

**SUMMER VILLAGE OF POPLAR BAY  
ORGANIZATIONAL MEETING  
FRIDAY, AUGUST 24, 2012  
SUMMER VILLAGES OFFICE  
MA-ME-O Beach, ALBERTA**

**MINUTES**

***Present:***

**Councillors:** Kevin Davies  
Pat Sloan  
Deb McDaniel  
**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Sylvia Roy called the Organizational Meeting of Poplar Bay to order at 10:10 a.m.

A. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

**Res. 12-56**

Moved by Councillor Sloan that Councillor Davies be appointed as Mayor. **CARRIED**

**Res. 12-57**

Moved by Councillor Davies that Councillor McDaniel be appointed as Deputy Mayor. **CARRIED**

Mayor Davies assumed the Chair at 10:11 a.m.

B. APPOINTMENTS:

1. Auditor:

**Res. 12-58**

Moved by Councillor Sloan that J. A. Pawluik of Edmonton be appointed as Auditor for the Summer Village of Poplar Bay **CARRIED**

2. Assessor:

**Res. 12-59**

Moved by Deputy Mayor McDaniel that Grant Clark of KCL Consulting. Ltd be appointed as Assessor for the Summer Village of Poplar Bay. **CARRIED**

3. Capital Region Assessment Services Commission:

**Res. 12-60**

Moved by Deputy Mayor McDaniel that Councillor Sloan be appointed as representative to this Capital Region Assessment Services Commission. **CARRIED**

4. Pigeon Lake Summer Village Strategic Alliance:

**Res. 12-61**

Moved by Councillor Sloan that Mayor Davies be appointed as representative for the Summer Village of Poplar Bay for the Pigeon Lake Summer Village Strategic Alliance. **CARRIED**

5. Northeast Pigeon Lake Regional Sewer Commission:

**Res. 12-62**

Moved by Deputy Mayor McDaniel that Councillor Sloan be appointed as representative to The Northeast Pigeon Lake Regional Waste Water Commission. **CARRIED**

6. Association of Pigeon Lake Municipalities :

**Res. 12-63**

Moved by Deputy Mayor McDaniel that Councillor Sloan represent the Summer Village of Poplar Bay on the Association of Pigeon Lake Municipalities. **CARRIED**

7. Joint Services Committee :

**Res. 12-64**

Moved by Councillor Sloan that Deputy Mayor McDaniel represent the Summer Village of Poplar Bay on the Joint Services Committee. **CARRIED**

8. Public Works:

**Res. 12-65**

Moved by Deputy Mayor McDaniel that Mayor Davies be appointed as Public Works Chairman. **CARRIED**

9. Emergency Services:

**Res. 12-66**

Moved by Councillor Sloan that Deputy Mayor McDaniel represent the Summer Village on the Pigeon Lake Peace Officer Services & Fire Society Committees. **CARRIED**

10. Subdivision and Development Appeal Board:

**Res. 12-67**

Moved by Mayor Davies that the Board shall consist of three members of the public, from the following roster: Bruce Fowlie, Brian Keeler, Pete Langelle and John Slater, and that further appointments may be made by Councillor resolution if required. **CARRIED**

**Res. 12-68**

Moved by Deputy Mayor McDaniel that the SDAB honorarium will be \$ 125 per hearing. **CARRIED**

11. Yellowhead Regional Library:

**Res. 12-69**

Moved by Councillor Pat Sloan that Deputy Mayor McDaniel be appointed as representative to the Yellowhead Regional Library. **CARRIED**

12. Intermunicipal Development Plan (IDP) Committee

**Res. 12-70**

**Moved by Deputy Mayor McDaniel that Mayor Davies be appointed as the Poplar Bay representative for the IDP Committee.**

**CARRIED**

13. Family & Community Support Services (FCSS) Committee

**Res. 12-71**

**Moved by Councillor Sloan that Deputy Mayor McDaniel be appointed as the Poplar Bay representative for the FCSS Committee.**

**CARRIED**

14. Regional Wastewater Committee

**Res. 12-72**

**Moved by Mayor Davies that Councillor Sloan be appointed as the Poplar Bay representative for the Regional Wastewater Committee.**

**CARRIED**

15. South Side Wastewater Committee

**Res. 12-73**

**Moved by Councillor Sloan that Mayor Davies be appointed as the Poplar Bay representative for the South Side Wastewater Committee.**

**CARRIED**

C. SIGNING AUTHORITY

**Res. 12-74**

**Moved by Deputy Mayor McDaniel to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer, and Poplar Bay Council Members Kevin Davies, Debra McDaniel, Patrick Sloan.**

**CARRIED**

D. AUTHORIZED CONTACTS

**Res. 12-75**

**Moved by Councillor Sloan that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer; Gail Coleman Assistant Chief Financial Officer.**

**CARRIED**

E. ADJOURNMENT

**Res. 12-76**

**Moved by Councillor Sloan to adjourn the meeting at 10:15 a.m.**

**CARRIED**

  
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**Kevin Davies, Mayor  
Summer Village of Poplar Bay**

  
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**Sylvia Roy, CAO  
Summer Village of Poplar Bay**