

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, OCTOBER 23, 10:00 A.M.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**Present:**

**Council:** Kevin Davies, Mayor; Pat Sloan, Deputy Mayor, Gail Coleman, Councilor

**Administration:** Sylvia Roy, CAO

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**Call to Order**

Mayor Davies called the Meeting to Order at 10:08 a.m.

Approval of Agenda:

**Res. #09-59**

**Moved by Deputy Mayor Sloan to adopt the agenda as amended.**

**CARRIED**

Approval of Minutes from Previous Meetings:

**Res. #09-60**

**Moved by Councilor Coleman to approve the Minutes of the Organizational Council Meeting of July 20, 2009 as presented.**

**CARRIED**

**Res. #09-61**

**Moved by Councilor Coleman to approve the Minutes of the Regular Council Meeting of July 20, 2009 as presented.**

**CARRIED**

Delegations:

At 10:10 am Council welcomed Don Smallwood of the Pigeon Lake Watershed Association. Mr. Smallwood presented information on current P.L.W.A. events and activities. Council indicated that they were impressed with the work that the P.L.W.A. achieves on a volunteer basis. Don Smallwood spoke of plans for using the 2010 Poplar Bay Annual Information Meeting to present information on Healthy Shorelines.

Bylaws and Policies:

Bylaw #216, Bylaw To Levy Penalties on Unpaid Taxes

**Res. #09-62**

**Moved by Councilor Coleman to give first reading to Bylaw #216, Bylaw To Levy Penalties on Unpaid Taxes, as presented.**

**CARRIED**

**Res. #09-63**

**Moved by Deputy Mayor Sloan to give second reading to Bylaw #216, Bylaw To Levy Penalties on Unpaid Taxes, as presented.**

**CARRIED**

**Res. #09-64**

**Moved by Deputy Mayor Sloan to proceed to third reading for Bylaw #216, Bylaw To Levy Penalties on Unpaid Taxes.**

**CARRIED**

**Res. #09-65**

**Moved by Mayor Davies to give third reading to Bylaw #216, Bylaw To Levy Penalties on Unpaid Taxes, as presented.**

**CARRIED**

Bylaw #218, Tax Installment Bylaw

**Res. #09-62**

**Moved by Councilor Coleman to give first reading to Bylaw #218, Tax Installment Bylaw as presented.**

**CARRIED**

**Res. #09-63**

**Moved by Deputy Mayor Sloan to give second reading to Bylaw #218, Tax Installment Bylaw as presented.**

**CARRIED**

**Res. #09-64**

**Moved by Deputy Mayor Sloan to proceed to third reading for Bylaw #218, Tax Installment Bylaw.**

**CARRIED**

**Res. #09-65**

**Moved by Mayor Davies to give third reading to Bylaw #218, Tax Installment Bylaw, as presented.**

**CARRIED**

Reports From Staff/Resolutions:

The Follow Up report was reviewed and Council gave direction to Administration on items requested/ completed.

Joint Services Committee Update

**Res. #09-66**

**Moved by Councilor Coleman that the Summer Village of Poplar Bay contribute toward the cost of the leasehold improvements for the Summer Villages Office.**

**CARRIED**

Municipal Inspection Report for Summer Village of Crystal Springs

Council reviewed the Summer Village of Crystal Springs Municipal Inspection Report and directed Administration to add encroachments to the next strategic planning session agenda.

Association of Pigeon Lake Municipalities (A.P.L.M.)

The next A.P.L.M. Meeting is scheduled on October 27, 2009. Councilor Gail Coleman will represent the Summer Village of Poplar Bay at this meeting.

Snow Removal

**Res. #09-67**

**Moved by Deputy Mayor Sloan to go In Camera at 11:35 am.**

**CARRIED**

**Res. #09-68**

**Moved by Deputy Mayor Sloan to come out of In Camera at 11:38 pm.**

**CARRIED**

**Res. #09-69**

**Moved by Mayor Davies to enter into an agreement with Gazelle's Oilfield for snow removal for Poplar Bay for the 2009/2010 season.**

**CARRIED**

Pigeon Lake Regional Wastewater Committee Update

Council reviewed letters of support for the wastewater project from the Summer Village of Grandview and Leduc County. Committee members are expecting the preliminary design report from Associated Engineering by November 16, 2009, with the next Committee meeting scheduled for November 24 which will meet the grant funding deadline of November 30.

Local Wastewater Collection System

Council reviewed Associated Engineering's Wastewater Collection System Concept Design Study report; Council directed Administration to invite Mr. Fetter to the next Council Meeting to explain segments of the report.

Pigeon Lake Watershed Association

Council reviewed the Pigeon Lake Integrated Watershed Management Plan.

**Res. #09-70**

**Moved by Mayor Davies moves that Deputy Mayor John Slater of the Summer Village of Ma-Me-O Beach act as the Poplar Bay's representative for the Pigeon Lake Integrated Watershed Management Plan provided that Deputy Mayor John Slater approves the request.**

**CARRIED**

Water Balance Study

Council reviewed the Worley Parson's proposal for the Water Balance Study and while Council appreciates being provided with the opportunity to participate and agree that the study may help the P.L.W.A. further their environmental platform, Council also believes that the study cost is far in excess of the value. Council believes that the amount of hours to complete the report is reasonable but the estimated cost for completion of the study is excessive.

**Res. #09-71**

**Moved by Deputy Mayor Sloan that Administration draft a letter to the PLWA stating that while Poplar Bay Council affirms and appreciates the opportunity and purpose of the proposed water balance study, Poplar Bay will not be supporting the PLWA by way of funding for the completion of the study.**

**CARRIED**

Council expressed their appreciation for the quality of work that volunteers do on behalf of the P.L.W.A. and directed Administration to ensure that their appreciation is also noted in the correspondence to the PLWA.

C.R.A.S.C. Update

Deputy Mayor Sloan provided an update to Council on the recent AGM and workshop regarding the new Assessment Review Board models. It was noted that the legislation is still in draft form and has not yet been passed.

South Side Summer Villages Amalgamation

**Res. #09-72**

**Moved by Deputy Mayor Sloan that the Summer Village of Crystal Springs act as the lead Municipality in applying for a grant for amalgamation.**

**CARRIED**

**Res. #09-73**

**Moved by Councilor Coleman that the Summer Village of Poplar Bay approve a sum of (up to \$500) to fund the letter writing phase of the project.**

**CARRIED**

**Res. #09-74**

**Moved by Councilor Coleman that permission be given to Crystal Springs, as lead Municipality, to hire Glenn Pitman to undertake the letter writing phase of the amalgamation project.**

**CARRIED**

**Res. #09-75**

**Moved by Councilor Coleman that the Summer Village of Poplar Bay study the feasibility of amalgamating with the Summer Villages of Norris Beach, Poplar Bay and Grandview to form a Village under the Municipal Government Act.**

**CARRIED**

Poplar Bay Council wished to note that any consultant should not be contracted for further work until a clear scope of work is obtained and approved.

Pigeon Lake Summer Village Strategic Alliance Meetings (PLSVSA)

The Pigeon Lake Summer Villages continue to meet, and the committee has struck the name of "Pigeon Lake Summer Village Strategic Alliance" and a Terms of Reference has been drafted. The minutes from the PLSVA are forwarded to Minister Danyluk as per the Minister's request. The group will continue meeting to discuss items of mutual interest.

Municipal Addressing

Administration provided an update to Council on the problems encountered with a proposed vendor; Administration will draft another RFP to be sent to other firms to regain momentum on this project.

Marina/Recreation Area Project

Administration will obtain quotes for the creation of trails and purchase of picnic tables to enhance the reserve area for day use purposes.

It was also noted that the Poplar Bay community hall is in need of new shingles as well as paint for the walls and floors; this will be reviewed during 2010 budget deliberations.

Sandstone Estates Area Structure Plan Amendment

Council directed Administration to draft a letter to the County of Wetaskiwin regarding the proposed ASP amendment permitting the removal of conditions that require natural gas and septic line installation.

Policing

**Res. #09-76**

**Moved by Mayor Davies to go in camera go In Camera at 2:47 pm.**

**CARRIED**

**Res. #09-77**

**Moved by Deputy Mayor Sloan to come out of In Camera at 3:14 pm.**

**CARRIED**

Deputy Mayor Sloan will represent Poplar Bay at the Silver Beach/ Pigeon Lake Protective Services meeting scheduled for 7:00 pm on October 27, 2009 and express concerns regarding PLPS services and administration.

Financial Reports:

**Res. #09-78**

**Moved by Councilor Coleman to transfer the N.E.P.L. dividend into the Wastewater Reserve.**

**CARRIED**

**Res. #09-79**

**Moved by Councilor Coleman that the 2009 MSI Operating grant funding be applied towards Summer Village Office upgrades.**

**CARRIED**

**Res. #09-80**

**Moved by Councilor Coleman that the 2008 MSP grant funding be applied towards the municipal addressing project, and that Administration request an extension for this project funding.**

**CARRIED**

**Res. #09-81**

**Moved by Councilor Coleman that the 2009 MSP grant funding be applied towards trails and picnic areas for the Recreation Area Project on Reserves R6 & R7, with the exception of \$500 which will be applied towards the Intermunicipal Office Upgrades Project.**

**CARRIED**

Adjournment:

**Res. #09-82**

**Moved by Mayor Davies to adjourn the meeting at 4:35 p.m.**

**CARRIED**

Signed Original on File

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**Kevin Davies, Mayor**  
**Summer Village of Poplar Bay**

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**Sylvia Roy, C.A.O.**  
**Summer Village of Poplar Bay**