

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA  
February 12, 2014  
IN ROOM 241  
LEDUC COUNTY ADMINISTRATION OFFICE**

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**PRESENT:**

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GALLERY	Emile Beadry, PLWA

**CALL TO ORDER:**

The meeting was called to order by Mayor Johnston at 7:00 p.m.

**ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:**

The following items are hereby added to the agenda:

- 7.9 Accounts Payable Cheque Listing – February, 2014
- 9.11 Council Focus Points for 2014

Res. #001/14      Moved by Councillor Nielsen that the Regular Council Meeting agenda is  
Agenda            hereby adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES:**

Res. #002/14      Moved by Councillor Redl that the Regular Council Meeting Minutes of  
Minutes            December 4, 2013 are hereby approved as presented.

*CARRIED*

**DELEGATIONS:**

***Pigeon Lake Watershed Association – Emile Beadry***

Emile Beadry from the Pigeon Lake Watershed Association was in attendance to give an update on the activities of the Pigeon Lake Watershed Association and upcoming plans for 2014.

The Pigeon Lake Watershed Management Plan's goal is to improve the watershed's natural environment and water quality by recommending action-oriented watershed policies and best practices that support the long-term health, protection and restoration of the watershed. The

Terms of Reference will be sent to each municipality for their review with a request for endorsement.

The Model Land Use Bylaw is currently in draft form. In the future, the Summer Village of Itaska Beach will be looking at the Model Land Use Bylaw to find characteristics that would benefit the environment that could be applied to the Summer Village of Itaska Beach's bylaw.

The Pigeon Lake Watershed Management Plan along with the Pigeon Lake Watershed Association was been recognized by the Alberta Water and Wastewater Operators Association as one community stepping up to address a water challenge.

The Summer Village of Itaska Beach was very engaged over the past year. Councillor Nielsen was a member on the Pigeon Lake Watershed Management Plan. As well, many residents participated in a survey on the Pigeon Lake Watershed Management Plan; the results were presented to Council.

Emile Beudry left the Council meeting at 7:45 p.m.

**BYLAWS and POLICIES:** none

**C.A.O.'s REPORT:**

Res. #003/14      Moved by Councillor Nielsen that the C.A.O.'s report November 25, 2013 –  
Report              February 5, 2014 is hereby approved.

*CARRIED*

**FINANCE:**

**Bank Reconciliation – November, 2013**

Res. #004/14      Moved by Mayor Johnston that the Bank Reconciliation for November, 2013, is  
Bank                hereby approved.  
Reconciliation

*CARRIED*

**Bank Reconciliation – December, 2013**

Res. #005/14      Moved by Councillor Nielsen that the Bank Reconciliation for December,  
Bank                2013, is hereby approved.  
Reconciliation

*CARRIED*

**Accounts Payable Cheque Listing – December 1, 2013 – January 31, 2014**

Council agreed to accept this correspondence as information.

**Balance Sheet and Income & Expense – December 31, 2013**

Res. #006/14      Moved by Mayor Johnston that the Balance Sheet ending December 31, 2013,  
Financial            and the Income / Expense Statements for January 1 – December 31, 2013 are  
Statements        hereby approved as presented.

*CARRIED*

**General Ledger Transaction History – January 1 – December 31, 2013**

Council agreed to accept this correspondence as information.

**Balance Sheet and Income & Expense – January 31, 2014**

Res. #007/14      Moved by Councillor Redl that the Balance Sheet ending January 31, 2014, and  
Financial            the Income / Expense Statements for January 1 – January 31, 2014 are hereby  
Statements        approved as presented.

*CARRIED*

**General Ledger Transaction History – January 1 – 31, 2014**

Council agreed to accept this correspondence as information.

**C.A.O. Boyda – Grant Deadlines**

Council agreed to accept this correspondence as information.

**Accounts Payable Cheque Listing – February, 2014**

Council agreed to accept this correspondence as information.

**TACTICAL LIST:**

Continue with big bins for the May long week-end.  
Council reviewed and updated the tactical list.

**NEW BUSINESS:****Council Reports**

Mayor and Councillors reported on the various committees and meetings they attended and projects being worked on.

The In-Lake Technical Committee are continuing their work and will have a meeting on February 18 /19, 2014 which will be reported back to the Association of Pigeon Lake Municipalities.

Tenders for the south side sewer line have been received, and contractor selection will be done soon. Working on options for Ma-Me-O Beach to be able to tie in to the sewer line.

The Pigeon Lake Watershed Management Plan initiatives regarding Cosmetic Fertilizers and the Model Land Use Bylaw will be brought forward to the Association of Pigeon Lake Municipalities and then further distributed to the Summer Villages. The Steering Committee will be meeting in March to deal with this further.

Council agreed to accept this correspondence as information.

**Alberta Invasive Species – Conference**

Res. #008/14 Conference Moved by Mayor Johnston that Councillor Redl to attend the Alberta Invasive Species Conference

*CARRIED*

**Alberta Piano Society – 2013 Finances and Future Festivals**

Council agreed to accept this correspondence as information.

**Eger – Liability Waiver**

Council agreed to accept this correspondence as information.

**Regional Emergency Management Agency – Minutes November 29, 2013**

Council agreed to accept this correspondence as information.

**Regional Emergency Management Agency – 2014 Budget**

Council agreed to accept this correspondence as information.

**Alberta Emergency Alert – Designation Form**

Res. #009/14 Appointment Moved by Councillor Redl that Director of the Regional Emergency Agency Clinton Boyda be added, along with C.A.O. June Boyda as an authorized user on behalf of the Summer Village of Itaska Beach on the Alberta Emergency Alert system.

*CARRIED*

**RCMP Enhanced Policing – 2014 Agreement**

Res. #010/14 Agreement Moved by Councillor Nielsen that the 2014 Enhanced Policing Agreement with the Minister of Justice and Solicitor General is hereby approved.

*CARRIED*

**Sunnybrook Solid Waste Transfer Station – Access Cards**

Res. #011/14 Public Works Moved by Mayor Johnston that the access cards to the Sunnybrook Solid Waste Transfer Station be sold at the purchase cost of \$10 each to be made available for purchase by Summer Village of Itaska Beach ratepayers.

*CARRIED*

**Association of Summer Villages of Alberta – 2014 Membership**

Res. #012/14      Moved by Councillor Nielsen that the 2014 Membership to the Association of  
Membership      Summer Villages of Alberta is hereby approved.

*CARRIED*

**Council Focus Points for 2014**

Mayor Johnston presented objectives for 2014.

**ADMINISTRATIVE MATTERS:**

**Development Permit Status**

#91: Waiting on confirmation regarding elevation and drainage design. Council agreed to accept this correspondence as information.

**C.A.O. Boyda – Sign Design**

Res. #013/14      Moved by Councillor Mayor Johnston to select design 8a to use for signage; it  
Project            is an aesthetically pleasing design that complements the entrance sign design,  
while clearly showing the house number and name of Itaska Beach.

*CARRIED*

**C.A.O. Boyda – Federal Pre-Budget Roundtable**

Council agreed to accept this correspondence as information.

**C.A.O. Boyda – Snow Removal Costs**

Res. #014/14      Moved by Councillor Mayor Johnston that for snow removal during Oct –  
Project            March each year, a minimum of \$360 will be paid which will include 2 call  
outs per month, and any additional call will be \$180 per call out.

*CARRIED*

**C.A.O. Boyda – CAO Agreement Amendment**

Res. #015/14      Moved by Councillor Redl that the amending Chief Administrative Officer  
Project            Agreement with Extreme Management Solutions Inc. is hereby approved.

*CARRIED*

**CORRESPONDENCE:**

- 1 Website Analytics – November, 2013
- 2 Website Analytics – December, 2013
- 3 Website Analytics – January, 2014
- 4 Alberta Human Services – Building Families and Communities Act

Council agreed to accept this correspondence as information.

**DATE OF NEXT MEETING:**

April 16, 2014 – Regular Council Meeting

**EXECUTIVE SESSION (in-camera):**

Res. #016/14 Moved by Councillor Nielsen that the Regular Council meeting temporarily  
Adjournment adjourn and Council sit in Executive Session at 8:58 p.m.

*CARRIED*

Res. #017/14 Moved by Mayor Johnston that the Regular Council meeting reconvene from  
Reconvene Executive Session at 9:25 p.m.

*CARRIED*

**ADJOURNMENT:**

Res. #018/14 Moved by Councillor Nielsen that the Regular Council meeting of February 12,  
Adjournment 2014 is hereby adjourned at 9:26 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 16<sup>th</sup> DAY OF APRIL, 2014

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER