

**TOWN OF HARDISTY
BYLAW NO. 1135/08**

A BYLAW OF THE TOWN OF HARDISTY, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ORDERLY NUMBERING OF PARCELS OF LANDS AND BUILDINGS

WHEREAS pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended or repealed and replaced from time to time, a municipality has the authority to assign a means of identification to buildings or parcels of land and to require an owner or occupant of a building or a parcel of land to display the identification in a certain manner;

AND WHEREAS it is deemed expedient to identify properties and to assist emergency response vehicles in locating the appropriate address;

THEREFORE, the Council of the Town of Hardisty in the Province of Alberta, duly assembled, hereby enacts as follows:

PART I: BYLAW TITLE

1. This Bylaw is to be cited as the “Civic Addressing Bylaw”.

PART II: DEFINITIONS

2. **DEFINITIONS**

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| a) | “Address Number” | the number of a property designated by the Town, which may include a combination of numbers and/or words. |
| b) | “Construction Site” | means development of a new primary building and includes exterior renovations to an existing building if the exterior renovations exceed 30 days. |
| c) | “Council” | the Council of the Town of Hardisty. |
| d) | “Lane” | means a public thoroughfare for vehicles and provides a secondary means of access to a parcel or parcels; or as defined as an alley in the <i>Highway Traffic Act</i> . |

- e) "Owner" with respect to a property, the person who is registered under the *Land Titles Act* as owner of the property.
- f) "Peace Officer" means a Bylaw Enforcement Officer, a member of the Royal Canadian Mounted Police and a Special Constable having jurisdiction in the Town.
- g) "Property" a parcel of land, on which a structure has been erected, and may include a building on the parcel or a unit within a building if two separate address numbers have been assigned.

PART III: APPLICATION

3. Every legally registered parcel of land within the Town this is bordered by identifiable roads, shall be designated an Address Number by the Town as soon as possible.
4. The owner of a property shall cause the Address Number assigned to the property to be displayed, at all times, at a location plainly visible from the roadway to which the property is addressed.
5. The owner of a property which has access to a lane shall, in addition to complying with subsection 3, cause the Address Number assigned to the property to be displayed, at all times, at a location plainly visible from the lane.
6. The Address Number at acreage areas shall be affixed in a conspicuous place, either
 - a) On a sign adjacent to the driveway or approach at property line, or
 - b) On the mail or paper delivery box.
7. All Address Numbers required to be displayed pursuant to this Bylaw shall be displayed, at all times, in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.
8. The owner of a property shall maintain the Address Number in good condition and shall not cause, allow, or permit the visibility, as required pursuant to this Bylaw, to be obscured.

9. The Address Number required to be displayed pursuant to this Bylaw shall be on the contrasting background. The minimum size of the characters shall be as follows:

Distance Building Setback from Curb Size	Minimum Character Size
0 – 15 meters (0 – 49.2 feet)	10 cm (4 inches)
15 – 20 meters (49.2 – 65.6 feet)	15 cm (6 inches)
Greater than 20 meters (65.6 feet)	20 cm (8 inches)

10. No person shall display, or permit the displaying of, any Address Number on a property other than the number assigned by the Town.
11. The owner of a parcel of land which is a construction site, and for which a structure is being erected, shall ensure that a temporary Address Number is displayed at all times in a conspicuous manner so as to be plainly visible from the adjacent roadway or lane, as the case may be.

PART IV: PENALTIES

12. Any person who contravenes any provisions of this Bylaw is guilty of an offense and is liable on summary conviction to a fine not exceeding One Thousand Dollars (\$1,000.00).
13. A person charged with an offense under this Bylaw may, in lieu of prosecution, pay the voluntary fine identified in Schedule “A” within thirty (30) days of the date of issue of the offense ticket.
14. Where a contravention of this Bylaw is of a continuing nature, the offender is liable on summary conviction of a minimum fine of fifty dollars (\$50.00) per day, exclusive of costs, for each day that the contravention continues.
15. Wherever in this Bylaw it is directed that an owner shall do any matter or thing, then in default of it being done, the same may be done by the Town at the expense of the owner and the Town may recover the expenses, with costs, as a charge against the property as taxes due and owing in respect of that property.
- a) Prior to the Town undertaking work when an owner is in default of it being done, written notice must be served in accordance with Section 545 of the *Municipal Government Act*.

PART V: REPEAL

16. Bylaw 851/84 and any subsequent amendments are hereby repealed.

PART VI: ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed.

FIRST READING passed in open Council duly assembled in the Town of Hardisty, in the Province of Alberta, this 12th day of, November A.D. 2008.

SECOND READING passed in open Council duly assembled in the Town of Hardisty, in the Province of Alberta, this 12th day of, November A.D. 2008.

THIRD AND FINAL READING passed in open Council duly assembled in the Town of Hardisty, the Province of Alberta, this 12th day of, November A.D. 2008.

Mayor – Anita Miller

CAO – Tony Kulbisky

CIVIC ADDRESSING – SCHEDULE “A”

BYLAW SECTION	OFFENSE	VOLUNTARY FINE
3.	Address Number location not plainly visible from the roadway	\$50.00
4.	Address Number not displayed, at all times, at a location plainly visible from the lane	\$50.00
5.	Address Number in Industrial area not at the front of property line	\$50.00
6.	Address Number in acreage area not affixed in a conspicuous place	\$50.00
7.	Address Number not plainly visible from the adjacent roadway or lane	\$50.00
8.	Address Number not maintained in a good condition or visibility obscured	\$25.00
9.	Address Number not on a contrasting background or not in compliance with minimum character size	\$25.00
10.	Displaying of an address number on a property other than the number currently assigned by the Town	\$75.00
11.	Address not displayed at construction site	\$50.00