

LAMONT COUNTY
BYLAW 697.09

BEING A BYLAW OF LAMONT COUNTY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE OPERATION OF A LIBRARY BOARD.

WHEREAS the Council of Lamont County has established a Library Board by bylaw 679/07;

WHEREAS the Council of Lamont County deems it expedient to provide direction for the operation of a Library Board;

NOW THEREFORE with the authority under the provisions of Part 1 and 5 of the Libraries Act and amendments thereto, being Chapter L-11, RSA 2000 of Lamont County duly assembled, enacts as follows:

1. There shall be established a Library Board for Lamont County who shall, in accordance with the regulations, organize, promote and maintain comprehensive and efficient library services in the Lamont County and may co-operate with other boards and libraries in the provision of those services.
2. NAME
 - 2.1 This bylaw shall be cited as the “Lamont County Library Board Bylaw”.
 - 2.2 The Library Board shall hereinafter be referred to as the Lamont County Library Board.
3. DEFINITIONS
 - 3.1 “**Act**” means the Libraries Act, Chapter L-11 Alberta.
 - 3.2 “**Board**” means the Lamont County Library Board.
 - 3.3 “**Council**” means the Council of Lamont County.
4. ESTABLISHMENT AND MEMBERSHIP
 - 4.1 The Board of Lamont County is hereby established.
 - 4.2 The Board shall consist of not fewer than five (5) and not more than ten (10) members appointed by resolution of Lamont County Council, with not more than two (2) members appointed from Lamont County Council.

- 4.3 Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of the Council.
- 4.4 A person is disqualified from remaining a member if he fails to attend, without being authorized by a resolution of the board to do so, the meetings of the board for three (3) consecutive regular meetings. If a member is disqualified from remaining a member under this section, he is deemed to have resigned his seat on the board.
- 4.5 Council may remove a member from the Board by resolution of the Council.

5. TERM OF OFFICE

- 5.1 Subject to section 4.5 and 5.4 of this bylaw, each member of the Board shall be appointed at the pleasure of the Council for a term of three (3) years and may be reappointed upon the expiry of the term for only two (2) additional consecutive terms of office, unless at least 2/3 of the whole council passes a resolution stating that the member may be reappointed as a member for more than three (3) consecutive terms.
- 5.2 The term of office of a member continues until a member is appointed in his place.
- 5.3 Members of the Board shall be appointed at the first organizational meeting of the Council following each election.
- 5.4 Where a member of Council is appointed as a member of the Board, his appointment shall terminate upon him ceasing to be a member of the Council.

6. CHAIRMAN

- 6.1 The Board shall elect a chairman from among its members.
- 6.2 A member may be re-elected to the position of Chairman.
- 6.3 The chairman shall preside at the meetings of the Board.

7. VICE-CAHIRMAN

- 7.1 The Board shall elect a Vice-Chairman at the same time and under the same rules as the Chairman.
- 7.2 A member may be re-elected to the position of vice-Chairman.

7.3 The Vice-Chairman shall preside at the meetings of the Board in place of the Chairman if the Chairman, for any reason, does not preside at the meeting.

7.4 In the absence of the Chairman and the Vice-Chairman, one of the other members of the Board shall be elected to preside.

8. OTHER OFFICERS

8.1 The Board may elect any other officers it considers necessary from among its members.

9. QUORUM AND MEETINGS

9.1 A quorum of the Board shall be six (6) members of the Board.

9.2 The Board shall meet at least once every three (3) months and at any other times it considers necessary.

9.3 All minutes, resolutions and bylaws of the Board shall be entered in books to be kept by it for that purpose and the books shall be signed by the Chairman or Vice-Chairman.

10. RESPONSIBILITIES

10.1 Library Board applies for annual operating grant from Alberta Municipal Affairs and Housing. Upon receipt of the bylaw and the names and addresses of the library board members, Alberta Municipal Affairs and Housing will send a grant application form. This must be completed and signed by the chair or the secretary-treasurer of the board and returned by June 15.

10.2 Board develops policies as required in the legislation.

10.3 Board may negotiate service agreements with other library boards. By meeting with town/village library boards, the board develops a mutually acceptable agreement that may outline:

10.3.1 the nature of the financial arrangement

10.3.2 conditions of the use of funds

10.3.3 the range and type of library services to be provided

10.3.4 the duration of the agreement

10.3.5 terms of renewal, revision or termination

10.3.6 provisions for effective communication and planning among boards

- 10.3 The Board writes to the Minister of Municipal Affairs and Housing to indicate that an agreement is being negotiated. Consent of the Minister in writing is required before any agreements are signed.
Libraries Act, Section 35. The relationship among the boards is established through this agreement.
- 10.4 Each town or village library board may invite one or two members of the County board to attend its meetings on a regular basis (or visa versa). Usually these members who live in the vicinity of the town. Voting privileges are not extended in this arrangement. Each board meets separately. Minutes and financial reports may be exchanged and periodic joint meetings may be held.
- 10.5 Boards are required to carry out a needs assessment to identify library needs of residents of the County and to develop a plan of service to carry them out.
- 10.6 The Board may use local and provincial funding that it receives to:
- 10.6.1 Contact with town/village library boards to extend local library service to rural residents on the same basis as town/village residents. (this excludes system service and service from The Alberta Library unless the MD is a system member)
 - 10.6.2 Encourage all libraries within the County to develop cooperative projects that benefit all residents of the municipality.
 - 10.6.3 Expand the programs provided by libraries within the municipality's boundaries.
 - 10.6.4 Purchase expensive items for the joint use of participating libraries.
 - 10.6.5 Extend operating hours of existing libraries to better serve both town and rural library users and pay wages for added staff time required to extend hours of operation.
 - 10.6.6 Provide additional library service points.

11. BUDGET AND ACCOUNTS

- 11.1 The Board shall before October 1st in each year prepare a budget and an estimate of the money required during the ensuing fiscal year.
- 11.2 The budget and the estimate of money shall be forthwith submitted to the Chief Administrative Officer of Lamont County.
- 11.3 Council may approve the estimate under section 11.1 in whole or in part.

11.4 The Board shall:

- 11.4.1 keep accounts of its receipts, payments, credits and liabilities.
- 11.4.2 have the accounts audited by a person approved by Council.
- 11.4.3 have the audit submitted to Council immediately after its completion.

This Bylaw hereby repeals Bylaw 682.07.

This Bylaw shall come into full force and take effect upon its third and final reading.

READ A FIRST TIME this 19th day of May, 2009.

READ A SECOND TIME this 19th day of May, 2009.

READ A THIRD TIME AND FINALLY PASSED this 19th day of May, 2009.

Reeve

County Manager