

Summer Village of Poplar Bay
REGULAR COUNCIL MEETING
Saturday, February 27, 2009 at 10:15 am
Summer Villages Office Council Chambers

MINUTES

COUNCIL:

Kevin Davies, Mayor, Pat Sloan, Deputy Mayor, Gail Coleman, Councillor
Sylvia Roy, CAO, Marian Barcham, ACO and Recording Secretary

Delegation:

Bev Schneider, Chief Financial Officer 10:30 a.m.

Mayor Davies called the meeting to order at 10:15am.

Agenda

Res. 09-01

Moved by Mayor Davies to adopt the agenda as amended.

CARRIED

Minutes from Previous Meetings

Res. 09-02

Moved by Clr. Coleman that the minutes from the Regular Council Meeting of November 7th, 2008 be approved as presented.

CARRIED

Delegations:

Chief Financial Officer, Bev Schneider:

At 10:30 am Council welcomed Bev Schneider, Chief Financial Officer for Poplar Bay, who spoke to Council regarding the proposed budget for 2009. Bev Schneider provided a detailed budget report along with a brief summary of the following.

- a. legislative changes for audit reporting for showing depreciation, asset reporting and amortization on operating expenses;
- b. report on current auditor status – to date the completion of field work has been done;
- c. reporting and explanation on revenues, expenses, and grants, within operating and capital budgets;
- d. 2009 operating expenses

Council reviewed the revenues and expenses and will prepare a project list for the 2009 year. Council tabled the budget approval until next meeting.

TABLED

Reports From Staff/Resolutions

Follow Up Sheet

Items on the follow up sheet were discussed and an update was done.

Joint Services Committee (JSC): update – Clr Coleman

Councillor Coleman explained the Joint Services Committee is looking at restructuring by setting up sub-committees to improve efficiency.

Public Services Update

Sylvia Roy, CAO to follow up on clarification and interpretation on analysis on a report prepared by EDS Group for Site Analysis on Marina and Recreational Area.

Wastewater – Pigeon Lake Regional Wastewater Committee Update

Next meeting March 5, 2009

TABLED

Internal Wastewater “Thorsby Concept”

Res. #09 – 03

Moved by Mayor Davies to approve a joint application for an Internal Wastewater System as a joint venture with other municipalities.

CARRIED

Jim Septic

A discussion on a letter from Jim’s Septic Service (Pigeon Lake) Ltd. Reporting a second breach of an Authorized Carrier Agreement by Cunningham Septic Services to the lagoon attendant at Mulhurst.

Resident Letter re: ATV’s and Snowmobiles

Letter submitted to the Council of the Summer Village of Poplar Bay by a resident with concerns about the noise and destruction of vegetation by ATV’s and snowmobiles. A discussion on the noise bylaw and enforcement of the bylaw was discussed.

Alberta Trail Net Mapping Project

Poplar Bay received a letter of request for information on trails in the area to help Alberta TrailNet update their database. Mayor Davies recommended administration contact the Lion’s Club, Backroad’s Directory, Pigeon Lake Region Tourists and Trans Canada Trail on existing trails in the area.

IDP Meeting with County of Wetaskiwin

The IDP meeting was held Friday, January 30th, 2009 in Wetaskiwin to review the current IDP Agreement, funding allocation for Poplar Bay roads, 2008 costs year to date, 2009 capital/maintenance programs and strategies for future road projects (Building Canada Fund)

Building Canada Grant Program

Res. #09-04

Moved by Deputy Mayor, Pat Sloan to enter into an agreement with the County of Wetaskiwin to upgrade Park Road (resurfacing) in applying for a Building Canada Grant.

CARRIED

QMP (Quality Management Plan) Revisions/Update

Sylvia Roy, CAO gave an update on the QMP as being in process by Municipal Affairs. An update plan and questionnaire has been conducted on open files. Sylvia Roy explains that guidelines were recommended on timelines on inspections and paperwork from Alberta Permit Pro. Ms Roy also recommends a RFP be looked at for other agencies.

CAO Employment Agreement

Res. #09-05

Moved by Deputy Mayor Pat Sloan to go In-Camera at 3:40 pm.

CARRIED

Res.#09-06

Moved by Councilor Coleman to go out of In-Camera at 4:00 pm.

Res. #09-07

Moved by Mayor Davies approve the CAO Agreement as presented with Sylvia Roy.

CARRIED

Council Business:

Joint Services Committee

Res. # 09-08

Moved by Mayor Davies to approve the appointment of Marian Barcham as Assistant Chief Administrative Officer for the Summer Village of Poplar Bay, as well as Acting Chief Administrative Officer in the absence of Sylvia Roy, Chief Administrative Officer.

CARRIED

Res. #09-09

Moved by Councillor Coleman, the Marina Project work move on to Scope 2 and 3 of the Plan.

CARRIED

The following items were received as information:

Pigeon Lake Protective Services Monthly Reports: Oct – Dec 2008; Jan 2009

Municipal Affairs Correspondence

Wastewater Committee Funding
Emergency Management Training Funding
2008 MSI Conditional Operating Funding Update
MSP Grant Approval
Gas Tax Fund Update (formerly New Deal funding)

Adjournment:

Res. 09-10

Moved by Mayor Davies that the meeting adjourn at 3:45 pm.

CARRIED

Signed Original on File

Kevin Davies, Mayor
Summer Village of Poplar Bay

Sylvia Roy, CAO
Summer Village of Ma-Me-O Beach