

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, JUNE 3, 2011 10:00 a.m.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

MINUTES

Present:

Council: Kevin Davies, Mayor
Pat Sloan, Councillor

Administration: Sylvia Roy, CAO
Terri Wiebe, ACAO

Delegation: John Benvick
Shirley Benvick
Shauna Benvick

Absent: Deb McDaniel, Deputy Mayor

Call to Order

Mayor Davies called the Meeting to Order at 10:02 a.m.

A. ADOPTION OF AGENDA AND ANY ADDITIONS/DELETIONS

Res. #11- 45

Moved by Councillor Sloan to adopt the agenda with the following addition:

F 12. Land Use Bylaw

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of April 26, 2011

Res. #11- 46

Moved by Councillor Sloan to adopt the minutes of the Regular Council meeting of April 26, 2011 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

At 10:02 a.m. Council welcomed John Benvick, Shirley Benvick and Shauna Benvick.

Mr. Benvick asked about services in relation to the minimum tax. Mayor Davies replied that \$1,200 per lot is required to cover essentials, and the minimum tax implemented still doesn't cover this amount. Services provided include administration, local and regional wastewater projects, grant funding, emergency response, development, bylaw enforcement, fire, police, garbage pickup, snow removal, grass maintenance, road paving, etc.

Councillor Sloan added that road maintenance is costly – maintenance such as plowing, mowing ditches, overlays, etc. as Poplar Bay has 7 km of roads.

Mayor Davies advised that the County of Wetaskiwin receives money annually from the Summer Village for road maintenance This agreement was signed and in place with past Councils and is binding upon the Village.

Mr. Benvick feels it is debatable that the Poplar Bay lot in question is still part of the larger quarter section. Mr. Benvick reported that the assessor told him property value is too low on this lot. Mr. Benvick said that the subject property can't be used as it is isolated and adjacent to a municipal reserve and has no access.

Mayor Davies advised that the Summer Village wasn't aware that both of the Benvick's Poplar Bay property were being taxed separately. Council was also not aware that the concern Mr. Benvick had was only with the smaller lot.

Mayor Davies informed Mr. Benvick that Council will discuss the issue and the Benvick's would be notified.

The Benvick delegation departed from Council Chambers at 10:25 am.

D. BYLAWS & POLICIES

None

E. REPORTS FROM STAFF/RESOLUTIONS

Mayor Davies requested that a sign be installed for the new County subdivision advising that access to Poplar Bay road will be for foot traffic only.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Joint Services Committee

Councillor Sloan indicated that Administration is examining the group purchase of a mobile electronic signs that post speeds as vehicles approach the sign.

2. Wastewater Projects

a. Regional Wastewater Committee

Councillor Sloan reported that the Pigeon Lake Regional Wastewater project received a grant of \$10 million for Phase I of the project.

b. Local Collection System

Mayor Davies reported on an informal meeting of South Side Summer Village Mayors to discuss collaborative approaches for local wastewater collection systems.

3. Public Works Projects

a. Road Program Update

Road paving was completed yesterday and Council is pleased with the ongoing project results with the contractor.

Res. #11-47

Moved by Councillor Sloan to continue using TJ Paving to contract work and maintain Poplar Bay roads.

CARRIED

b. 2011 Grass Cutting & Summer Maintenance Contracts

Res. #11-48

Moved by Councillor Sloan to hire Sweet Landscaping for the 2011 summer season.

CARRIED

c. Recreation Centre/ Park Project Update

A name is required for the Poplar Bay Recreation Centre/ park project area. A sign with bylaws/general regulations is also needed. Mayor Davies suggested asking residents for their ideas at the upcoming AIM meeting. Picnic tables are to be delivered directly to Poplar Bay recreation area.

4. Municipal Addressing Update

A quote has been requested on a few types of signs including individual residences, map signs, and street signs. Council provided suggestions of what they envision and their preferences.

5. Summer Village Playground Projects
Sylvia Roy provided a brief overview of playground projects in other Summer Villages. Grandview is embarking on a playground upgrade project and received a grant from Alberta Recycling Council to use shredded tires for the playground base instead of pea gravel. All Summer Village playgrounds were recently formally inspected and any Class A deficiencies have been addressed. Concerns were raised regarding liability and standards constantly changing, requiring ongoing upgrading. Councillor Sloan suggested benches be installed and a playground will only be contemplated if it is specifically requested by residents.
6. Weed Control Act
Administration advised the revised Weed Control Act requires that every municipality appoint a Weed Inspector.

Res. #11-49

Moved by Councillor Sloan to appoint Don Davidson as the weed inspector for the 2011 summer season.

CARRIED

Mayor called recess at 12:06 pm
Mayor reconvened meeting at 12:45 pm

7. Association of Pigeon Lake Municipalities
Councillor Sloan provided an update on May 25th meeting, which included a presentation from Sue Ellis of PLWA. Councillor Sloan also advised that Leduc County will be patrolling Wizard Lake and Pigeon Lake as they now have the authority to enforce federal laws. Their main focus this year will be on Wizard Lake due to previous incidents.
8. Policing Update
Administration reported that the Summer Villages should be in receipt of revised PLPS agreements in the near future.
9. Annual Information Meeting
Council and Administration revised the AIM agenda. Deputy Mayor McDaniel suggested that a sound system could be a group purchase item, and this may be considered during Joint Services budget deliberations.
10. Resident Drainage/ Culvert Issues
Council reviewed a letter from a resident claiming that the recreation centre lot drainage is negatively affecting his property which is 4 lots away.

Action: Administration to write letter to this person for Mayor to review and sign, and letter may also be written to the resident's neighbour for non-compliance.
11. Signage
 - a. Highway 771 – Remove Summer Village name on sign and add sign at 771 Park entrance
Action: Administration to contact responsible party for these changes.
12. Municipalities Helping Slave Lake Program

Res. #11-50

Moved by Mayor Davies to give \$ 500 to the Town of Nanton Slave Lake Donation Fund

CARRIED

13. Strip Lots – Resolution Required

Res. #11-51

Moved by Councillor Sloan to extend the Subdivision Authority Approval for West Central Planning for one year for the Poplar Bay 10' strip lot project.

CARRIED

14. Mr. Benvick

Mayor Davies asked Administration regarding the Benvick's situation with their lots and tax exemption. Discussion occurred that taxes may be waived for this year and that this is to be reviewed on a yearly basis. It was also discussed was that if the lot is ever subdivided; the tax situation would be reassessed.

Res. #11-52

Moved by Councillor Sloan to waive the 2011 minimum tax on SE 32 4 1 5, Roll #6172 and the property to remain exempt from minimum tax in future years or until there is a change in usage.

CARRIED

15. Land Use Bylaw

Council requested that the LUB be brought to the next Council meeting for review with respect to mobile homes. Administration advised that as per the Council strategic plan, this item is scheduled for next year.

16. Disaster Recovery Program Funding – 2010 Fish Kill Disaster

Administration advised that approval has been received for Administration's application to the Disaster Recovery Program for the fish kill disaster that took place last summer.

G. FINANCIAL

1. Financial Statements
2. Cheque Listing
3. Insurance Review

Bev gave overview and answered Council questions

Question came up regarding garbage bins and empty pickup.

Action: Bev will ask Gord. He agreed to do so for \$ 175/month

Res. #11-53

Moved by Councillor Sloan to approve the financial statements and cheque listing as information

CARRIED**H. CORRESPONDENCE AND INFORMATION ITEMS**

1. PLPS Monthly Service Report – April 2011
2. Battle River Watershed Alliance Newsletter
3. Fortis Rate Increase

Res. #11-54

Moved by Mayor Davies to adjourn the meeting at 2:23 pm

CARRIED


 Kevin Davies, Mayor
 Summer Village of Poplar Bay


 Sylvia Roy, C.A.O.
 Summer Village of Poplar Bay