

Regular meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, April 14<sup>th</sup>, 2014 at 19:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Ken Kwiatkowski, Edna Gervais, Dwight Wiebe, Don Padlesky, Norm Noel, Judy Bogdan, Ron Boisvert CAO and recording secretary Cindy Litwinski.

PRESENTATION: Ramona Arnett-Evergreen Regional Waste Management

- Reviewed requisitions for the Town of St. Paul: 2010-41.14% \$84,545.32, 2011-13.78% \$8,051.69, 2012-15.55% \$17,271.29, 2013 41.11% \$84,951.99. The deficit percentage is based on the tonnage from the Town of St. Paul.
- The Town of St. Paul brought in 1,121.32 Tonnes in 2013. The Private Companies from St. Paul brought in 3,676.07 Tonnes. 4,797.39 Tonnes have been allocated to the Town of St. Paul for a total requisition amount of \$84,951.99.
- The total Tonnes brought into Evergreen in 2013 was 11,668.99 and the total deficit is \$206,634.02.
- The Town of St. Paul has made great effort to reduce our waste. Why do we have to subsidize the private companies who are hauling waste to Evergreen?
- Waste Management pays a tippage fee when they bring in their waste, Companies in Town pay Waste Management to haul their waste and then the Town of St. Paul has to pay for any shortages. This seems like double dipping. Waste Management will start their route in Cold Lake and dump the waste at Evergreen and that waste is allocated to St. Paul.
- This is the way it has always been calculated however this is the first time the Town of St. Paul has seen the breakdown in tonnage. It is the first time they were made aware that they were paying based on the garbage that private companies were bringing in. The Town paying for private companies defeats the purpose of us trying to reduce our waste.
- In the past the Town was told that Evergreen would be covering their own deficits through a line of credit, reserves or operating. Evergreen should be run as a business and cover their own deficits.

Mayor Andersen called the regular meeting to order at 19:20 Hours

- 1) Moved by Dwight Wiebe  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Judy Bogdan  
That, the minutes from March 24<sup>th</sup>, 2014 Regular Council meeting be adopted with the following amendment: Page 31: Remove Ken Kwiatkowski from MEMBERS PRESENT.

“CARRIED”

**BUSINESS FROM THE MINUTES:**

- Page 32 Bullarama-Trevor will look into the occupancy limit and follow up with the concern.

**COUNCIL COMMITTEE REPORTS:**

**Edna Gervais**

St. Paul & District Chamber of Commerce

- Attended the Inaugural Law Day on April 1<sup>st</sup>, 2014. It was very well attended. There were approximately 250 people of all ages attending. The organizers were very pleased and felt it was a great success.

- The executive Director's position is vacant. Five applicants have been interviewed but a final decision has not been made.
- A reminder about the ribbon cutting ceremony for St. Paul Value Drug Mart's new location will be held at 11:00 AM on May 1<sup>st</sup>, 2014. Everyone is welcome to attend.

### **Ken Kwiatkowski**

- Attended a workshop in Lac La Biche on March 12<sup>th</sup> & 13<sup>th</sup>, 2014. There were four modules: Legal responsibilities, Lending, Board Development and Community Economic Development. Each module was half a day. We had two or three group and individual exercises per module. We were given different scenarios and had to come up with a solution. I thought it was a very good workshop. There were 21 people at the workshop.

### Community Futures

- Held our regular meeting on March 20<sup>th</sup>.
- Penny Fox met with our MP and Minister Michelle Rembel and was told that there will be a few changes coming.
- There will be new regulation such as no board member will be allowed to hold their position for more than nine years. They will look at geographic's and gender when picking board members.
- St. Paul Smoky Lake has signed their one year agreement with the Government.

### **Don Padlesky**

#### Joint Fire Committee

- Presented the 10 year stats
- False Alarms have reduced due to a change in the By-Law. The Fire Department will respond to the first false alarm at no charge. If there is a second false alarm at the same location an invoice is sent out. The other reason the false alarms were reduced is because the County of St. Paul issues burn permits year round. This way when people see a fire burning off road and call 911 dispatch center they have records of burning permits locations and do not call the Fire Department.
- The County of St. Paul Pays 50% of fire operations.
- There will be a reserve account set up for highway calls such as accidents, fires and hazards. These calls are billed to the Alberta Government who then collects from the insurance companies. The dollars collected would be used for purchase of Rescue equipment between Ashmont, Mallaig and St. Paul Fire. Amounts collected in the past: 2011-\$11,200.00, 2012-\$13,200.00, 2013-\$24,000.00 and to date in 2014-\$11,200.00.
- The Quality Management Plans (QMP) has been completed and ready for signing off so they can be sent into the Safety Codes Council. These QMP's detail what our Fire Chief will be doing in regards to Fire Codes, Inspections and Investigations.

#### St. Paul Library

- A Pet Therapy dog is brought into the Library for story time.
- The program reports will now be included with the Library Board Minutes.
- Yoga was offered in the Library from February to April at no cost to participants. Yoga fits into the Library's mandate for supporting health, wellness, information, continuous education and seniors' programming.
- On April 3<sup>rd</sup>, 2014 our Library hosted its annual Volunteer appreciation supper along with Friends of Library who hosted their AGM after supper. Our librarian Kerry Trotter has done fantastic improvements since taking over. Lots of renovations along with help of FOL fundraising ventures.
- Our own Councilor Ken Kwiatkowski was presented an award for years of service on the Library Board. Another award was presented to Irene Van Brabant for all of her work on the Library.
- There are an amazing number of volunteers putting in time at our Library at no charge. One young fellow who is blind does book shelve aligning and shredding once a week. Another retired couple takes care of the plants inside the building and the flower bed in front of the Library.
- Three of our Board members were voted on to FOL Board.

- April 10<sup>th</sup>, 2014 attended the regular Library Board meeting. Librarian Kerry is requesting the use of the Recreation Centre buff and floor polisher machine. Will forward the request to Gary Ward the Recreation Director.
- County of St. Paul has passed their budget and will give funding of \$40,000.00 to the Library in 2014.
- Were able to find a local paint artist from the MD Foundation of St. Paul who is going to paint a sign on the North East side corner facing the ball diamond and another sign above entrance facing east to Parking Lot.
- The Library will be partnering with FCSS and the Heritage Festival.
- Total Patrons for March was 2,538 and the Total Transactions were 2,129.

Other

- A citizen in Town was given a warning for making a left hand turn over a solid line. The Fine is \$175.00.

**Dwight Wiebe**

FCSS

- National Volunteer Week is April 6<sup>th</sup>-12<sup>th</sup>, 2014. The radio campaign is underway and about 6 community volunteers have been interviewed by SPUR Radio for the promotion and recognition of volunteers.
- We had a good response for the main street banner project and banners have been hung in time for National Volunteer Week.
- FCSS will host our annual volunteer luncheon on June 17<sup>th</sup>, 2014 at noon at the Reunion Station.
- Community Garden AGM will be held on April 23<sup>rd</sup>, 2014 at 7:00 PM. Will accept plot registrations beginning at 6:30PM. The additional eight raised Garden Beds will be placed as follows: 3-Townsite, 2-Elk Point, 1-Ashmont, 1-Mallaig, and 1-Vilna.
- The Boys & Girls Club has been approved for a \$19,000.00 Healthy Kitchens Grant through President's Choice.
- FCSS Program Budget: there has not been an increase in 8 years. Letters have been sent to the Minister of Human Services, CAO's and Mayor's across the Province. FCSS Programs are being encouraged to work with Councils and CAO's to advocate for an increase. Everyone is encouraged to send a letter.

3) Moved by Dwight Wiebe

That, we write a letter to the Minister of Human Services in support for increased funding for FCSS Programs.

"CARRIED"

- Parent Link is in the process of recruiting a program assistant to allow us to connect with more families.
- Gauri Chagger has accepted the summer employment position as Graphic Artist and her first day will be on May 5<sup>th</sup>, 2014.
- Will be recruiting for an Advertising Salesperson to fill a summer employment position.
- Have reviewed requests of support from groups. In 2015 we will move towards an application process and will time them near the end of the year so we know what funding is available.
- County of St. Paul FCSS have received a new food trailer (mobile concession) from St. Paul Co-Op. Co-Op has reserved the use of the trailer for 5 dates. Non-Profit organizations can book the use of the trailer through County of St. Paul.

**Judy Bogdan**

- Attended the Elk Point Mixer on March 26<sup>th</sup>, 2014. It was great for networking.
- Attended Alberta HUB on March 27<sup>th</sup>, 2014. Is getting a better understanding of what HUB is and what it does.
- The Economic Development Association Annual Conference is April 9<sup>th</sup>-11<sup>th</sup>, 2014 at Kananaskis.
- Vermillion received an award for creative website design.

- HUB AGM is June 25<sup>th</sup>, 2014 at 5:30 PM.
- Online training for Economic Developers Association course is May 6<sup>th</sup>-June 3<sup>rd</sup>, 2014.

### **Norm Noel**

#### Evergreen Waste Management

- Attended meeting on March 31<sup>st</sup>, 2014.
- Barb McCarthy presented the 2013 Financial Statements.
- Town of St. Paul was requisitioned \$84,951.99.
- April 16<sup>th</sup>, 2014 tenders will be open for the construction of a new cell and dry pit.
  
- Attended MPC meeting on April 4<sup>th</sup>, 2014.
- Attended Joint Fire Services Committee meeting on April 9<sup>th</sup>, 2014. They are down a few members. There is a concern because a lot of the department members are on shift work. Motor vehicle collisions are down for 2013 from 20 to 10 for the Town of St. Paul however they are up to 41 from 22 in the County of St. Paul compared to previous years.
- Tree trimming in back alleys: there are some residents who are concerned that they were given no notice that the trees were going to be trimmed. They were also concerned with how overly aggressive the trees were trimmed.

Mayor Andersen Adjourned the regular meeting at 20:00 Hours.

#### **PRESENTATION**-Barb McCarthy-Audit

- Barb McCarthy presented the consolidated financial statements for the year ended December 31<sup>st</sup>, 2013 as attached.

- 4) Moved by Don Padlesky  
That, The Town of St. Paul accept the 2013 audited financial statements as presented by Barb McCarthy from Joly, McCarthy and Dion.

“CARRIED”

Mayor Andersen called the regular meeting to order at 20:15 Hours.

#### **MAYOR'S REPORT**

##### **Glenn Andersen**

- Thanked administration and council for sticking to budget.
- Received a letter from the Stollery Children's Hospital Foundation requesting financial support.

- 5) Moved by Judy Bogdan  
That, we support the Stollery Children's Hospital Foundation in the amount of \$1,000.00.

“CARRIED”

- Will be attending a trade fair in Sherwood Park on April 11<sup>th</sup>-13<sup>th</sup>, 2014.
- Muni-Corr Trestle-previously requested a donation from the Town of St. Paul in the amount of \$13,700.00. They are now requesting \$12,375.00. Muni-Corr will have a special meeting to see what land they own. Was suggested to put a sign on the Trestle stating who donated towards the repairs.

- 6) Moved by Ken Kwiatkowski  
That, we donate \$12,375.00 to Muni-Corr for the Trestle repairs.

“CARRIED”

- Attended a Physician Recruitment meeting and we currently have 13 doctors in St. Paul. The ICC students are starting to come back. There are 3 returning and 2 are from our area.
- Received a letter from a citizen regarding 5205-54<sup>th</sup> Ave. They have made numerous complaints to the Peace Officers and Jim Laidley regarding the filthy back yards and back alleys. Mentioned that 5213-54 Ave is filthy also. Will forward to Peace Officers.
- Will be attending trade fair in Fort McMurray on April 25<sup>th</sup>-27<sup>th</sup>, 2014.

### **ADMINISTRATION REPORT**

- By-Law #1202 A By-Law of the Town of St. Paul, in the Province of Alberta, to regulate the conduct and activities of people in public places and on privately owned property and immediately adjacent areas.

7) Moved by Don Padlesky  
That, By-Law #1202 receives first reading.

“CARRIED”

- By-Law #1201 A By-Law of the Municipal Council of the Town of St. Paul in the Province of Alberta to authorize the preparation of supplementary assessment for improvements.

8) Moved by Ken Kwiatkowski  
That, By-Law #1201 receives first reading.

“CARRIED”

9) Moved by Dwight Wiebe  
That, By-Law #1201 receives second reading.

“CARRIED”

10) Moved by Norm Noel  
That, By-Law #1201 receives unanimous consent and third and final reading.

“CARRIED”

- Ribbon Cutting event for the screening unit installed in the Pollution Control Centre is April 16<sup>th</sup>, 2014 at 1:30 at the Pollution Control Centre.
- Martin Joly indicated that he had two used 50 yard bins for sale for \$4,500.00 each.

11) Moved by Norm Noel  
That, we purchase 2 used 50 yard bins from Martin Joly at \$4,500.00 each for a total of \$9,000.00.

“CARRIED”

- Received correspondence in regards to setting up a committee for the regional emergency plan. Recommending having one council member with an alternate plus staff that would include the following: DEM, Deputy DEM, FCSS personal, and CAO.

12) Moved by Don Padlesky  
That we set up a Regional Emergency Management Committee. Members will be Mayor Andersen, Ron, Linda and Trevor.

“CARRIED”

- We have been approached to allow a temporary RV Park at 5013-40A Street. Last year we charged them a minimum of 12 sites regardless of how many trailers they had on site. They would like to change it so that they are charged based on how many trailers are on site on the first of each month. This item will be tabled until the next meeting.
- Received a letter from concerned citizens in Slave Lake requesting information on how we set up our Wellness Centre.
- Received a quote for crack filling at the airport. The asphalt repair is \$24,013.46 and the crack filler is \$18,750.00. Canada Build Grant has not established their guidelines yet. We can put the costs under operating and the Town and County of St. Paul will each pay for 50%.

13) Moved by Judy Bogdan

That, we approve the airport strip repairs in the amount of \$42,763.46.

“CARRIED”

- We have received a request from the RCMP for funding for their RCMP Challenge Cup Relay Race in the amount of \$1,000.00. This amount is included in our operating budget.
- Would like to apply for the Regional Collaboration Grant with the County of St. Paul to complete an Area Structure Plan that will include Traffic Impact Assessments.

14) Moved by Edna Gervais

That, we partner with the County of St. Paul and complete an Area Structure Plan with Traffic Impact Assessments under the Regional Collaboration Grant.

“CARRIED”

- The Musical Ride will be on July 31<sup>st</sup>, 2014. We have confirmed Trick Riders and Hoop Dancers for the pre-show.
- Portage College was approached by the Ambulance Committee to rent out their vacant rooms for EMT's. They were refused. The County of St. Paul will be sending a letter to the Portage College Board asking why they cannot rent out the vacant rooms. The Town and County of St. Paul each contributed \$250,000.00 towards the Portage College housing.

15) Moved by Judy Bogdan

That, we send a letter to Portage College to inquire about renting vacant apartments for EMT's, Doctors and Nurses.

“CARRIED”

- Ron will follow up regarding a site visit for the turn signal.
- Evergreen Regional Waste
- Councilor Bogdan and Noel sit on the committee.
  - The expenses have remained the same over the past few years.
  - Evergreen should increase fees for private users.
  - The Town of St. Paul is subsidizing the private users-this is double dipping.
  - Even if St. Paul reduces its tonnage, we are being charged for private user's usage so our tonnage will not go down.
  - If you add the requisition amount to our total tonnage charges it would be cheaper to not be a member of Evergreen and pay a higher tippage rate. If we were not a member we would not receive a requisition for Evergreen's deficit.
  - Evergreen requisition will be tabled until next meeting.

16) Moved by Don Padlesky

That, we move into Camera at 21:45 Hours.

“CARRIED”

- 17) Moved by Ken Kwiatkowski  
That, we move out camera at 22:13 Hours

“CARRIED”

- 18) Moved by Norm Noel  
That, we accept the contract from Dialog for the architectural work at the Wellness Centre.

“CARRIED”

- 19) Moved by Dwight Wiebe  
That, we Adjourn at 22:15 Hours

“CARRIED”

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**Glenn Andersen**                      **Mayor**

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**Cindy Litwinski**                      **Recording Secretary**