

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, NOVEMBER 15, 2013 at 1:00 P.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Laurie Rogers, Councillor
Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the meeting to Order at 1:01 p.m.

A. ADOPTION OF AGENDA

Res. #13-92

Moved by Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of September 27, 2013

Res. #13-93

Moved by Mayor McDaniel to adopt the Regular Council Meeting Minutes of September 27, 2013 as amended.

CARRIED

C. DELEGATION

1. Ms. Marj Savage, Executive Director – Pigeon Lake Regional Chamber of Commerce

The delegation was not in attendance.

D. BYLAWS & POLICIES

1. Bylaw 237, Speed Limit Bylaw

Res. #13-94

Moved by Mayor McDaniel to give 1st Reading to Bylaw 237, Speed Limit Bylaw, as presented.

CARRIED

Res. #13-95

Moved by Deputy Mayor Meaney to give 2nd Reading to Bylaw 237, Speed Limit Bylaw, as presented.

CARRIED

Res. #13-96

Moved by Councillor Rogers to proceed to 3rd Reading to Bylaw 237, Speed Limit Bylaw, as presented.

CARRIED

Res. #13-97

Moved by Mayor McDaniel to give 3rd Reading to Bylaw 237, Speed Limit Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Regional Wastewater Committee

No news to report.

2. Local Wastewater Collection Project

Administration provided an overview of the status of the local wastewater collection project and inspections to date.

3. Association of Pigeon Lake Municipalities

Council reviewed the agenda for the APLM meeting scheduled for November 19, 2013.

4. Inter-Municipal Development Plan

Council reviewed the previously-approved Inter-Municipal Development Plan agreement and the new 10 year capital and maintenance plan as provided by the County of Wetaskiwin. The plan provides for a chip seal for the Provincial Park road in 2014.

5. Encroachment Project

The encroachment project was discussed, as was the need for criteria to determine whether or not an encroachment agreement should be granted (ie) if the encroachment doesn't pose issues with lake access and/or a health and safety issue, an agreement may be granted. Administration will create the criteria and present them to Council. A minimum of 22 encroachments were identified in the survey documents as performed by Baseline Geomatics.

6. Regional Emergency Management

Administration advised that a regional emergency management orientation session is scheduled for November 29, 2013.

Res. #13-98

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as the Regional Emergency Management Organization representative for the Summer Village of Poplar Bay.

CARRIED

7. Capital Region Assessment Services Commission

Board members were elected; the individual representing Summer Villages is Doug Thomas, Mayor of the Summer Village of Seba Beach. There will be an increase in our annual fees by \$.25 per parcel for the 2014 year (\$17.50 per parcel). Residents are encouraged to speak to the assessor and examine the tax roll prior to filing an appeal.

8. Joint Services Committee

Council reviewed the minutes of the Joint Services Committee held on October 23, 2013. Items discussed included the posting of development permit applications online and a tailgate spreader for winter traction. Poplar Bay Council opted not to post development permit applications online.

Res. #13-99

Moved by Mayor McDaniel that the Summer Village of Poplar Bay enter into the shared purchase of the tailgate spreader for \$150.

CARRIED

9. Association of Summer Villages of Alberta Letter

Council reviewed a letter received from the Association of Summer Villages of Alberta (ASVA) regarding the review of the provincial Municipal Government Act (MGA). The ASVA is suggesting that Summer Villages write letters to the Minister of Municipal Affairs, supporting Summer Villages. Administration will create a draft letter for Council's consideration.

10. Newsletter

Council reviewed a draft version of the Council newsletter.

G. FINANCIAL

1. Cheque Listing

Res. # 13-100

Moved by Deputy Mayor Meaney to accept the cheque listing as information.

CARRIED

2. Financial Report

Res. # 13-101

Moved by Mayor McDaniel to accept the financial report as information.

CARRIED

3. 2014 Interim Budget

Res. # 13-102

Moved by Mayor McDaniel to adopt the 2013 municipal budget as the interim budget for 2014 until such time that the 2014 budget is approved by Council.

CARRIED

H. IN CAMERA

1. CAO Review

Res. #13-103

Moved by Mayor McDaniel to go In Camera at 3:04 pm.

CARRIED

CAO Roy departed from Council Chambers.

Res. #13-104

Moved by Mayor McDaniel to come out of In Camera at 3:17 pm.

CARRIED

CAO Roy returned to Council Chambers.

I. INFORMATION ITEMS

1. PLPS Monthly Service Report – September and October, 2013
2. Family & Community Support Services 2013 Overview

Res. #13-105

Moved by Mayor McDaniel to accept the above two items as information.


CARRIED

J. ADJOURNMENT

Res. #13-106

Moved by Councillor Rogers to adjourn the meeting at 3:27 pm.

CARRIED


Deb McDaniel, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay