

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
FRIDAY, MAY 18, 2012 @ 10:00 A.M.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
Ma-Me-O Beach, AB**

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**MINUTES**

***Present:***

**Council:** Kevin Davies, Mayor  
Deb McDaniel, Deputy Mayor  
Pat Sloan, Councillor  
**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor Davies called the meeting to Order at 10:04 a.m.

**A. ADOPTION OF AGENDA**

**Res. #12-39**

Moved by Councillor Sloan to adopt the agenda as amended.

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting minutes of April 20, 2012

**Res. #12-40**

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of April 20, 2012 as presented.

**CARRIED**

**C. DELEGATION**

1. Mr. John Pawluik, Auditor

At 10:28 am Council called upon Mr. John Pawluik to present the 2011 audited financial statements for the Summer Village of Poplar Bay. Mr. Pawluik reviewed the income statement and balance sheet, and stated that the financial statements are fairly presented. Mr. Pawluik departed from Council Chambers at 11:05 am.

**D. BYLAWS & POLICIES**

2. Bylaw #232, the Wastewater Bylaw

**Res. #12-41**

Moved by Councillor Sloan to give 1<sup>st</sup> Reading to Bylaw #232, the Wastewater Bylaw, as amended.

**CARRIED**

**Res. #12-42**

Moved by Deputy Mayor McDaniel to give 2<sup>nd</sup> Reading to Bylaw #232, the Wastewater Bylaw, as amended.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Weed Control Act – Municipal Inspector Appointment

**Res. #12-43**

Moved by Deputy Mayor McDaniel to appoint Don Davidson as the municipal weed inspector for the Summer Village of Poplar Bay for 2012.

**CARRIED**

2. Association of Pigeon Lake Municipalities (APLM)

Councillor Sloan reviewed the minutes of the APLM meeting of April 24, 2012.

3. Annual Information Meeting – June 30, 2012

A new barbeque will need to be purchased prior to the meeting. Mayor Davies relayed information on research for potential public address systems that may be used at the AIM; a system will also be purchased prior to the meeting to accommodate all those in attendance.

As wastewater will be a significant focus for the meeting, organizations such as Nature Alberta and Pigeon Lake Watershed Association will be invited to set up a booth and speak to residents after the meeting, due to time constraints.

4. Local Wastewater Collection Project

Copies of Wastewater Bylaw #232 will be provided at the Annual Information Meeting, as well as a question and answer sheet for residents that include additional information on topics such as regional and local wastewater projects, holding tanks and inspection processes.

Council and Special Project Coordinator, Mr. Ken Banks, discussed the need to ensure holding tank installers and residents are aware of the need for holding tank inspection prior to completion of the installation process.

Costs/potential of drilling test wells was discussed.

a. Annual Information Meeting Component

Explanation of what constitutes a pass/fail for existing private sewage disposal systems will be discussed with residents. Potential speakers/resource people such as Dale McClure from Sentry Water & Wastewater Systems, Superior Safety Codes,

Mayor Davies called recess at 12:14 pm.

Mayor Davies reconvened the meeting at 12:28 pm.

5. South Side Wastewater Committee

Mayor Davies reviewed the minutes of the meeting of May 3, 2012, at which system design options were discussed as well as options for governance models and communication strategy.

6. Municipal Addressing Project

Administration advised that Alberta 1<sup>st</sup> Call stressed the importance of receiving updated maps so that the information could be imported into their database. The proposed street names and addresses will be sent to West Central Planning, and then forwarded to Alberta 1<sup>st</sup> Call once completed. Alberta 1<sup>st</sup> Call advised that utility markings are only good for two weeks, after which they expire and a recall will need to be sent to get the locator to return to the site.

7. Curbside Garbage Pick-Up

The curbside garbage pick-up is scheduled for Saturday, June 23<sup>rd</sup>. It will be announced on the website, in the newsletter and on sandwich boards that will be placed throughout the village.

8. Public Works

The public works foreman has arranged for an individual to install the buoys. Some work will be completed in front of some municipal reserves to move about 4 feet of sand/gravel that has been pushed by lake ice.

**G. FINANCIAL**

1. Cheque Listing

**Res. #12-44**

**Moved by Councillor Sloan to accept the cheque listing as information.**

**CARRIED**

2. Audited Financial Statements

**Res. #12-45**

Moved by Mayor Davies to apply \$10,000 of the \$28,909 2011 surplus towards the Northeast Pigeon Lake Regional Wastewater Commission unexpected increase, and transfer the remaining \$18,909 to the unrestricted reserve.

**CARRIED**

**Res. #12-46**

Moved by Deputy Mayor McDaniel to accept audited financial statements as presented.

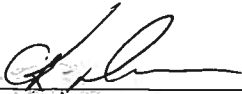
**CARRIED**

**H. ADJOURNMENT**

**Res. #12-47**

Moved by Councillor Sloan to adjourn the meeting at 2:00 pm.

**CARRIED**



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**Kevin Davies, Mayor  
Summer Village of Poplar Bay**



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**Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay**

