

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
SATURDAY, APRIL 5, 2014 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Brian Keeler
Deputy Mayor Dave Evoy
Councillor Frank Dyck
Administration: Sylvia Roy, CAO

Mayor Keeler called the meeting to order at 10:00 am.

A. APPROVAL OF AGENDA

Res. #14-16

Moved by Deputy Mayor Evoy to approve the agenda as amended.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of February 8, 2014

Res. #14-17

Moved by Councillor Dyck to approve the Regular Council Meeting minutes of February 8, 2014, as presented.

CARRIED

2. Special Council Meeting Minutes of March 21, 2014

Res. #14-18

Moved by Councillor Dyck to approve the Special Council Meeting minutes of March 21, 2014, as presented.

CARRIED

C. DELEGATIONS AND VISITORS

Seniuk and Company – Financial Auditors

At 10:06 am Council welcomed Mr. Mike Seniuk, of Seniuk and Company who presented the consolidated financial statements for the Summer Village of Norris Beach for the year ended December 31, 2013. Council thanked Mr. Seniuk and he departed from Council Chambers at 11:12 am.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Regional Wastewater Project

The County of Wetaskiwin, as Managing Partner, and Brian Keeler, Mayor Summer Village of Norris Beach/Committee Chair and John Slater, Deputy Mayor Summer Village of Ma-Me-O Beach/Committee Vice Chair met with Honorable Wayne Drysdale, Minister of Transportation, Honorable Verlyn Olson, Minister of Agriculture and Rural Development and Honorable Diana McQueen, Minister of Energy on February 25, 2014 to discuss the funding shortfall created by the new alignment. They requested the Minister's consideration for increasing the provincial funding under the Water for Life Grant program for the completion of Phase One. All partners were thrilled to receive notice from Honorable Drysdale March 18, 2014 advising of the approval of the additional funding under the Water for Life Grant. This significant commitment of funding by the Government of Alberta has made this project possible.

The total construction, engineering, management and land costs for Phase One are \$13,148,743, with 92.86% paid by Provincial Funding in the amount of \$12,209,923 and the remainder of \$938,880 paid by the municipal partners for this Phase, being the County of Wetaskiwin and Summer Villages of Poplar Bay, Norris Beach, Grandview, Ma-Me-O Beach and Crystal Springs.

On March 21, 2014 the municipal partners met and approved continuing with Phase One, Project 2A & B construction of the forcemain pipeline from the Mulhurst Lagoon to the Village at Pigeon Lake, located on the south east side of Pigeon Lake, along with two lift stations. They also accepted tenders for the two projects; the first from Westcan Tell Ltd. for the Forcemain transmission line in the amount of \$4,238,869, and the second from Alpha Construction Inc. for the two Lift Stations in the amount of \$3,712,761. Construction is anticipated to be complete by the fall of 2014, dependent on weather conditions.

2. Regional Collaboration Grant – Southside Wastewater Collaboration Plan

Council reviewed a letter indicating that \$248,000 has been received under the Regional Collaboration component of the 2013/14 Regional Collaboration Program for the southside wastewater collaboration plan as submitted by the Summer Village of Crystal Springs.

3. Private Sewage Disposal Systems Inspection Project

A request for a reduced inspection fee and detailed information regarding the private sewage disposal system inspection project has been submitted by a Norris Beach resident. Council is currently reviewing the request and will respond to the resident.

4. Regional Collaboration Grant – Shared Services Municipal Bylaws and Policies

Administration advised that \$100,000 has been received under the Regional Collaboration component of the 2013/14 Regional Collaboration Program, in support of the shared services: municipal bylaws and policies project.

5. South Pigeon Lake Fire Department Memo - Support for Water Rescue

Council reviewed a letter received on behalf of Chief Wayne Benson, Mulhurst Bay Fire Chief and Grant Churchill, Assistant Chief, South Pigeon Lake Fire Department. The letter requested that Summer Villages verify in writing if they would be willing to support, financially and in spirit, an application to the County of Wetaskiwin to allow these two fire departments to respond to ice and water rescue on Pigeon Lake and surrounding lakes (under the direction of the RCMP).

Council directed Administration to respond and indicate that while they support the project in spirit, they believe that water rescue is the responsibility of other levels of government and funding should be sought from the Province.

6. Weed Inspector Appointment

Res. #14-19

Moved by Deputy Mayor Evoy to appoint Mr. Don Davidson as weed inspector for the Summer Village of Norris Beach for 2014.

CARRIED

7. Association of Pigeon Lake Municipalities

The committee that was struck to review the APLM governance procedures is scheduled to meet on April 29, 2014.

8. Association of Summer Villages of Alberta

a.) FRIAA – Forest Resource Improvement Association of Alberta Grant

A total of 25 Summer Villages were successful in receiving grant funding in the amount of \$375,000 for developing “fire protection plans which are consistent with the FireSmart Wildfire criteria/requirements.”

b.) Second Round of FRIAA Funding

The ASVA has indicated that another round of funding from FRIAA has been announced, and Summer Villages have until noon on April 23, 2014 to submit a letter of interest.

Res. #14-20

Moved by Mayor Keeler that the Summer Village of Norris Beach submit a letter of interest to the Association of Summer Villages of Alberta for the current application of the Forest Resource Improvement Association of Alberta grant.

CARRIED

a) Executive Council Meeting Minutes

The ASVA provided notes of their meeting with the Honorable Ken Hughes, Minister of Municipal Affairs, which took place on February 26, 2014. The meeting notes indicated that Minister Hughes recognized the significant value of Summer Villages as lake stewards and in providing services to residents that the neighboring Counties could not provide.

9. County of Wetaskiwin– Pigeon Lake Watershed Area Concept Plan

Council reviewed a news release with respect to the County of Wetaskiwin's watershed area concept plan, which provides a more specific comprehensive planning framework for the Pigeon Lake watershed. The plan was created with feedback from a focus group comprised of Summer Village representatives, Leduc County, Pigeon Lake Watershed Association, residents involved in business and agriculture, and County of Wetaskiwin Council.

10. Leduc County - Watermere Resort

The Watermere Resort application in Leduc County received first reading on March 25, 2014. The current application is approximately 309.7 acres, and has 997 units (down from 1149 in their last application) and is slated to have an executive golf course, retail stores and a hotel. It appears that access to the lake is aimed towards Rundle Mission.

11. Memo: AltaGas Line Replacement Program

The AltaGas gas line replacement program initiated by AltaGas scheduled for this year is proceeding as planned. The project has been sent out to tender and work is expected to begin in May 2014. The first phase of consist of the placing of new main lines using horizontal drilling; the second phase will consist of disconnecting services from the old line and connecting them to the new line. It is hoped that the second phase will take place in the fall of 2014.

There will be damage to the road surface as each property that is connected to the existing line will have a hole in the roadway approximately 2 feet square, where AltaGas will need to disconnect household service from the old line. The reconnection to the new line will generally be in a second hole in the ditch, where the gas main is slated to be installed. However, there may be instances where the gas line must run under the road due to the existence of Telus lines obstructing the ditch. AltaGas has assured Administration that it is their policy to repair damage to roadways to a similar or better condition than when the work was started. They also advise that the contractor will implement and communicate a traffic control plan when working within a public right-of-way.

Residents will be advised of this project via the Summer Village newsletter.

12. Municipal Affairs Minister's Awards for Municipal Excellence

Administration advised that a letter has recently been received by Alberta Municipal Affairs requesting submissions for the Minister's Award for Municipal Excellence for a variety of categories.

Res. #14-21

Moved by Mayor Keeler that Administration apply for an Alberta Municipal Affairs Minister's Award for Municipal Excellence for the regional emergency management project.

CARRIED

13. Councillor Resignation

Deputy Mayor Evoy advised that he will be resigning from his position on Norris Beach Council due to extended absence. There is no set date for the resignation as of yet.

14. 2014 Annual Information Meeting

The 2014 Norris Beach Annual Information Meeting is scheduled for Saturday, July 5 at 10:00 am. The Legion will be booked as the venue. Nomination Day will be held during this meeting for the upcoming vacancy on Norris Beach Council.

15. Pigeon Lake Watershed Association Representative

Mayor Keeler indicated that the PLWA is holding a number of information sessions and leader's meetings, and suggested that Norris Beach have a representative to attend these events. Mayor Keeler attends as much as possible and will continue to do so.

16. 2014 Grass Maintenance

Only one estimate was received for 2014 grass maintenance; more estimates have been requested by Council. Administration will advertise in the local newspapers to obtain more tenders.

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #14-22

Moved by Mayor Keeler to approve the cheque listing as information.

CARRIED

2. Financial Audit

Res. #14-23

Moved by Councillor Dyck to approve the 2013 audited financial statements for the Summer Village of Norris Beach as presented.

CARRIED

3. 2014 Budget

Res. #14-24

Moved by Councillor Dyck to approve the 2014 Norris Beach budget as presented.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

1. City of Edmonton – Zero 2014

2. Emerging Trends 2014:

a.) Council Governance 2.0: Beyond the Orientation Basics

b.) Leading Through the Crisis: Emergency Management During a State of Local Emergency

3. Alberta Transportation – 2014

4. Wildrose 10/10 Community Infrastructure Plan

5. Alberta Capital Finance Board Director Position

Res. #14-25

Moved by Deputy Mayor Evoy to accept the above six items as information.

CARRIED

I. ADJOURNMENT

Res. #14-26

Moved by Deputy Mayor Evoy to adjourn the meeting at 12:38 a.m.

CARRIED


Brian Keeler, Mayor
Summer Village of Norris Beach


Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach