

**TOWN OF SMOKY LAKE
REGULAR COUNCIL MEETING
JULY 13, 2011
TOWN COUNCIL CHAMBERS
7:00 p.m**

PRESENT: Hank Holowaychuk Mayor
Therese Taschuk Deputy Mayor
Mark Watson Councilor
Jacalyn Lewicki Councilor

ABSENT: Nathan Taylor Councilor

ADMINISTRATION: Dean Pickering Chief Administrative Officer
Susan Dubetz Manager of Finance

STAFF: Valerie Billey Legislative Assistant/Recorder

PRESS: Redwater Review Representative

1. **CALL TO ORDER**

Mayor Holowaychuk called the meeting to order at 7:00 p.m.

2. **SURRENDER OF THE CHAIR (OPTIONAL)**

3. **APPROVAL OF THE AGENDA**

MOTION #346/11

MOVED by Deputy Mayor Therese Taschuk

That the Agenda for the July 13, 2011 Regular Council Meeting be accepted with the following additions:

- Additions: 1) 9.1.11 Temporary Speed Reduction-Heritage Days
2011
2) 9.7.1 Heritage Days

CARRIED

4. **DELEGATIONS**

4.1 Angela Semeniuk, CASA Playground Committee

Angela Semeniuk from the CASA Playground Committee thanked Council and Administration for the support in building the new playground. Mayor Holowaychuk returned the thanks to CASA, the Aspen School Board and all the people who participated in building the playground.

4.2 Mircea Panciuk, Northern Lights Library System

Mircea Panciuk from the Northern Lights Library System made a presentation to Council highlighting the achievements of the Northern Lights Library System.

Mayor Hank Holowaychuk thanked Mircea Panciuk and his delegation for the presentation.

MOTION #347/11

MOVED by Councilor Mark Watson

That the report on the Northern Lights Library System be accepted as information.

CARRIED

4.3 Tina Biro, ALPAC Land Lease Program

Tina Biro from ALPAC Land Lease Program gave a presentation on the merits of the town leasing its land to grow hybrid poplar trees.

Mayor Hank Holowaychuk thanked Tina Biro for her presentation.

MOTION #348/11

MOVED by Deputy Mayor Therese Taschuk

That the report on the ALPAC Land Lease Program be accepted as information.

CARRIED

5. QUESTION PERIOD

Question: How much land do you think you have to grow trees on?

Answer: We have three quarter sections; most is open with some water and some trees.

Mayor Holowaychuk declared a short break at 8:00 p.m and called the meeting back at to order at 8:08 p.m.

6. APPROVAL OF PREVIOUS MINUTES

6.1 June 16, 2011 Regular Council Meeting Minutes

MOTION #349/11

MOVED by Deputy Mayor Therese Taschuk

That the minutes of the June 16, 2011 Regular Council Meeting be approved with the following amendments:

- Following Delegations; Mayor Holowaychuk entered the meeting and assumed the Chair at 9:45 p.m. and not 8:45 p.m.
- That the content of motion #329/11 and #330/11 be reversed with the motion numbers remaining as is.

CARRIED

7. ADMINISTRATOR'S REPORT

7.1 Administrator's Report

7.2 Town Projects Status Report

MOTION #350/11

MOVED by Councilor Mark Watson

That the Administrator's verbal report for July 13, 2011 be accepted as presented.

CARRIED

8. FINANCIAL REPORT

8.1 Cheque Listing, Bank Reconciliation, Taxes/Utilities Receivable, Year-to-date to June 30, 2011

8.2 Councilor AMSC Benefits

8.3 Councilor Pay Period

8.1 Cheque Listing, Bank Reconciliation, Taxes/Utilities Receivable, Year-to-date to June 30, 2011

MOTION #351/11

MOVED by Councilor Mark Watson

That Council accepts the Financial Reports Cheque Listing, Bank Reconciliation, Taxes/Utilities Receivable, Year-to-date to June 30, 2011 as presented.

CARRIED

8.2 Councilor AMSC Benefits

MOTION #352/11

MOVED by Councilor Jacalyn Lewicki

That Councilors who want to opt out of the benefits package fill out a Benefits Refusal Card and forward it to the Manager of Finance who will administer the refunds to be processed.

CARRIED

8.3 Councilor Pay Period

MOTION #353/11

MOVED by Councilor Mark Watson

That this item be tabled to the August 17, 2011 Regular Council Meeting or at a time when all Councilors are present.

CARRIED

9. GENERAL GOVERNANCE SERVICES

9.1 General Government

9.1.1 RFD- Kolocreeka Lots Real Estate Agent

MOTION #354/11

MOVED by Councilor Jacalyn Lewicki

That Town Council contract Helen Axford with Jayman Realty (Edm.) Inc. to work with the Town of Smoky Lake to promote the Kolocreeka lots until November 30, 2011.

CARRIED

9.1.2 RFD – Fire Truck Cost Sharing Letter

MOTION #355/11

MOVED by Councilor Jacalyn Lewicki

That the Town of Smoky Lake CAO proceeds to send the Fire Truck Cost Sharing Proposal letter to the Smoky Lake County Council for their consideration.

CARRIED

9.1.3 RFD - Town Purchasing Policy

MOTION #356/11

MOVED by Councilor Jacalyn Lewicki

That Town Council approve the Town Purchasing Policy

#11-003 as presented.

CARRIED

9.1.4 RFD – Golf Course Grant In-Kind Request

MOTION #357/11

MOVED by Councilor Jacalyn Lewicki

That Council agree to a one-time commitment to contribute \$3000 in-kind Town labor and equipment to the Smoky Lake Town and Country Golf Club for projects attached to a grant application under the Community Initiatives Program. A letter indicating our intent to be submitted with their application along with the 2010 Financial Statement.

CARRIED

9.1.5 RFD – P3 Plans and Partners for a Senior's 55+ Facility for the Town of Smoky Lake

MOTION #358/11

MOVED by Deputy Mayor Therese Taschuk

That Town Council direct Administration to continue looking for creative ideas, financing options and possible partners for a 55+ adult and seniors living facility in Smoky Lake.

CARRIED

9.1.6 RFD – Redwater – Smoky Lake Victim Services Unit

MOTION #359/11

MOVED by Deputy Mayor Therese Taschuk

That Town Council donate \$175.00 to the Redwater-Smoky Lake Victims Services Unit by sponsoring a hole for the 5th Annual Charity Golf Tournament on Sunday, July 17, 2011 at the Smoky Lake Golf Course.

CARRIED

9.1.7 RFD – Smoky Lake U16 Kryptonite Girls Soccer Team

MOTION #360/11

MOVED by Councilor Mark Watson

That Town Council extend congratulations to the Smoky Lake U16 Kryptonite Girls Soccer Team for reaching the Provincial Play downs at Sylvan Lake on July 8-10, 2011 and give a donation of \$200.00 to offset their expenses.

CARRIED

9.1.8 RFD – Smoky Lake Pumpkin Growers Weigh-Off

MOTION #361/11

MOVED by Deputy Mayor Therese Taschuk

That the Town of Smoky Lake give the Smoky Lake Pumpkin Growers Association \$2000.00 for the 2011 Weigh –Off sponsorship and offer their services in-kind as per the letter, Town of Smoky Lake Pumpkin Fair Duties, dated June 14, 2011.

CARRIED

9.1.9 RFD – Town Parade Sponsorship

MOTION #362/11

MOVED by Councilor Mark Watson

That the Town of Smoky Lake and the Chamber of Commerce share the cost of providing float participants with Town of Smoky Lake \$5.00 Pumpkin Coins up to a maximum of \$500.00.

CARRIED

MOTION #363/11

MOVED by Councilor Jacalyn Lewicki

That the Town of Smoky Lake approve the donation of \$50.00 to the Smoky Lake Chamber of Commerce to sponsor the first place for best overall float category in the Heritage Days Parade on July 30, 2011.

CARRIED

9.1.10 RFD- 2011 Tax Recovery Property Sale Date

MOTION #364/11

MOVED by Mayor Hank Holowaychuk

That Town Council set a date for the 2011 Town of Smoky Lake Tax Recovery Auction Sale for September 14, 2011 at 10:00 a.m.

CARRIED

9.1.11 Temporary Speed Reduction-July 30-31, 2011

MOTION #365/11

MOVED by Mayor Hank Holowaychuk

That the CAO request Alberta Transportation from Athabasca for a temporary speed reduction from 100 km/hr – 80 km/hr for the Smoky Lake Heritage Days Weekend July 30-31, 2011 on Highway 28 from the west boundaries to the east boundaries of the Town.

CARRIED

Mayor Hank Holowaychuk declared a break at 9:37 p.m. and returned the meeting to order at 9:45 p.m.

9.2 Health and Protective Services

9.2.1 RFD- Town Fire Works Contract

MOTION #366/11

MOVED by Mayor Hank Holowaychuk

That the Town of Smoky Lake engage Black Dragon Fireworks to put on the show for the 2011 Heritage Days weekend of July 31, 2011 in Smoky Lake.

CARRIED

9.2.2 RFD – Use of Town Resources Out of Town Limits

MOTION #367/11

MOVED by Councilor Jacalyn Lewicki

That Town Council delegates the CAO as the sole authority in responding to requests for Town resources including human resources for projects not under the jurisdiction of the Town.

Recorded Vote:

Mayor Holowaychuk Against

Deputy Mayor Taschuk For

Councilor Watson For

Councilor Lewicki For

CARRIED

9.3 Public Works

9.3.1 RFD – Utility Services Protocols and Agreements - 5104-45 St.

MOTION #368/11

MOVED by Councilor Jacalyn Lewicki

That Town Council direct Administration to draft a Blockage Response Time and Protocol Policy regarding cleaning sewer lines that addresses response time, protocol and call-out rates. The policy will include a template for written agreements with clients that require regular sewer servicing.

CARRIED

9.3.2 RFD – Utility Account Appeal 95 Wheatland Ave.

MOTION #369/11

MOVED by Mayor Hank Holowaychuk

That Town Council move to refund the land owner at 95 Wheatland Avenue the tax penalties and negotiate a fair settlement of the account not to exceed \$769.49.

CARRIED

9.3.3 Public Works- Fire Hall, hallways, painting and bathrooms

MOTION #370/11

MOVED by Councilor Jacalyn Lewicki

That Town Council authorizes this job to be done for the amount already budgeted and not to exceed \$5800.00. That all future work will be advertised and awarded as per the Town Purchasing Policy #11-003.

CARRIED

9.4 Garbage – Solid Waste and Recycling

9.5 FCSS

9.6 Recreation and Parks

9.6.1 RFD –ALPAC Poplar Farms

MOTION #371/11

MOVED by Deputy Mayor Therese Taschuk

That Town Council authorizes Administration to have ALPAC investigate whether any Town-owned lands would be suitable for this type of long-term agricultural project.

CARRIED

Manager of Finance left the meeting at 10:30 p.m.

9.7 Cultural

9.7.1 Smoky Lake Stampede-Heritage Days

MOTION # 372/11

MOVED by Deputy Mayor Therese Taschuk

That the Town of Smoky Lake Public Works Department

offer services in-kind for the 2011 Heritage Days Smoky Lake Stampede.

CARRIED

MOTION #373/11

MOVED by Mayor Hank Holowaychuk

That the Town of Smoky Lake recognize the Smoky Lake Riding Club for their 30 year anniversary with a framed plaque and/or picture.

CARRIED

9.8 Natural Gas

9.8.1 RFD- Natural Gas Power Generator

MOTION #374/11

MOVED by Councilor Mark Watson

That Town Council direct the CAO to investigate the purchase of a natural gas generator.

CARRIED

9.8.2 RFD-Estimate for Town Gas Wells Start Up

No motion was made

9.9 Council

9.10 Economic Development

9.10.1 Development Appeal – Development for 137 Wheatland Ave. (Bumper to Bumper)

MOTION #375/11

MOVED by Deputy Mayor Therese Taschuk

That Town Council move to set a Subdivision and Development Appeal Board Hearing for Wednesday, August 3, 2011 at 7:00 p.m. Direction to Administration to notify members of the Subdivision and Development Appeal Board.

CARRIED

9.11 Other Departmental Business

9.12 Land and Housing

10. EXECUTIVE SESSION

10.1 Personnel – CAO

10.2 Land

10.3 Utilities

MOTION #376/11

MOVED by Councilor Jacalyn Lewicki

That Council move in-camera at 10:50 p.m.

CARRIED

MOTION #377/11

MOVED by Deputy Mayor Therese Taschuk

That Council move out-of-camera at 11:00 p.m.

CARRIED

MOTION #378/11

MOVED by Councilor Mark Watson

That Council extend the Regular Meeting of July 13, 2011 by 15 minutes.

CARRIED UNANIMOUSLY

11. BUSINESS RESULTING FROM EXECUTIVE SESSION

MOTION #379/11

MOVED by Mayor Hank Holowaychuk

That Town Council approve the meeting held on June 30, 2011 to conduct a CAO evaluation.

CARRIED

MOTION #380/11

MOVED by Councilor Mark Watson

That Town Council authorizes a meeting with the Mayor, Deputy Mayor and CAO on Friday, July 15, 2011 at 9:00 a.m. regarding the CAO Evaluation.

CARRIED

12. CORRESPONDENCE REPORT

12.1 Town of Redwater Parade Invitation, August 20, 2011

12.2 Travel Alberta Response – 2011 Travel Alberta Official Vacation Guide

12.3 Alberta Municipal Affairs – 15 years Alberta Safety Codes

12.4 Smoky Lake Pumpkin Growers

12.5 Vitalize 2011 Conference Member at Large Report

MOTION #381/11

MOVED by Councilor Jacalyn Lewicki

That the correspondence report be accepted for information as presented.

CARRIED

13. ADJOURNMENT

MOTION #382/11

MOVED by Councilor Mark Watson

That the Regular Council Meeting of July 13, 2011 be adjourned at 11:15 p.m.

CARRIED

Hank Holowaychuk
Mayor

Dean Pickering
Chief Administrative Officer