



Utility Request Form

Please return by Fax: (780)888-2200, Email: Sandy@hardisty.ca, or Mail: PO Box 10, Hardisty, AB, T0B 1V0

- Utility Services
 - Utility Connect
 - Utility Disconnect
 - Property Sold
 - Snowbird
- Request for Utility Service Information

Application for Service or Information

Application for Service

Account Holder Name: _____ Date: _____
Last First

Company Name (If applicable) _____

Billing Address: _____
Street Address/Postal Box Number

_____ City Province Postal Code

Request for Service Information

If not owner, please supply verification (one of the following):

- Realtors: Copy of Listing Agreement
- Purchaser: Copy of Offer to Purchase
- Other: _____
- Power of Attorney
- Letter of Request from Lawyer

Property Information

Property Address: _____
Street Address

Home Phone: () _____ Cell Phone: _____

Bus Phone: () _____ Fax: _____

E-Mail Address: _____

Service Start Date: _____ Service End Date: _____

Services Required	
Water/ Sewer:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Garbage: Res. Commercial	MANDATORY <input type="checkbox"/> Yes <input type="checkbox"/> No

Comments: _____

Disclaimer and Signature

The personal and business information that you are providing the Town of Hardisty is being collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FIOP) Act. If you have any questions or concerns related to this information request, please contact the Town of Hardisty at (780) 888-3623.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Office Use Only			
Role	Account Number	Date	Meter Reading
<input type="checkbox"/> New Customer (Check Central Name)			
<input type="checkbox"/> Yes – Go to Central Name & add information			
<input type="checkbox"/> No –Proceed to Utility System / Utility Master			
<input type="checkbox"/> Utility System / Utility Master			
<input type="checkbox"/> Yes – Proceed to new Utility Account Opening			
<input type="checkbox"/> No –Proceed to Duplicate Utility Set-up			

Reminders:

- When setting up duplicate accts – was original set to Final? Y
N
Y
N
- Did you override service dates? N
- Have you notified Public Works of meter reading required &added to list? Y
N