

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, JANUARY 14, 2011 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

Present:

Council: Kevin Davies, Mayor; Deb McDaniel, Deputy Mayor; Pat Sloan, Councillor

Administration: Sylvia Roy, CAO

Call to Order

Mayor Davies called the Meeting to Order at 10:00 am.

Approval of Agenda:

Res. #11-01

Moved by Mayor Davies to adopt the agenda as presented.

CARRIED

Approval of Minutes from Previous Meetings:

Res. #11-02

Moved by Councillor Sloan to approve the Minutes of the Regular Council Meeting Minutes of November 19, 2010 as presented.

CARRIED

DELEGATIONS

Council welcomed Mr. Tom Gooding, Poplar Bay resident, at 10:08 am. Mr. Gooding relayed concerns regarding the park/picnic development on Reserve 6/ Reserve 7 and the potential that it may attract parties and excess noise. There is also some confusion regarding the project since it is sometimes referred to as the "marina" project, despite the fact that no marina component is intended. Grant funding will cover capital costs for the picnic/park development, and the maintenance costs that arise will be covered through general revenue although it is not expected to incur large maintenance costs.

Council anticipates that the majority of users will be residents out walking down the road. Mr. Reg Roberts inquired why the project included the construction of a parking lot. Mayor Davies indicated that a pad was proposed, which would be used for big bin weekends. A question was raised regarding communication surrounding this project, however it was noted that the project has continually appear in Council Meeting Minutes for the past few years and the minutes are posted on the Poplar Bay website. Mayor Davies also explained that the Summer Village is under pressure from the County and the Province to provide public access to the lake. Mr. Roberts questioned the amount of development that would take place on the site, to ensure that it conformed to relevant municipal bylaws. Administration will determine the area of park/picnic sites proposed for the site. Mr. Gooding indicated that the picnic areas are not the issue, but rather the presence of a parking lot is the concern as it may attract undesirable activities (ie) parties and excess noise). Any such disruptions would be addressed via Pigeon Lake Protective Services. Administration will draft a complete response letter for the residents in attendance for the delegation and the delegation left at 10:50 am.

BYLAWS AND POLICIES

COUNCIL BUSINESS:

Joint Services Committee

Res. #11-03

Moved by Mayor Davies that the Summer Village of Poplar Bay approve their respective 2011 contribution to Joint Services Agreement and Administration costs, as a separate matter apart from Summer Village budget deliberations, to allow Administration to proceed with shared projects and initiatives.

CARRIED

Res. #11-04

Moved by Councillor Sloan that the Summer Village of Poplar Bay approve the renaming of the "Lease Improvements" capital project to "Server Upgrade" project.

CARRIED

Wastewater ProjectsPigeon Lake Regional Wastewater Committee

A brief wastewater committee meeting was held last month, at which Four Bands First Nations representatives were present. A study will determine the optimum route for the regional line in the Four Bands land.

Local Collection System

Administration presented sample wastewater bylaws for review by Council; a draft wastewater bylaw will be brought to the next Council Meeting.

Municipal Addressing

If baseline includes encroachments identified, then go with baseline.

Res. #11-04

Moved by Deputy Mayor McDaniel to enter into an agreement with Baseline Geomatics for Summer Village municipal surveys, upon confirmation that their proposal includes the identification of encroachments on municipal property.

CARRIED

Recreation Area Project

Clarification is required on an estimate provided for the creation of the trails on the reserve areas.

Recess: 11:58 am

Reconvene: 12:44 pm

Pigeon Lake Summer Village Strategic Alliance (PLSVSA)

Highlights of the meeting of December 9, 2010 were discussed, including discussion of the water import project and awaiting the water compatibility study, as well as a presentation by Association of Summer Villages of Alberta regarding membership.

Public Works Projects

No major issues were noted with snow removal despite the large amount of snowfall received this year.

Municipal Emergency Planning Update

The regional municipal disaster exercise held on December 1st at Ma-Me-O Beach was well-attended by representatives from many municipalities. The importance of consistent and visible municipal addressing was again emphasized by emergency management representatives. Administration advised that Alberta Emergency Management Agency will be conducting a direct delivery course for Emergency Operations Centre on February 8 in Ma-Me-O Beach.

Policing Update**Res. #11-05**

Moved by Councillor Sloan that the Summer Village of Poplar Bay pursue the Regional Collaboration Grant Program to fund the hiring of a consultant to investigate a potential RCMP/ municipal bylaw enforcement model.

CARRIED

Superior Safety Codes – Contract Renewal**Res. #11-06**

Moved by Councillor Sloan that the Summer Village of Poplar Bay renew the agreement with Superior Safety Codes for a three year period.

CARRIED

Pigeon Lake Watershed Association (PLWA)

Poplar Bay Council determined that the PLWA should contact residents on individual basis for funding, and if requesting funding from the Summer Village Council, they should ask for funding for a specific project and include information such as project start date, end date, outcome and reporting.

Battle River Watershed Alliance (BRWA)

Poplar Bay Council determined that the BRWA should contact residents on individual basis for funding, and if requesting funding from the Summer Village Council, they should ask for funding for a specific project and include information such as project start date, end date, outcome and reporting.

Intermunicipal Development Plan Committee (IDP)

Mayor Davies updated Council on the IDP Committee meeting held on December 6, 2010 attended by the Summer Villages of Poplar Bay, Norris Beach, Crystal Springs and Grandview and the County of Wetaskiwin. Some suggestions were made with respect to the agreement, which is up for renewal and potential revisions.

Charitable Donation

Res. #11-07

Moved by Councillor Sloan that Summer Village of Poplar Bay donate \$50 towards the Canadian Cancer Society in memory of Lloyd Johnston, Mayor of Grandview.

CARRIED

Financial Reports

Res. #11-08

Moved by Mayor Davies to accept the financial report for the period ending December 31, 2010 and cheque listing as information.

CARRIED

Res. #11-09

Moved by Deputy Mayor McDaniel that any 2010 surplus funds be designated as unrestricted surplus.

CARRIED

Res. #11-10

Moved by Mayor Davies that the rescue gear project funds as part of the 2010 surplus funds be used to fund the rescue gear project in 2011.

CARRIED

Res. #11-11

Moved by Councillor Sloan that the community hall project funds be transferred into recreation restricted surplus for future use.

CARRIED

2011 Interim budget

Res. #11-12

Moved by Mayor Davies that the 2010 budget be used as the interim budget for 2011 until such time that the 2011 budget is approved.

CARRIED

Adjournment:

Res. #11- 13

Moved by Mayor Davies to adjourn the meeting at 2:20 p.m.

CARRIED

Signed Original on File

Kevin Davies, Mayor
Summer Village of Poplar Bay

Sylvia Roy, C.A.O.
Summer Village of Poplar Bay