

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 26, 2011 at 10:00 am  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

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**MINUTES**

**Present:**

**Council:** Kevin Davies, Mayor; Deb McDaniel, Deputy Mayor; Pat Sloan, Councillor

**Administration:** Sylvia Roy, CAO

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**Call to Order**

Mayor Davies called the Meeting to Order 10:00 am.

**PUBLIC HEARING**

**BYLAW #228, A BYLAW TO AMEND LAND USE BYLAW #161 TO REDISTRICIT LAND FROM A-AGRICULTURAL DISTRICT TO R-RESIDENTIAL DISTRICT**

Mayor Davies called the Public Hearing to Order 10:00 am.

The CAO introduced Bylaw #228, a bylaw to amend Land Use Bylaw #161 to redistrict land from A-Agricultural District to R-Residential District for land located at SE 32-46-1-W5M, Plan 072 1021, Block 4 Lot 3.

First Reading was given to Bylaw #228 at the Poplar Bay Regular Council Meeting of March 29, 2011. This was followed by a mail out to all residents and neighboring municipalities in addition to an advertisement in the April 6<sup>th</sup> and April 13<sup>th</sup> editions of the Wetaskiwin Times. One piece of relevant correspondence was received, which was from the County of Wetaskiwin No. 10 that indicated that the County of Wetaskiwin had no concerns or objections. Council did not require any clarification relating to the Bylaw.

No persons or parties objected to the proposed redistricting or Bylaw #228, and there were no parties present in the public gallery.

Mayor Davies adjourned the Public Hearing at 10:04 am.

**ADOPTION OF AGENDA**

**Res. #11-35**

**Moved by Councillor Sloan to adopt the agenda as presented.**

**CARRIED**

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

**Res. #11-36**

**Moved by Councillor Sloan to approve the Minutes of the Regular Council Meeting Regular Council Meeting of March 29, 2011**

**CARRIED**

**BYLAWS AND POLICIES**

**Bylaw #217, Amend Bylaw #213, the Outdoor Privy Bylaw**

**Res. #11-37**

**Moved by Mayor Davies to amend Resolution #09-52 by removing "approve" and replacing it with "provide First Reading to", and remove "Bylaw #213" and replace it with "Bylaw 217".**

**CARRIED**

**Res. #11-38**

**Moved by Mayor Davies to give Second Reading to Bylaw #217, a Bylaw to Amend Bylaw #213, the Outdoor Privy Bylaw, as presented.**

**CARRIED**

**Res. #11-39**

**Moved by Councillor Sloan to give Third Reading to Bylaw #217, a Bylaw to Amend Bylaw #213, the Outdoor Privy Bylaw, as presented.**

**CARRIED**

Bylaw #226, Wastewater Bylaw**Res. #11-40**

Moved by Councillor Sloan to give Third Reading to Bylaw #226, the Wastewater Bylaw, as amended.

CARRIED

Bylaw #228, Amend Land Use Bylaw #161 to Redistrict Land From A-Agricultural District to R-Residential District**Res. #11-41**

Moved by Deputy Mayor McDaniel to give Second Reading to Bylaw #228, a Bylaw to Amend Land Use Bylaw #161 to Redistrict Land From A-Agricultural District to R-Residential District, as presented.

CARRIED

**Res. #11-42**

Moved by Deputy Mayor Davies to give Third Reading to Bylaw #228, a Bylaw to Amend Land Use Bylaw #161 to Redistrict Land From A-Agricultural District to R-Residential District, as presented.

CARRIED

**COUNCIL BUSINESS**Joint Services Committee

Deputy Mayor McDaniel will suggest improvements to the operation of the governance committee.

Wastewater ProjectsPigeon Lake Regional Wastewater Committee

No updates have been received for some time; Mayor Davies requested that Administration draft a letter to Chairman Brian Keeler to inquire of the project status.

Public Works ProjectsSolid Waste – MCL Curb Side Pick-Up

The first curb side pick-up of large items will take place on June 11, due to road bans. Residents will be permitted 2 large items (ie) stoves) and 6 bags of refuse weighing no more than 50 lbs/bag. MCL will put out sandwich boards to remind residents of this event and it will also be posted on the website and printed in the newsletter. Administration will contact MCL to determine a second potential pick-up date in September.

Park Project

Picnic tables will be purchased and stump grinding/spreading of wood chips for trails needs to be completed. Signs will be installed stating that the area is day use only, no fires or camping allowed. The eaves and roofing replacement for the recreation centre and shed will be performed this year through provincial grant funds. The bulletin board requires repairs and the steel posts and chains at the entrance of the park will be removed and stored.

Provincial Park Road

Administration will contact the County of Wetaskiwin for follow up on the request for traffic counters on the Park Road.

Surveying of Municipal Reserves

Administration will be conducting a site visit with the surveyor next week for a brief overview of the municipal reserves and the need to be able to identify the boundaries between municipal property and private property.

Municipal Addressing

The South Pigeon Lake Fire Department attended a residential fire in Poplar Bay last week, and fire department personnel were not able to quickly locate the residence due to the issue of inadequate/inconsistent addressing in the Summer Village. This adds weight to the importance of the municipal addressing project.

Alberta Weed Control Act/ Weed Inspector Workshops

Administration presented further information from the provincial government regarding weed inspector appointments and weed schools. Administration will approach municipalities and organizations to determine their interest in the weed inspector appointment.

Local Authorities Elections Act Review

Administration advised that the Alberta Association of Municipal Districts & Counties (AAMD&C) is requesting revisions to the LAEA as it relates to residency. Upon further research, Administration reported that the revisions are directed specifically to Section 48 of the LAEA to clarify residency for the purposes of municipal elections (Section 48) and not the part of the act that refers to residency for Summer Villages (Section 12).

Pigeon Lake Watershed Association

On April 20<sup>th</sup>, the PLWA sponsored a presentation on remediation of eutrophic prairie lakes, which was provided by PHD Candidates from the University of Alberta. Deputy Mayor McDaniel reported on the Diane O presentation and Council reviewed Don Davidson's report on the event.

Administration advised that CAO Roy nominated the PLWA for the 2011 Earth Day Canada Hometown Heroes Award Program for the group category. This awards program recognizes groups and organizations that make significant environmental achievements in their community, and candidates are eligible to win a \$10,000 cash prize to support their work. The nomination forms and reference letters were sent prior to the deadline and successful candidates should be notified in June, 2011.

Municipal Emergency Management Update

Administration advised that the Regional Collaboration Grant application to study a regional approach to emergency management has been approved. CAO Sylvia Roy will meet with the CAO's of Itaska, Sundance and Silver Beach to discuss the next steps.

Administration also advised that approval has been received for Administration's application to the Disaster Recovery Program for the fish kill disaster that took place last summer. Further details will be forthcoming.

Annual Information Meeting

Council and Administration considered potential topics for the Annual Information Meeting scheduled for June 18, 2011.

Willow Green Estates

It was brought to Administration's attention that a large real estate advertisement sign has been placed on municipal property, in contravention with Poplar Bay Bylaw #210. Administration will contact appropriate parties to have the sign moved.

**FINANCIAL**

Cheque Listing

**Res. #11-43**

**Moved by Councillor Sloan to approve the cheque listing as information.**

**CARRIED**

**ADJOURNMENT**

**Res. #11- 44**

**Moved by Mayor Davies to adjourn the meeting at 2:41 p.m.**

**CARRIED**



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**Kevin Davies, Mayor**  
**Summer Village of Poplar Bay**



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**Sylvia Roy, C.A.O.**  
**Summer Village of Poplar Bay**