



**Town of Millet**

P.O. Box 270, 5120 – 50 Street  
MILLET, AB T0C 1Z0  
Phone: 780 387 4554  
Fax: 780 387 4459  
www.millet.ca  
development@millet.ca

Permit Number: \_\_\_\_\_

Tax Roll Number: \_\_\_\_\_

**The Inspections Group Inc.**

12010 – 111 Avenue NW  
EDMONTON AB T5G 0E6  
Phone: 780 454 5048 Toll Free: 1 866 554 5048  
Fax: 780 454 5222 Toll Free: 1 866 454 5222  
www.inspectionsgroup.com  
questions@inspectionsgroup.com

**BUILDING PERMIT APPLICATION FORM**

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type:  Homeowner  Contractor

Cost of Installation (Labour & Material) \$ \_\_\_\_\_

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations. Section 25(1) of the Permit Regulation AR 204/2007 of the Safety Codes Act Section 25(1) states: "A permit expires if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days." Please note that an extension can be considered when applied for in writing prior to permit expiry date. **\*\*2 Sets of plans / specifications & payment must accompany this application\*\***

Owner Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner's Signature / Declaration (Single Family Residential Only)**

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I assume responsibility for compliance with the applicable Act and Regulations"

Company Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ Prov.: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor/Architect/Engineer Name

Signature

**Project Location in The Town of Millet:**

Street Address: \_\_\_\_\_  
Legal Subdivision: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_  
Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_  
Directions: \_\_\_\_\_

**BUILDING TYPE:**

- Dwelling Unit
- Detached/Attached Garage
- Accessory Building
- Basement Development
- Deck
- Wood Burning Stove/Fireplace
- Certification # \_\_\_\_\_
- Foundation Type \_\_\_\_\_
- Other (specify) \_\_\_\_\_

**TYPE OF WORK:**

- New Construction
  - Relocation
  - Addition
  - Renovation
  - Demolition
  - Change of Occupancy
  - Manufactured Home\*
  - Modular Home\*
- \*CSA # \_\_\_\_\_  
Development # \_\_\_\_\_

**BUILDING USE:**

- Farm
- Single/Multi Residential
- Commercial
- Industrial
- Institutional
- Oil & Gas
- Other (specify) \_\_\_\_\_

**BUILDING AREA IN SQ. FT.:**

Number of stories \_\_\_\_\_  
Main area \_\_\_\_\_  
2<sup>nd</sup> floor \_\_\_\_\_  
Basement \_\_\_\_\_  
Garage \_\_\_\_\_  
Total Area \_\_\_\_\_  
Deck \_\_\_\_\_  
Basement developed at time of construction?  Yes  No

**Description of Work:** \_\_\_\_\_

\*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.  
\*Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

Payment Type:  Cash  Cheque  Interac

Permit Fee: \$ \_\_\_\_\_

+ SCC Levy\*: \$ \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_

\*\$4.50 or 4% of the permit fee maximum \$560.00

**AUTHORIZED BY:**

Issuing Officer's Name: \_\_\_\_\_

Issuing Officer's Signature: \_\_\_\_\_

Designation Number: \_\_\_\_\_

Permit Issue Date: DD / MMM / YYYY

**PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE.**

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.