cannabis in Public Places Bylaw”.

#### **Section 2 – Definitions**

**2.1** In this bylaw, the following terms shall mean:

- (a) “Cannabis” has the meaning given to it in the Cannabis Act;

- (b) "Cannabis Act" means Bill C-45, an Act respecting cannabis and to amend the *Controlled Drugs and Substances Act*, the Criminal Code and other Acts, 1st Sess, 42nd Part, 2017;
- (c) "Consume" or "Consumption" means to eat, drink or ingest;
- (d) "Electronic Smoking Device" means an electronic device that can be used to deliver a vapour, emission or aerosol to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo or pipe;
- (e) "Officer" means a Bylaw Enforcement Officer or Community Peace Officer employed by the Summer Village of Crystal Springs and appointed pursuant to the *Peace Officer Act*, S.A. 2006, c. P-3.5, or a member of the RCMP;
- (f) "Public Place" means any place, including privately or publicly owned or leased Property, which the public reasonably has or is permitted to have access, whether on payment or otherwise;
- (g) "Smoke" or "Smoking" means:
  - (i) inhaling or exhaling the smoke produced by burning or heating cannabis, or
  - (ii) holding or otherwise having control of any device or thing containing lit or heated cannabis;
- (h) "Vape" or "Vaping" means:
  - (i) inhaling or exhaling the vapour, emissions or aerosol produced by an electronic smoking device or similar device containing cannabis, or
  - (ii) holding or otherwise having control of an electronic smoking device that is producing vapour, emissions or aerosol from cannabis.

### **Section 3 – Interpretation**

3.1 The headings in this bylaw are for reference purposes only.

### **Section 4 – Prohibition**

4.1 A person must not smoke, vape or consume cannabis in any Public Place.

### **Section 5 – Enforcement**

5.1 A person who contravenes this Bylaw by doing any act or thing which the person is prohibited from doing is guilty of an offence.

### **Section 6 – Violation Tickets and Penalties**

- (a) Where an Officer believes that a Person has contravened any provision of this Bylaw, the Officer may commence proceedings against the person by

issuing a violation ticket pursuant to the Provincial Offences Procedures Act, R.S.A 2000, c. P-24.

- (b) Where there is a specified penalty listed for the offence in Schedule “A” to this Bylaw, that amount is the specified penalty for the offence.
- (c) This section does not prevent any Officer from issuing a violation ticket requiring a Court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedures Act*, R.S.A. 2000 c. P-24 or from laying an information in lieu of a violation ticket.

**Section 7 – Severability**

- 7.1 Should any section or part of this bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this bylaw.

**Section 8 – Coming into Force**

- 8.1 This Bylaw shall come into force and effect upon final passing.

Read a first time this 14<sup>th</sup> day of November, 2018.

Read a second time this 14<sup>th</sup> day of November, 2018

Given unanimous consent to proceed to third reading this 14<sup>th</sup> day of November, 2018.

Read a third and final time this 14<sup>th</sup> day of November, 2018.

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**Mayor Ian Rawlinson**  
**Summer Village of Crystal Springs**

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**Sylvia Roy, C.A.O.**  
**Summer Village of Crystal Springs**

**Schedule "A"**  
**Specified and Minimum Penalties**

<b>Section</b>	<b>Offence</b>	<b>Minimum Penalty</b>	<b>Specified Penalty</b>
3(1)	Smoke, vape or consume cannabis in a public place	\$250.00	\$250.00



## Summer Village of Crystal Springs

P.O. Box 100 (605 - 2<sup>nd</sup> Avenue)  
Ma-Me-O Beach, Alberta T0C 1X0  
Phone: (780) 586-2494 Fax: (780) 586-3567  
E-mail: [information@svofficepl.com](mailto:information@svofficepl.com)

November 7, 2018

### NOTIFICATION OF HOLDING TANK INSPECTION

Name and address

Crystal Springs Address

As required by Bylaw #230, the Wastewater Bylaw 2018, holding tanks that are not connected to the Municipal Wastewater Utility System are to be inspected every two years beginning in late 2018.

This inspection is to be completed at the property owner's expense.

According to our records, the holding tank at the above noted property has not been connected to the Municipal Wastewater System.

Therefore, we will be forwarding your contact information to the Inspector selected by the Summer Village.

The Inspector will contact you to set up a time when he/she can attend your property to complete the holding tank inspection.

The Inspector will provide a copy of the Inspection Report to both yourself and to the Summer Village Office.

The Summer Village Office will invoice you for the cost of the inspection, notify you of any deficiencies that need to be addressed and provide a timeframe for the completion of this work (if any).

If you are already connected to the Municipal Wastewater Utility system, please let us know so we can update our records. Thank you for your patience.

We recognize that some of you have winterized your cabins and will not be out until spring. Council has approved a time extension for the inspection of your tanks. Please advise the Inspector of your situation when he/she contacts you.

If you have any questions regarding the Holding Tank Inspection, please contact the Summer Village office at 780-586-2494 or by e-mail at [information@svofficepl.com](mailto:information@svofficepl.com).

G.1(a)





# ***SUMMER VILLAGE OF CRYSTAL SPRINGS***

Box 100, Ma-Me-O Beach, Alberta, T0C 1X0 (605- 2<sup>nd</sup> Avenue) 780-586-2500 [info@crystalsprings.ca](mailto:info@crystalsprings.ca)

DATE: November 06, 2018

SUBJECT: Strategic Planning process and timing

TO: Council & Administration

FROM: Deputy-Mayor

The following process and timeframe are proposed in relation to the development of strategic planning priorities for 2019 and beyond.

1. BY OCTOBER 17: Consultation with residents via *Crystal Clear* and the web site
2. BY NOVEMBER 14: Council approval of process and timeframe
3. BY NOVEMBER 31: Council and admin forward recommendations to Deputy-Mayor
4. BY DECEMBER 12: Council reviews draft Plan
5. By JANUARY 1: Residents consulted on draft plan by e-mail and web site
6. By JANUARY 10: Council approves "*Strategic Directions*" for planning and budgetary purposes.

REQUEST FOR DECISION: That the 2019 Strategic planning process and timeframe be approved (as amended)

RECEIVED

OCT 29 2018



Mayor and Council

Summer Village of Crystal Springs  
Box 100  
Ma-Me-O Beach AB  
TOC 1X0

October 25, 2018

Dear Mayor and Council,

**Municipal Funding Request from the Battle River Watershed Alliance (BRWA)**

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Municipalities are important partners in the work of BRWA. The Board of Directors requests the Summer Village of Crystal Springs make a financial commitment of fifty cents per capita. It is our vision to have a watershed that sustains abundant life, now and for future generations.

In order to meet our vision and provide important services in our communities, we rely on the generosity of municipalities, individuals and businesses. With your support the impact of our work is increased. Your funding supports watershed education programs and stewardship activities within our watershed.

For your convenience, BRWA has enclosed an invoice for \$25.5. The invoice is based on the recent census (51) and the portion of the Summer Village of Crystal Springs (100%) located in the Battle River and Sounding Creek Watersheds.

We also have a new watershed atlas available for sale! I have enclosed some information should the Summer Village of Crystal Springs wish to purchase copies to give as Christmas gifts to staff or to honour important people in your area. This is no ordinary atlas; it is a compilation of stories, art, photography, geography, and interesting facts that make our home unique. It blends the science with the social, and reflects on how this land has shaped us and how we have shaped the land. It expands our understanding of place, as it takes you through the story of a landscape rich in history, culture, resources, and inspiration. Please order soon, as quantities are limited.

Thank you for considering our request. Local funding is very important and truly appreciated and all funds remain in the watershed to support local programs and initiatives. We are very willing to attend any future meeting to give your Council an update on our current work.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barb Bosh".

Barb Bosh, Chairperson BRWA

CC: Summer Village of Crystal Springs CAO, Sylvia Roy

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www.battleriverwatershed.ca  
Suite 3, Mirror Lake Centre, 5415 49 Ave,  
Camrose, Alberta T4V 0N6  
780.672.0276

H1-1

**INVOICE**



Invoice # 1125.19

**FROM:**  
Battle River Watershed Alliance (BRWA)  
Suite 3, Mirror Lake Centre  
5415 49 Ave  
Camrose, AB

**To:**  
Summer Village of Crystal Springs  
Box 100  
Ma-Me-O Beach AB  
T0C 1X0

**OCTOBER 25, 2018**

**POPULATION**

**\$.50 PER  
CAPITA**

	Summer Village of Crystal Springs	51	
	<b>DESCRIPTION</b>		
	% of the Summer Village of Crystal Springs in the Battle River Watershed	100%	
	2019 Battle River Watershed Alliance support request		25.5
			25.5
<p><u>Please make your cheque payable to:</u> Battle River Watershed Alliance Suite 3, 5415-49 Ave, Mirror Lake Centre Camrose, Alberta, T4V 0N6 <b>Thank you for your support!</b></p>			



H11-2





RECEIVED

OCT 7 9 2018

# County of Wetaskiwin No. 10

P.O. Box 6960, Wetaskiwin, AB T9A 2G5

Phone: 780-352-3321

Fax: 780-352-3486

www.county.wetaskiwin.ab.ca

**Strong Proactive Leadership • Safe Progressive Communities**

October 23, 2018

File 3402-3

SV of Grandview  
Box 100  
MaMeO Beach, AB  
T0C 1X0

SV of Norris Beach  
Box 100  
MaMeO Beach, AB  
T0C 1X0

SV of Poplar Bay  
Box 100  
MaMeO Beach, AB  
T0C 1X0

SV MaMeO Beach  
Box 100  
MaMeO Beach, AB  
T0C 1X0

**ATTENTION: SYLVIA ROY, ADMINISTRATOR**

Dear Ms. Roy:

**RE: ORGANIZATIONAL MEETING INFORMATION**

Please be advised that at the Organizational Meeting of the County of Wetaskiwin No. 10, held October 16th, 2018, appointments were made for the 2018/2019 term as follows:

Reeve	Councillor Terry Van de Kraats	Oct. 16th/18 to Oct. 19
Deputy Reeve	Councillor Josh Bishop	Oct. 16th/18 to Oct. 19
Summer Village Intermunicipal Development Plan (IDP) with SV's Crystal Springs, Grandview, Poplar Bay & Norris Beach	Reeve Terry Van de Kraats, Councillor Ken Adair CAO Assistant CAO 1 Staff Member	

Yours truly,

Rod Hawken, CAO

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IL

## Rose Mary Peel

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**From:** Sylvia Roy  
**Sent:** Friday, October 26, 2018 12:52 PM  
**To:** Rose Mary Peel  
**Subject:** FW: Performance Measures – Association of Summer Villages  
**Attachments:** DM Pickering Letter.pdf

Please add letter and email to upcoming Council agendas

**Sylvia Roy, CLGM**  
Chief Administrative Officer  
Summer Villages of Argentia Beach,  
Crystal Springs, Golden Days,  
Grandview, Ma-Me-O Beach,  
Norris Beach & Poplar Bay

Ph: 780.586.2494

**From:** ASVA Smith <summervillages@gmail.com>  
**Sent:** Friday, October 26, 2018 12:13 PM  
**Subject:** Fwd: Performance Measures – Association of Summer Villages

Dear CAOs and Council Members:

Good news. Municipal Affairs has listened to ASVA's concerns about how the Performance Measures impact summer villages. The Executive met with DM Brad Pickering in early October and then we had the follow up resolution as part of this year's MGA. Although we didn't get all that we wanted, Municipal Affairs has agreed to exempt summer villages from NC01 (Tax Base) and NC03 (Population Change) on the Municipal performance measures.

Please see the attached letter and forward it to your council.

Thank you.

**Beverly Smith, BES, MBA-PM**  
Executive Director, ASVA

[b.smith@asva.ca](mailto:b.smith@asva.ca)

[www.asva.ca](http://www.asva.ca)

403-506-2744

----- Forwarded message -----

**From:** Brad Pickering <[Brad.Pickering@gov.ab.ca](mailto:Brad.Pickering@gov.ab.ca)>  
**Date:** Thu, 25 Oct 2018 at 13:15  
**Subject:** Performance Measures – Association of Summer Villages  
**To:** [b.anderson@asva.ca](mailto:b.anderson@asva.ca) <[b.anderson@asva.ca](mailto:b.anderson@asva.ca)>

Please see attached letter. No hard copy to follow.

Thank you.

Brad Pickering

Deputy Minister

Municipal Affairs

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AR95411

October 25, 2018

Mr. Peter Pellatt  
President  
Association of Summer Villages of Alberta  
71 Ravenscrag Crescent  
Norglenwold AB T4S 1S5

Dear Mr. Pellatt:

*Peter*

Thank you for taking the time to meet with me on October 1, 2018, and to share the concerns of the Association of Summer Villages of Alberta regarding new ministry performance measures and associated municipal indicators.

The department has attempted to create a set of indicators to apply generally to all municipalities, despite vast differences in services, economy, and geography. Indicators are intended to show the overall state of municipal governance, administration, finance, and infrastructure in Alberta.

Following an in-depth analysis of the 2016 and 2017 financial years, many summer villages flagged concerns with indicator *NC01 Tax Based Balance*. After review, Municipal Affairs agrees with this perspective, and will be making the necessary adjustments to exclude summer villages in the calculation of this indicator. This exclusion, along with the exemption of the indicator *NC03 Population Change*, should more accurately reflect the unique situation for summer villages.

With respect to indicators *NC09 Investment in Infrastructure* and *NC10 Infrastructure Age*, the department recognizes the variance in capital activity from year to year and across different types of municipalities. Based on our analysis of 2016 and 2017 data, it does not appear these indicators unfairly target summer villages. Rather, summer villages typically trigger few other indicators due to their inherent strengths. When considering indicator *NC10 Infrastructure Age*, the percentage of summer villages not meeting the expected result was in line with other types of municipalities in Alberta.

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Regarding indicator *NC11 Interest in Municipal Office*, the ministry recognizes the circumstances you described may result from a respectful acknowledgement of established leaders in summer villages; however, this indicator is based on the premise that an election vote is a sign of interest in public office and of a healthy local democracy.

As a result of these factors, summer villages will continue to be included in the calculation of *NC09 Investment in Infrastructure*, *NC10 Infrastructure Age*, and *NC11 Interest in Municipal Office*.

Thank you again for our meeting and the opportunity to discuss the perspectives of the Association of Summer Villages of Alberta.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brad Pickering', with a long horizontal flourish extending to the right.

Brad Pickering  
Deputy Minister