



January 11, 2006

TOWN OF HARDISTY
REGULAR COUNCIL MEETING

A Regular Council meeting was held in Council Chambers at 7:00 P.M. on Wednesday, January 11, 2006.

- MEMBERS PRESENT:** Mayor Miller and Councilors Buelow, Fossum, Pioker, Cailliau and Manning were present.
- OTHERS PRESENT:** CAO Tony Kulbisky and Office Assistant Trudy Martineau were also present. Betty Manning, citizen, was also present.
- CALL TO ORDER:** Mayor Miller called the meeting to order at 7:00 P.M.
- CHANGES TO AGENDA:** CAO: Add to New Business – Nexen Agreement
Add to In Camera – Comments regarding Labor and Land
Councilor Cailliau – Add to Committee Reports - Library.
Councilor Manning – Add to New Business – Recon Proposal
- 01/06** MOVED by Councilor Pioker THAT the Agenda be accepted, with changes.
CARRIED
- DELEGATES:** No Delegates at this meeting.
- MINUTES:** The minutes of the December 28/05, Regular Council Meeting was presented for Councils review.
- 02/06** MOVED by Councilor Manning THAT the minutes of the Regular Council Meeting held December 28, 2005 be approved with changes.
CARRIED
- ACCOUNTS:** Accounts were reviewed as presented. See attached check listing. Mayor Miller added an account for Brownlee LLP for 351.46.
- 03/06** MOVED by Councilor Pioker THAT accounts numbered 20060001 to 20060035 be approved for payment.
CARRIED
- MONTHLY STATEMENT:** No monthly Statement was available at this meeting.
- UNFINISHED BUSINESS:** 6.1. Greg's Contracting Services rental agreement expired in September of 2005. The CAO presented a verbal agreement with Greg's Contracting in which Greg's Contracting would pay \$100.00 per month for land lease and the Town of Hardisty would pay \$300.00 per year to Greg's Contracting for grave liner storage.
- 04/06** MOVED by Councilor Manning THAT the CAO draw up a rental/storage agreement with Greg's Contracting Services using the presented information.
CARRIED
- 6.2 - The CAO read a letter from Morrison Hershfield outlining their time lines to present the Infrastructure Development Plan for Council review. They expect to present the Plan early in February, 2006.
- 05/06** MOVED by Councilor Fossum THAT the report be accepted as information.
CARRIED
- 6.3 - Lake Aeration – The CAO reported on the Aeration system and informed council of his findings.
- 06/06** MOVED by Councilor Pioker THAT the Aeration System be shut down for the winter of 2005-2006.
CARRIED

**NEW
BUSINESS**

7.1 – The CAO presented Bylaw Number 1098/06 to establish the position of Assessor and appointing Gary Barber as the Assessor.

07/06

MOVED by Councilor Fossum THAT Bylaw Number 1098/06 be given first reading.

CARRIED UNANIMOUSLY

08/06

MOVED by Councilor Manning THAT Bylaw Number 1098/06 be given second reading.

CARRIED UNANIMOUSLY

09/06

MOVED by Councilor Cailliau THAT third reading for Bylaw Number 1098/06 be introduced at this meeting.

CARRIED UNANIMOUSLY

10/06

MOVED by Mayor Miller THAT Bylaw Number 1098/06 be given third and final reading and that it be finally passed and that the Mayor and Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Town of Hardisty.

CARRIED

7.2 – Letter of Complaint regarding Utility Billing. Councilor Manning declared himself in conflict due to being at arm's length with the writer of the letter. The letter was read by the CAO and discussed. Additional methods of paying utility bills were discussed, such as automatic payments and using a debit/credit machine.

11/06

MOVED by Councilor Fossum THAT the utility payment due date be the 28th of the month in which the bills are sent.

CARRIED

7.3 – As the Flagstaff Intermunicipal Partnership meeting is to be held on January 16, 2006, and in conflict with Council's 2006 Strategic Planning Meeting it was

12/06

MOVED by Mayor Miller THAT Council reschedule their Strategic Planning meeting to January 18, 2006 at 4:00 PM.

CARRIED

7.4 – Town of Hardisty Safety Program Policies. The CAO presented Policies Numbered 3901 – 3908 for Councils perusal and adoption.

13/06

MOVED by Councilor Fossum THAT Policy Number 3901, Safety Program, be adopted as presented.

CARRIED

14/06

MOVED by Councilor Cailliau THAT Policy Numbered 3902, Hazard Identification directive, be adopted as presented.

CARRIED

15/06

MOVED by Councilor Pioker THAT Policy Numbered 3903, Personal Protective Equipment, be adopted as presented.

CARRIED

16/06

MOVED by Councilor Fossum THAT Policy Numbered 3904, Safety Maintenance Program, be adopted as presented.

CARRIED

17/06

MOVED by Councilor Cailliau THAT Policy Numbered 3905, Safety Training, be adopted as presented.

CARRIED

18/06 MOVED by Councilor Fossum THAT Policy Numbered 3906, Safety Inspection, be adopted as presented.

CARRIED

19/06 MOVED by Councilor Manning THAT Policy Numbered 3907, Safety Investigation, be adopted as presented.

CARRIED

20/06 MOVED by Councilor Pioker THAT Policy Numbered 3908, Emergency Response, be adopted as presented.

CARRIED

7.5 Nexen Agreement: It has been discovered that The Ag Society operated, Town owned buildings have been left out of the Nexen coverage agreement, when it changed from Enmax, thereby not receiving a locked in rate as part of the AUMA Aggregated Plan on their bills.

21/06 MOVED by Mayor Miller THAT the CAO be instructed to write to Nexen asking to have the Town owned buildings operated by the Agricultural Society added to the Community Related Pricing Program.

CARRIED

22/06 MOVED by Councilor Fossum THAT Council go into Camera at 8:24 PM for a labor issue, with no spectators present.

CARRIED

23/06 MOVED by Mayor Miller THAT Council come out of 'In Camera' at 8:29 PM

CARRIED

7.6 – Recon – A letter was presented to Council for review. Recon has asked to attend the next meeting as a delegate and elaborate on their initial proposal to build a truck wash on their property. The CAO will see that they receive proper development permitting information before the next meeting.

CORRESPONDENCE:

8.1 2006 AUMA Convention information was presented.

24/06 MOVED by Councilor Pioker THAT nine individual rooms be booked at the Crown Plaza for the Convention, to be held in Edmonton October 4 to 7, 2006.

CARRIED

8.2 – The Town of Killam, Information regarding a Business incubator.

25/06 MOVED by Councilor Pioker THAT the CAO respond to the Town of Killam stating that the Town of Hardisty agrees with the concept of a Business Incubator in the area, and wishes to be included in further discussions.

CARRIED

8.3 Brownlee LLP Emerging Trends Newsletter – Information.

8.4 Alberta Seniors & community Supports Grant Announcement – Information.

8.5 Alberta Municipal Affairs Assessment Bulletin – Information.

8.6 Alberta Municipal Affairs – Safety Code for Fire Fighters. Information.

8.7 Worker's Compensation – PIR Registration – Information.

8.8 – Flagstaff Initiative to Relationship and Spousal Trauma – is holding a dinner and auction in Heisler on February 4, 2006.

26/06 MOVED by Councilor Buelow THAT the Town of Hardisty donate power tools priced at \$100.00, to the auction. Councilor Manning will chose the tools.
CARRIED

27/06 MOVED by Councilor Buelow THAT The Town of Hardisty will pay for mileage and meals for any member of council or administration who wishes to attend the FIRST event.
CARRIED

Mayor Miller called for a break from 8:55 until 9:12 PM.

MAYOR'S REPORT: Mayor Miller reported that she had received correspondence from Fortis regarding installation of lights at the lake and the arena parking lot.

28/06 MOVED by Councilor Fossum THAT the Town of Hardisty sign the agreement and prepay Fortis for the installation charges and the Ag. Society will reimburse the Town when funding becomes available.
CARRIED

The Wainwright Credit Union has asked for Council representation at their annual general meeting on February 10, 2006.

29/06 MOVED by Councilor Buelow THAT one Councilor and guest be allowed to attend and that mileage and delegate fees be paid.
CARRIED

Council asked for a policy to be brought to the next meeting clarifying Council members attending non-committee functions.

The CAO presented a package of photographs of the area where the welcome sign will be placed at the north end of town.

30/06 MOVED by Mayor Miller THAT the CAO be directed to consult with Councilor Manning and have the sign location confirmed so that the Alberta Transportation permit application can be completed.
CARRIED

Mayor Miller presented information regarding the GREAT KIDS awards program.

COMMITTEE REPORTS: Councilor Cailliau reported that the Library has had two break-ins in the recent past. A number of security items have been updated in an effort to avoid further break-ins.

31/06 MOVED by Councilor Manning to direct the CAO to draft a letter over Mayor Millers signature, to the supervisor of the Killam RCMP outlining the concerns of Council on behalf of the citizens, regarding reduced policing to the area. The CAO is to invite the supervisor to attend the next council meeting
CARRIED

CAO REPORT: 11.1. Public Works - The CAO reported that the water treatment plant emergency fire pump has been giving trouble and has been temporarily repaired. It may need further repair in the near future to effect long range effectiveness.

11.2 - Internet Tower Agreement. The CAO has spoken to the lawyer who is drafting the Agreement for the Tower. The final draft is to be sent to the CAO within a few days.

11.3 – Glenn Pittman will begin his inspection of the Town of Hardisty on Friday, January 13/06 with a meeting with the Mayor and CAO.

11.4 – Community Attraction Signage. In order for the north entrance to the Town of Hardisty to be covered, the town will have to purchase the signs to be placed one kilometer north on Secondary Highway 881. The signs on Highway 13 are being provided by Guide Signs of Alberta and if Council wishes to advertise four recreational/ tourist attractions, authorization will need to be given to spend up to \$1,500.00.

32/06 MOVED by Councilor Fossum THAT the CAO proceed to order signage in an amount up to \$1,500.00. The four listed attractions are to be Hardisty Lake, Sports Grounds, Camp Grounds and Golf Course.

CARRIED

11.6 – Website Redesign: The CAO has received a quote of \$2,140.00, GST included) for design and training. In addition, a software program will need to be purchased to allow for updates to be made to the site in house.

33/06 MOVED by Councilor Cailliau THAT Council approve expenditure of up to \$3,500.00 for Website design by Mona Lisa Multimedia and training of staff, and purchase of a Web Software program.

CARRIED

34/06 MOVED by Councilor Fossum THAT the CAO draft a letter to formally relieve the present Webmaster, Bruce Johnson, of his duties, effective January 31, 2006.

CARRIED

11.7 – Storage Vault: The CAO outlined plans to increase storage in the vault by building shelves and storing old files in a more concise manner.

35/06 MOVED by Councilor Cailliau THAT an expense of up to \$800.00 be approved to construct central shelving in the vault room.

CARRIED

ACTION ITEM MATRIX The Action Item Matrix was reviewed by Council.

IN CAMERA ITEMS:

36/06 MOVED by Mayor Miller THAT council go ‘In Camera’ for land issues, without the Recording Secretary at 10:25 PM.

CARRIED

37/06 MOVED by Mayor Miller THAT Council come out of ‘In Camera’ at 11:35 PM.

CARRIED

38/06 MOVED by Councilor Fossum THAT the CAO be directed to develop a three year contract regarding contract repayment with R. Snelgrove and Sons and to forward a copy of the agreement to R. Snelgrove Jr. for approval.

CARRIED

39/06 MOVED by Councilor Pioker THAT the CAO bring a draft road closure bylaw, a land use bylaw amendment, and survey costs regarding Railway Avenue in the area of 51 Street and 52 Street.

CARRIED

40/06

MOVED by Mayor Miller THAT the meeting adjourned at 11:35 PM.

MAYOR, Anita Miller

RECORDING SECRETARY, Trudy Martineau