

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
SATURDAY, MAY 24, 2014 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Brian Keeler
Deputy Mayor Dave Evoy
Councillor Frank Dyck
Administration: Sylvia Roy, CAO

Mayor Keeler called the meeting to order at 10:03 am.

A. APPROVAL OF AGENDA

Res. #14-33

Moved by Deputy Mayor Evoy to approve the agenda as amended.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of April 5, 2014

Res. #14-34

Moved by Councillor Dyck to approve the Regular Council Meeting minutes of April 5, 2014 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

Ms. Cindy Hanson – Administrative Process to Obtain Compliance Certificate

At 10:06 am Council welcomed Ms. Cindy Hanson, Norris Beach resident, who came to speak to Council regarding the administrative process to obtain a compliance certificate. Ms. Hanson relayed her concerns with respect to the requirement to obtain a Real Property Report for a compliance certificate, as it was indicated to her that the surveyor needed to report on building height. Ms. Hanson urged Council to review and address the concerns she brought forward with respect to the process to obtain a compliance certificate and to request reimbursement for a portion of the extra costs incurred. The costs included a refund for the revised Form B (compliance certificate) at a cost of \$40, and reimbursement of half the cost of the second trip incurred by the land surveyor to the residence, at a cost of \$183.75, for a total of \$233.75.

Council thanked Ms. Hanson and she departed from Council Chambers at 10:19 am.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Regional Wastewater Project

No official updates to report. Meeting with NEPL to examine joining commission.

2. South Side Wastewater Committee

Mayor Keeler advised that the next meeting is scheduled for May 29.

3. Local Wastewater Collection Project Update

Administration provided Council with an update on compliance with the local wastewater project for the last remaining properties.

4. Association of Pigeon Lake Municipalities

Councillor Dyck provided an update on the APLM meeting that took place on May 20, 2014. The APLM has had a name change to "Alliance" from "Association". The APLM is encouraging a fertilizer ban bylaw; however, Norris Beach Council has determined that they prefer education and awareness of fertilizers as opposed to a bylaw to ban fertilizers.

5. Resident Request –Reserve Adjacent to #311

Council reviewed a request from a Norris Beach resident to plant two fruit trees in the reserve adjacent to their property. Council approved the request, provided that the trees are planted in line with the existing trees, parallel to the property line.

6. Capital Region Assessment Services Commission

Res. #14-35

Moved by Councillor Dyck that in keeping with Bylaw #118, Council of the Summer Village of Norris Beach hereby appoints those individuals listed in attached Schedule "A" for a term ending December 31, 2014 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, R.S.A.2000, c.M-26.

CARRIED

7. Seniors' Week 2014 Proclamation

Res. #14-36

Moved by Mayor Keeler that the Summer Village of Norris Beach proclaim the week of June 2-8, 2014 to be "Senior's Week."

CARRIED

8. Joint Services Committee

Councillor Dyck relayed the proceedings of the Joint Services Committee Meeting held on April 29, 2014. The Joint Services Committee played host to a delegation from Silver Beach Mayor Mr. Allan Watt and Dr. Harold Wynne, Silver Beach Chief Administrative Officer, with respect to Silver Beach's termination of the Pigeon Lake Protective Services (PLPS) agreement. The termination of the agreement was caused by a lack of PLPS staff; which made them unable to provide services as per the terms of the agreement. While Dr. Wynne did approach both the County of Wetaskiwin and Leduc County for replacement peace officer services, no response was received by the time of the Joint Services Committee meeting. The Joint Services Committee is considering setting up a peace officer/bylaw enforcement service and will obtain feedback from all 10 Pigeon Lake Summer Villages to determine the level of interest and service level needs.

9. 2014 Grass Maintenance Quotes

Res. #14-37

Moved by Deputy Mayor Evoy to go In Camera at 11:28 am.

CARRIED

Res. #14-38

Moved by Deputy Mayor Evoy to come out of In Camera at 11:36 am.

CARRIED

Res. #14-39

Moved by Deputy Mayor Evoy to enter into a two year agreement with Grass Barber Lawn Maintenance for grass maintenance services for the Summer Village of Norris Beach.

CARRIED

10. Pigeon Lake Protective Services

As indicated in F.8. above, Council learned that the PLPS has terminated their contracts with the Summer Villages due to circumstances beyond their control.

11. Norris Beach Road (Range Road 11)

Council directed Administration to draft a letter to the County of Wetaskiwin with respect to the condition of Range Road 11.

12. Summer Village Maintenance

Some trees have fallen down and some require trimming; Administration will contact the tree contractor. Administration is to cancel bridge inspections performed by Quinnel contractors. Council will examine the possibility of performing road maintenance/crack filling.

13. Delegation - Administrative Process to Obtain Compliance Certificate

Corrected instructions for compliance certificates are now being sent to residents who request them.

Res. #14-40

Moved by Councillor Dyck that the Summer Village of Norris Beach reimburse Cindy Hanson in the amount of \$223.75 for inaccurate information and the lengthy process required to obtain a revised compliance certificate.

CARRIED

Administration will look at Ms. Hanson's suggestions for revisions of the Norris Beach Land Use Bylaw and will examine the adoption of a policy for issuing compliance certificates.

14. Annual Information Meeting

Councillors will prepare notes from their portfolios for the AIM scheduled for July 5, 2014.

15. Councillor Resignation

Res. #14-41

Moved by Mayor Keeler to accept the resignation of Deputy Mayor Evoy with regrets.

CARRIED

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #14-42

Moved by Mayor Keeler to approve the cheque listing as information.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

1. ASVA Annual Conference and AGM
2. Alberta Municipal Affairs – Bill 27, the Flood Recovery and Reconstruction Act
3. Closer to Home (C2H) Initiative
4. AUMA Board News

Res. #14-43

Moved by Deputy Mayor Evoy to accept the above four items as information.

CARRIED

I. ADJOURNMENT

Res. #14-44

Moved by Deputy Mayor Evoy to adjourn the meeting at 11:57 a.m.

CARRIED



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach