



Northern Lights Library System

Executive Summary

VOLUME 6, ISSUE 6

OCTOBER 2014

COVERED

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EXECUTIVE

COMMITTEE

MEMBERS

PRESENT:

Larry Tiedemann
 Arnold Hanson
 Stephen Dafeo
 Dallas Degenhardt
 Wayne Bokenfohr
 Pat Gordeyko
 Dwight Dach
 Don Padlesky

ABSENT:

Parrish Tung
 Ina Smith

STAFF:

Brigitte Sakaluk
 Mircea Panciuk
 Patty Mathiot

GUEST:

Maureen Penn

Financial Report

- Brigitte answered any questions that arose. Annual conference is pretty much even in 2014, so

there won't be much of a deficit in that line. **Motion to approve the financial report as presented.**

Moved by Dallas Degenhardt - carried

Draft 2015 Budget

- New pages have been created and will replace the pages in the budget book that was handed out at the board meeting. The amended pages will be emailed out to the board members.
- Training and programming – train the trainer – would involve library managers

and their staff. It includes mileage, facility rental and a per diem for the trainer Professional Development/travel – includes in house mandatory training and seminars.

- The Executive committee brought up the request to have the original documents sent back to them as there

were comparables that they were referring to. Being the request was brought forward from the in-camera session and was not part of the minutes, Administration only received the message about reworking the budget, not resubmitting the first draft copy.

Board of Record

- Counties are upset because of the suggested changes. The funds are not MD funds, but provincial funds. The library managers could be entering their patron's wrong which could also skew the numbers.
- NLLS is the municipal board of the board of record municipalities. There should be a policy in place, there should be a service agreement with 29 municipalities and there

should be a needs assessment with the municipalities.

- The question was asked at a previous meeting what its costs NLLS to administer the rural services grant. NLLS applies for the funding. NLLS disburses the funding. Cost for committee meetings. Needs assessment/plan of service. Policy Development and file the annual report.

- Sturgeon County is the only Board of Record municipality that has an advisory board.
- Something should be in place for the Board of Record municipalities.
- **Motion to postpone the board of record implementation to the 2016 budget so the policies will be in place. Moved by Larry Tiedemann**

The information in this document was approved at the Executive Committee meeting on November 1, 2014. Please submit any feedback, positive or negative, by email to Patty at pmathiot@nlls.ab.ca.

Important Dates to Remember in 2014

Executive Committee Meetings

- February 24
- March 1
- May 5
- June 16
- August 5
- September 6
- October 6
- November 1

Board Meetings

- March 1
- September 6
- November 1

Library Managers Advisory Council

- May 21, 2014
- October 23, 2014

NLLS Annual Conference

- September 18 & 19

Book Allotment Committee

- Book Allotment Committee – have not met. LMAC would like to have the outside book allotment increase from 35% to 40%. A committee meeting will take place before the

board meeting

Efficiencies in the System

- Efficiencies in the system – in the delivery of services. Look at bringing in an outside person/product to explore the location of the building and the distribution of materials (van run). The question is at what cost? Could the van run items be delivered to drop boxes?

Wayne will get names to Brigitte. Stephen asked if when cataloguing books, could the item be scanned and the information sent in vs sending the whole item in.

Assistant Directors Report

- Face book page is up and running. Could post the board briefs there. Oct 1, TRAC is live on ME libraries. The Supernet connection in Waskatenau has been put in. Oct 15, Brigitte will be going to the Nodes meeting which will discuss e-content. **Motion to approve the Assistant**

Directors report as presented. Moved by Dallas Degenhardt - carried



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