

**VILLAGE OF THORSBY**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**July 8, 2014**  
**7:00 PM**

Call to Order: The Regular meeting of Council was called to order by Mayor Rasch, at 7:00 P.M.

Present: Mayor: Barry Rasch

Councillors: Rick Hart  
Lloyd Jardine  
Ken Beleshko  
Bob Burnett

Chief Administrative Officer: Jason Gariepy  
Corporate Services Manager: Christine Burke  
Recreation Coordinator: Kelley Probe  
Office Manager: Marianne Belozer

Members at Large

Reporters: Coreena Van de Cappelle, Thorsby Target  
Mark Wisbecki, Leduc Representative

**AGENDA ADDITIONS / DELETIONS / ADOPTION**

Agenda: Councillor Jardine added item 5.4 Cemetery Grass Maintenance Invoice, Mayor Rasch added item 5.5 Grass Cutting and 1 item under In Camera Session, Councillor Beleshko added item 5.6 Budgeting.

2014-197 Moved by Councillor Hart to adopt the agenda as amended.  
*Carried.*

**CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**3.1 Regular Council Meeting Minutes of June 10, 2014**

2014-198 Moved by Councillor Jardine to accept the Regular Council Meeting minutes of June 10, 2014 as presented.  
*Carried.*

**OPEN HOUSE**

Debbie Rob

- Utility Bill

Grant Johnson

- Request for amendment to Commercial Development Incentive Policy for proposed development of Laundry Mat on the site of the old Taylor Pharmacy.

Mitch Williams – Lions Club Director and Liaison to Thorsby Council

- Thanked the Village for their support of the installation of new Ball Diamond Dugouts

- Lions Club is working on a donation plaque for the Clock that was donated for the Municipal Office Building, he requested permission from Council to mount it on the building and where on the building it was to be placed.
- The Memorandum of Understanding between the Village and the Lions Club is to be signed.
- Lions Club is working with Fortis to up the amps at the Lions Campground

George Semenuk

- Utility Bill being sent directly to renters

## **PROCLAMATIONS / CORRESPONDENCE**

### **5.1 Rod Blair – Thorsby Legion Project Update**

Mr. Rod Blair approached Council on behalf of Thorsby Legion Branch #144. He informed Council that the Legion is applying for a federal grant for the restoration of the Cenotaph. He said that a quote was received for \$10,240 and that the Lions Club has donated \$1500 and the Legion \$1500. He asked if the Village of Thorsby would consider a contribution towards the project as well as supplying a letter of support towards the grant. He also asked Council if the Village would continue to maintain the site and if they could possibly have the tower and flag pole removed.

Mayor Rasch told Mr. Blair that the property was actually owned by Leduc County and he suggested Mr. Blair supply a brief description of the project that could be submitted to the County to make them aware of the proposal. Mayor Rasch thought they would probably give their full approval for such an essential project.

Mayor Rasch thanked Mr. Blair for his attendance.

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| 2014-199 | Moved by Councillor Hart that the Village of Thorsby donate \$1000 towards the restoration of the cenotaph project.<br><i>Carried.</i>  |
| 2014-200 | Moved by Councillor Hart that Administration be directed to draft a letter of support to the Thorsby Legion Branch #144 for the project and also to have Public Works maintain the grass and the site.<br><i>Carried.</i>     |
| 2014-201 | Moved by Councillor Hart that Administration be directed to send a letter to Leduc County advising them of the proposed project and ask them for their support and permission to proceed with the project.<br><i>Carried.</i> |

### **5.2 Leduc & District Victims Services – Executive Summary May 2014**

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| 2014-202 | Moved by Councillor Beleshko that this item be accepted as information.<br><i>Carried.</i> |
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### **5.3 Yellowhead Regional Library**

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| 2014-203 | Moved by Councillor Jardine to accept this item as information.<br><i>Carried.</i> |
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#### **5.4 Cemetery Maintenance Invoice**

- 2014-204 Moved by Mayor Rasch that Administration send a letter to all the Churches to set up a meeting with Council.  
*Carried.*
- 2014-205 Moved by Mayor Rasch that the Village continue to pay for grass maintenance at the cemetery until the grass issue is resolved.  
*Carried.*

#### **5.5 Village Grass Cutting**

- 2014-206 Moved by Mayor Rasch that Administration be directed to draft a Parks and Green Space Maintenance Policy for Council's consideration in October.  
*Carried.*

#### **5.6 Budgetting**

Councillor Beleshko discussed budgetting and the establishment of the Finance Committee.

### **REPORTS/RESOLUTIONS/BYLAWS**

#### **6.1 Fortis Franchise Agreement Bylaw #2014-06 – 3<sup>rd</sup> Reading**

- 2014-207 Moved by Councillor Hart that Bylaw #2014-06 be given third and final reading whereby the Village enters into an electric distribution system franchise agreement with Fortis for a period of 10 years.  
*Carried.*
- 2014-208 Moved by Mayor Rasch to recess for 10 minutes at 8:35 p.m.  
*Carried.*
- 2014-209 Mayor Rasch called the meeting back to order at 8:46 p.m.  
*Carried.*

#### **6.2 Bylaw Enforcement – Monthly Status Report**

Bylaw Officer Doris McAllister answered queries from Council members.

- 2014-210 Moved by Councillor Burnett to accept the report as information.  
*Carried.*

#### **6.3 39/20 Alliance and Keystone Consulting**

- 2014-211 Moved by Councillor Hart that Council approve the resolution made at the 39/20 Alliance meeting on May 25, 2014 to hire Keystone Strategies as Project Manager for the Regional Collaboration Grant Program, which includes overseeing the grant application as well as administration and support. The total compensation shall not exceed \$85,680.00. The contract is in effect until September 2015.  
*Carried.*
- 2014-212 Moved by Councillor Jardine that Council approved the resolution made at the 39/20 Alliance meeting on May 25, 2014 to hire Keystone Strategies to research and develop a regional economic development model at a cost not to exceed \$15,000.00. The contract is in effect until September 2014.

#### **6.4 Gov't of Alberta Municipal Affairs – Assessor Appointment**

2014-213 Moved by Councillor Hart that Council make a motion as per Bylaw 2004-07 to appoint Grant Clark of KCL Consulting Inc. as the designated officer for the performance of duties and responsibilities to the position of Assessor for the Village of Thorsby  
*Carried.*

#### **6.5 2013 Audited Financial Statements**

2014-214 Moved by Councillor Jardine that Council accept the 2013 financial statements as presented at the June 10, 2014 regular meeting of Council by Hawkins Epp Dumont LLP.  
*Carried.*

#### **6.6 Commercial Development Incentive Policy #2012-005**

2014-215 Moved by Councillor Jardine that Council amend the Commercial Development Incentive Policy so that each commercial development incentive package individually customizes incentives to any specific project when investment dollars of the commercial property exceed \$100,000.00.  
*Carried.*

2014-216 Moved by Councillor Jardine that Council accept the commercial development proposal from Grant Johnson from G & N Contracting and that he be provided with a (5) year development incentive as per policy #2012-005 that includes 100% municipal portion tax reduction for the full (5) years. Councillor Hart added a friendly amendment to include “approved in principal” and Councillor Jardine accepted his amendment.  
*Carried.*

#### **6.7 Public Works Front End Loader**

2014-217 Moved by Councillor Hart that Council approve the purchase of a new wheel loader at a cost not to exceed \$175,000.00.  
*Carried.*

2014-218 Moved by Councillor Jardine that Council give first reading to Bylaw 2014-09, being a bylaw which authorizes the Council of the Village of Thorsby to incur indebtedness by the issuance of debenture(s) in the amount of \$175,000.00 for the purchase of a Wheel Loader (Front End Loader) for multifunctional Public Works daily operations within the Village of Thorsby Municipal limits.  
*Carried.*

2014-219 Moved by Mayor Rasch to recess for 5 minutes at 10:22 p.m.  
*Carried.*

2014-220 Mayor Rasch called the meeting back to order at 10:35 p.m.  
*Carried.*

## **ADMINISTRATION REPORTS**

### **7.1 CAO**

- Truck Fill (location, landowners, appraisals)
- FCSS position filled
- Public Works position not filled
- Union contract
- Vehicle disposal
- CRB Mtgs.
- 39/20 Alliance Mtg.
- Thorsby Target articles
- Economic Development

### **7.2 Public Works**

- Painting Benches
- Pothole Repairs
- Hydrant Flushing
- Sewer Flushing
- Pump Repair - Contracted

### **7.3 Finance & Corporate Services**

- Municipal Affairs Mtg.
- Leduc County Mtg.
- Budget Timeline
- Audit Testing
- Taxes Completed

### **7.4 Parks & Recreation**

- Summer Programs well received
- Summer Staff hired
- Field Trip went well
- New Software implementation – to go live Nov 17/14
- Working on Fall ice schedule
- Party in the Park with Leduc County approx. 150 in attendance

2014-221

Moved by Councillor Burnett that the Administration Reports be accepted as presented.  
*Carried.*

## **MAYOR & COUNCIL REPORTS**

### **8.1 Councillor Jardine**

- CRB Mtg.
- Library Board Mtg.

### **8.2 Councillor Beleshko**

- Dansol Presentation

### **8.3 Councillor Burnett**

- Vancouver citizenry information
- Internship opportunity

### **8.4 Deputy Mayor Hart**

- Leduc Foundation Mtg.
- 39/20 Alliance Mtg.

- Dansol Presentation

### **8.5 Mayor Rasch**

- 39/20 Alliance

- 2014-222 Moved by Councillor Beleshko to accept the reports as information.  
*Carried.*
- 2014-223 Moved by Councillor Hart to recess for 5 minutes at 11:16 p.m.  
*Carried.*
- 2014-224 Mayor Rasch called the meeting back to order at 11:22 p.m.  
*Carried.*

### **IN CAMERA SESSION**

- 2014-225 Moved by Councillor Hart that the meeting go into closed session at 11:24 P.M.  
*Carried.*
- 2014-226 Moved by Councillor Hart to return to the regular meeting at 11:55 P.M.  
*Carried.*

### **MOTION TO ADJOURN**

- 2014-227 Moved by Councillor Beleshko to adjourn the meeting at 11:57 P.M.  
*Carried.*

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Jason Gariepy, CAO

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Barry Rasch, Mayor

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Date Adopted