

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 8, 2013 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Doris Bell, Mayor

Grant Churchill, Deputy Mayor

Kevin Pratt, Councillor

Sylvia Roy, CAO

A. CALL TO ORDER

Mayor Bell called the Meeting to Order at 10:04 a.m.

B. DELEGATIONS / PRESENTATIONS

1. Ms. Marj Savage, Pigeon Lake Regional Chamber of Commerce

At 10:04 am Council welcomed Ms. Marj Savage, Executive Director for the Pigeon Lake Regional Chamber of Commerce. At this time, preparations are underway for candidate's forums for municipal elections for the County of Wetaskiwin. There are two candidates running for the council position in the ward that includes Pigeon Lake.

A small business gala is scheduled for October 22nd at Lakedell Hall, and a "passport to Christmas" event is in the works.

Mayor Bell invited Ms. Savage to attend the Association of Pigeon Lake Municipalities; Ms. Savage will be in contact with the APLM's secretary.

Three yurts will be built in Pigeon Lake Provincial Park as a pilot project for this area; it is intended that they could be rented and used all year around.

Ms. Savage spoke of the request by some Summer Villages to have traffic lights installed at the intersection of Highway 13 and Range Road 11 (Norris Beach Road); she will attempt to find an advocate to facilitate a meeting with Alberta Transportation, the County of Wetaskiwin, and other relevant stakeholders with respect to this item.

Ms. Savage indicated that the Chamber would like to fundraise and purchase a digital sign to advertise businesses and events, similar to the digital sign in the Town of Blackfalds.

Council thanked Ms. Savage and she departed from Council Chambers at 10:36 am.

2. Mr. Marty McKinney, Senior Officer, Pigeon Lake Protective Services

At 10:36 am Council welcomed S/Cst. Marty McKinney of Pigeon Lake Protective Services (PLPS).

S/Cst McKinney indicated that the PLPS are currently developing their traffic safety plan. Speeding and vehicles weights/measures are the items that keep them the busiest with Summer Villages. Other concerns include vehicle restraints and bylaw enforcement such as noise and animal control.

Mayor Bell asked about the best way to address speeders in the community. S/Cst. McKinney indicated that the PLPS try to use the radar as much as possible; they also perform bike patrols and utilize a cordless radar.

Discussion occurred regarding a speeding ticket in another Summer Village that was quashed due to the lack of speed warning signs. The PLPS is currently undertaking a review of speed signs and checking regulations for height, setbacks, etc to ensure that the signs are property posted. It was suggested that stenciling the roadway near the playground may assist in slowing the speeders down by further advising them of the 30km/hour speed limit near the playground.

S/Cst. McKinney spoke of a "toys of tickets" campaign, but this likely won't be launched this year.

Discussion occurred with respect to recreational vehicle use and the fact that it's difficult to monitor; individuals should state the time that the vehicle arrives. However, it was suggested that the recreational vehicles can bring about other issues such as noise. Residents should use a signed complaint form for complaints.

The Crystal Springs off-road vehicle bylaw is currently under review and it will be forwarded to PLPS for their comments. S/Cst. McKinney suggested that for noise bylaws and recreational vehicle bylaws, he'd like to see the property owner charged as the responsible individual.

Noise, animal control and trailer bylaws will be reviewed this year for appropriateness. He suggested that it would be nice to have some uniformity around the lake with respect to bylaws.

S/Cst. McKinney will provide the standards as well as the results of their study of local signs as soon as it is completed.

Council thanked Cst. McKinney and he departed from Council Chambers at 11:29 am.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 13-90

Moved by Councillor Pratt to approve the agenda as amended.

CARRIED

Recess: 11:30 am

Reconvene: 11:36 am

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Organizational Council Meeting Minutes of August 13, 2013

Res. # 13-91

Moved by Deputy Mayor Churchill to approve the Organizational Council Meeting Minutes of August 13, 2013 as presented.

CARRIED

1. Regular Council Meeting Minutes of August 13, 2013

Res. # 13-92

Moved by Councillor Pratt to approve the Regular Council Meeting Minutes of August 13, 2013 as presented.

CARRIED

E. READING OF BYLAWS & POLICIES

None.

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet.

The Follow up sheet was reviewed. Need inventory for buoys and perhaps purchase more.

2. Council/Committee Appointments

Administration provided Council with a table of Council/ Committee appointments for 2013/2014.

G. DISCUSSION ITEMS

1. Association of Pigeon Lake Municipalities

Council reviewed minutes of the meeting held on September 17, 2013. An in-lake technical committee was struck, will look for funding for consultant and build an action plan. Argentia Beach Councillor Ernie Elko is chairperson; a Terms of Reference was struck and is circulating.

2. Pigeon Lake Regional Wastewater Project Update

The County of Wetaskiwin, as Managing Partner to the Pigeon Lake Regional Planning Committee, provided an update on the status of the Pigeon Lake Regional Wastewater line. They indicated that the summer has been very busy scheduling meetings with core stakeholders in ensuring the wastewater line project continues to move forward. They are almost ready to go to tender.

Alberta Transportation and Alberta Environment requested that a second consultation process be conducted with the Four First Nations (Samson, Ermineskin, Louis Bull and Montana Bands) to go around Indian Reserve #138A boundary along Hwy 13 and Secondary Hwy 780 & 616. Approval also was required from Alberta Transportation to use their right-of-way for the installation of the Force Main and once approval was granted from Alberta Transportation, the County as Managing Partner, got very busy negotiating with landowners to site the two required Lift Stations (LS1) and (LS2).

Engineering Drawings are contingent on the location of the Lift Stations and are currently in the final design stages now that the land purchase agreements have concluded. The County reports that there have been many staff hours allocated to this project this summer and they are progressing, although there are other external stakeholders that have impacted the time lines of the project.

Alberta Transportation had been consulted and have reviewed the Engineering Drawings to date. They will be contacted again once the final drawings are in place and they will also be reviewing the tender documents. The County anticipates that the Drawing and Tender Documents will be out for tender in early October 2013.

3. AltaGas Tariff and Franchise Fee

It was noted that the franchise fee rate of 5% is not being received by the Summer Village, as per Council's motion from November 2011. Further information and action is required by AltaGas in order for the franchise fees to be received by the Summer Village.

This item will be brought to residents at the 2014 Annual Information Meeting.

Res. #13-93

Moved by Councillor Pratt to get feedback from residents regarding the AltaGas Tariff and Franchise Fee at the 2014 Annual Information Meeting, no action will be taken on this item in 2013.

CARRIED

4. Municipal Government Act Review – Questionnaires

Administration presented the information received from the provincial government regarding the review of the Municipal Government Act. The information included a letter from the Alberta Municipal Affairs Minister as well as four surveys, covering the areas of governance and administration; planning and development; assessment and taxation and general provisions of the Act.

Administration will review and send potential items to Council for review.

Mayor Bell suggested that a potential item for submission is the fact that policies to aid in the interpretation of the Land Use Bylaw are not allowed, but should be.

5. Association of Summer Villages of Alberta Convention

The Association of Summer Villages of Alberta (ASVA) is holding their annual convention on October 25-26, 2013 in St. Albert.

Res. #13-94

Moved by Councillor Pratt that Mayor Bell and Deputy Mayor Churchill attend the Association of Summer Villages of Alberta annual convention.

CARRIED

6. Ratepayer Survey

The results of the Crystal Springs ratepayer survey were reviewed. There were 11 responses received to the survey that was made available at the Annual Information Meeting as well as posted on the website.

Mayor Bell suggested that the results be linked to the Council strategic planning goals.

7. Council Orientation Workshop

Mayor Bell attended the orientation workshop held on September 20, 2013. The session was well-attended.

8. Regional Emergency Management Project Update

Administration advised that Municipal Affairs Minister Doug Griffiths has authorized Ministerial Order A:005/13 in order for the Pigeon Lake Summer Villages to form a regional organization for emergency management. An orientation session will be conducted for Council Members.

Res. #13-95

Moved by Mayor Bell that Deputy Mayor Churchill be appointed to the Pigeon Lake Regional Emergency Management Agency as the representative for the Summer Village of Crystal Springs.

CARRIED

Recess: 12:25 pm

Reconvene: 12:38 pm

9. Land Use Bylaw Amendments

Council reviewed potential changes to the land use bylaw; first draft of a revised Land Use Bylaw is slated for the December 3rd Council meeting. Councillor Pratt would like to have third reading by May 1st 2014. Residents will be given ample notice of proposed revisions.

Memo – Comments re: Development Permit

Council reviewed the comments received from Crystal Springs ratepayers with respect to proposed repair to a damaged/destroyed retaining wall at per development permit number CS2013-09.

10. Speed Signs

Res. #13-96

Moved by Deputy Mayor Churchill that the Pigeon Lake Protective Services' recommendations for traffic and speed regulations be incorporated into the Summer Village of Crystal Springs in order to be compliant with provincial standards and that the necessary expenditures be approved.

CARRIED

Res. #13-97

Moved by Mayor Bell that the Summer Village of Crystal Springs carry out the speed stencil markings on the road by the playground and determine the effectiveness of safety for children.

CARRIED

Recess: 1:09 pm

Reconvene: 1:22 pm

11. Off Highway Vehicle Bylaw

Feedback was received from S/Cst McKinney that will be incorporated in the revised version of this bylaw.

12. Pigeon Lake Protective Services – Contracted Hours

Res. #13-98

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs continue to contract with the same number of hours (minimum of 30) with the Pigeon Lake Protective Services.

CARRIED

The Summer Village of Crystal Springs also supports Argentia Beach's request for the annual meeting with Silver Beach and Pigeon Lake Protective Services.

H. FINANCIAL REPORTS

1. Cheque Listing

Res. #13-99

Moved by Councillor Pratt to approve the cheque listing as information.

CARRIED

2. Association of Pigeon Lake Municipalities Invoice

Res. #13-100

Moved by Deputy Mayor Churchill to approve payment of \$500 to the Association of Pigeon Lake Municipalities for membership fees.

CARRIED

3. Financial Reports

Res. #13-101

Moved by Mayor Bell that the Summer Village of Crystal Springs provide the budgeted donation of \$5,000 to Pigeon Lake Watershed Association.

CARRIED

Res. #13-102

Moved by Deputy Mayor Churchill to approve the financial report as information.

CARRIED

I. CORRESPONDENCE / INFORMATION ITEMS

1. PLPS Monthly Service Report – August & September, 2013
2. Pigeon Lake Watershed Association
 - a) Annual General Meeting
 - b) Provincial Support
3. Municipal Affairs – New Home Buyer Protection Act

J. IN CAMERA

Res. #13-103

Moved by Mayor Bell to go In Camera at 1:54 pm.

CARRIED

Res. #13-104

Moved by Councillor Pratt to come out of In Camera at 2:28

CARRIED

1. Snow Removal Contracts

Res. #13-105

Moved by Deputy Mayor Churchill that the Summer Village enter into an agreement with Best Bet Contracting Services Ltd. for snow removal for the 2013-2015 season.

CARRIED

2. Personnel

Res. #13-106

Moved by Mayor Bell that Council will consider the level of service and value for money to ensure that the residents' expectations are met.

CARRIED

K. ADJOURNMENT


Res. #13-107

Moved by Councillor Pratt to adjourn the meeting at 2:33 pm.

CARRIED



**Doris Bell, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, C.A.O.
Summer Village of Crystal Springs**

