

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, OCTOBER 21, 2011 11:00 A.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Kevin Davies, Mayor
Deb McDaniel, Deputy Mayor
Pat Sloan, Councillor

Administration: Sylvia Roy, CAO

CALL COUNCIL MEETING TO ORDER

Mayor Davies called the meeting to order at 11:15 a.m.

A. ADOPTION OF AGENDA/ADDITIONS/DELETIONS

Res. #11-89

Moved by Deputy Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of September 9, 2011

Res. #11-90

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of September 9, 2011 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

None.

D. BYLAWS & POLICIES

1. Policy # 27 -2011 Encroachment Policy

Res. #11-91

Moved by Councilor Sloan to accept Policy # 27-2011 Encroachment Policy as amended

CARRIED

2. Bylaw #229 – Use of Municipal Property Bylaw
The draft bylaw was reviewed and will need to be consolidated with Bylaw 201.

3. Fees & Charges Bylaw – Schedule A Amendment

Res. #11-92

Moved by Mayor Davies to approve amendment to Schedule A of Fees & Charges Bylaw #222, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet
2. Alberta Lake Management Society – Fall Workshop Report

Council reviewed Administration's report of the Alberta Lake Management Society's conference held September 30 & October 1st, 2011.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Wastewater Projects
 - a. Regional Wastewater

Nothing new to report.

- b. Local Collection System

Council reviewed the draft information to be sent to residents.

Res. #11-93

Moved by Deputy Mayor McDaniel to contract with Sentry Water and Wastewater Services to conduct an inventory of existing private sewage disposal systems in the Summer Village of Poplar Bay.

CARRIED

2. Public Works Projects

The park project is near completion; a question rose on whether wood chips were spread on the trails.

3. Snow Removal:

Res. #11-94

Moved by Deputy Mayor McDaniel to enter into a contract with Gazelle Oilfield Service for snow removal for a two year contract with the option to renew for a third year.

CARRIED

4. Big Bin Stairs:

Council has directed Administration to sell the "big bin stairs" as they are no longer needed.

Mayor called for a Recess at 1:51 pm

Mayor called to Reconvene at 2:02 pm

5. Strategic Plan

The Poplar Bay strategic plan was reviewed and slight revisions were made.

6. Draft Encroachment Agreement

A draft encroachment agreement was reviewed; revisions suggested.

7. Land Use Bylaw Review – Mobile Homes

Council reviewed the current provision for mobile homes/trailers in the Land Use Bylaw.

8. Capital Region Assessment Services Commission – Workshop and AGM

The CRASC workshop and AGM is scheduled for November 2, 2011.

9. Policing Update

Administration advised that the consultant RFP for the study of a regional Pigeon Lake policing model is in the draft stage.

10. Intermunicipal Development Plan Meeting Update

Administration advised that Summer Village Councils involved in the IDP agreement with the County of Wetaskiwin will be meeting with Administration.

11. Drainage

Council discussed a resident's concerns regarding drainage.

G. FINANCIAL

1. Financial Statements & Cheque Listing

Res. #11-95

Moved by Councillor Sloan to approve the financial statements and cheque listing as information.

CARRIED

H. ADJOURNMENT

Res. #11-96

Moved by Councillor Sloan to adjourn the meeting at 2:58 pm.

CARRIED



**Kevin Davies, Mayor
Summer Village of Poplar Bay**



**Sylvia Roy, C.A.O.
Summer Village of Poplar Bay**

