

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
REGULAR COUNCIL MEETING  
TUESDAY, SEPTEMBER 30, 2014 at 10:00 A.M.  
Summer Villages Office Council Chambers  
605-2<sup>nd</sup> Ave, Ma-Me-O Beach, AB**

**MINUTES**

**Present:**

Doris Bell, Mayor

Grant Churchill, Deputy Mayor

Kevin Pratt, Councillor

Sylvia Roy, CAO

**A. CALL TO ORDER**

Mayor Bell called the Meeting to Order at 10:02 a.m.

**B. DELEGATIONS / PRESENTATIONS**

None.

**C. ADOPTION / ADDITIONS TO AGENDA**

**Res. # 14-102**

Moved by Deputy Mayor Churchill to approve the agenda as amended.

**CARRIED**

**D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS**

1. Regular Council Meeting Minutes of July 25, 2014

**Res. # 14-103**

Moved by Councillor Pratt to approve the Regular Council Meeting Minutes of July 25, 2014 as presented.

**CARRIED**

2. Organizational Council Meeting Minutes of July 25, 2014

**Res. # 14-104**

Moved by Deputy Mayor Churchill to approve the Special Council Meeting Minutes of July 25, 2014 as presented.

**CARRIED**

**E. READING OF BYLAWS & POLICIES**

None.

**F. COUNCIL & CAO REPORTS**

1. Alberta Urban Municipalities Association

Discussion ensued regarding brownfield remediation and the possibility of a location in the Summer Village of Crystal Springs. Deputy Mayor Churchill stated that in his capacity as safety codes officer, he can inspect the property of the old store in the Summer Village to see if there is still an underground gas tanks. Both the provincial and federal government has programs to assist with brownfield remediation. Tank Management Association.

Mayor Bell advised that AUMA passed a resolution for stormwater, which will be forwarded to the province, and had a discussion with a Municipal Affairs representative on the new regional collaboration grant, called the Alberta Community Partnership program (ACP).

2. Follow Up Sheet.

The follow up sheet was reviewed. Some complaints were received with the condition of the boat launch; Deputy Mayor Churchill stated that there is a dip at the end of the concrete and a load of gravel may be required in the spring.

**G. DISCUSSION ITEMS**

**1. Pigeon Lake Regional Wastewater Committee**

The Councils from the five Summer Villages on the south side of Pigeon Lake and the County of Wetaskiwin recently held an all Council meeting to discuss joining Northeast Pigeon Lake Regional Wastewater Commission (NEPL). With the assistance of a project facilitator, the Councils reviewed the requirements set out by Alberta Municipal Affairs to create a new commission or amend an existing commission to allow for the addition of new members. At this meeting, it was decided to formally approach NEPL with a request to determine if in fact joining NEPL would be acceptable to the members of NEPL. There are several issues that the south side believes NEPL needs to address to determine if they are willing to consider accepting five new members, namely voting structure/governance; lagoon ownership/ rate structure bylaw and project subcommittees.

The regional line is slated to be operational by spring of 2015.

**2. South Side Wastewater Committee**

A meeting with the project engineers is being booked, possibly for October 14, 2014.

Mayor Bell mentioned the importance of gathering information for capital costs, and operating and maintenance costs for local collection lines on municipal/private land; wastewater transmission lines connecting the local collection lines of the Summer Village to the regional lift station north of Westeros; number of lots to be serviced by the south regional line; fair and equitable proportional costs distribution among the regional partners; final capital cost of the south regional line from the Mulhurst lagoon to the lift station at Westeros; final cost of both lift stations, and administration and any other related costs. Lastly, commission costs need to be determined, including "equity purchase" costs, initial consulting costs; due diligence costs (accounting, legal, etc), and administrative or other costs.

**3. Alliance of Pigeon Lake Municipalities**

Deputy Mayor Churchill attended the meeting as Deputy Fire Chief of South Pigeon Lake Fire Department and spoke of ice/water rescue. He indicated that he received a great deal of support at the APLM meeting. The cost of ice/water rescue team is approximately \$120-130,000. \$90,000 is required for an air boat, which goes across ice and water. Equipment, suits etc. are also required. The present request is that each municipality donates \$5,000 towards development plus \$1,000 per year for operation and maintenance including training. The Firefighters are volunteers but receive a small honorarium. Crystal Springs has budgeted \$7,000 but may drop it to \$5,000 – this is to be discussed during finances below.

The County of Wetaskiwin will apply for a matching grant if the Summer Villages contribute. The County would also operate the program from the Mulhurst Bay Fire Department.

Grandview Mayor Don Davidson was asked to attend a meeting with Alberta Health Services regarding algae advisories, a response was received last night that they will change their advisories by the end of the year.

**4. Weed Inspector Job Description**

Administration presented a draft weed inspector job description. Discussion ensued over who should pay the costs if the municipality is left no option but to address serious weed problems on behalf of the landowners. It was noted that the landowners will receive two written notices and be provided with almost one month's time to address a weed problem, so there is no heavy-handed approach.

**Res. # 14-105**

**Moved by Councillor Pratt to that the Summer Village of Crystal Springs charge weed destruction on private property at the owner's expense, plus the \$50 administration fee as per the Crystal Springs Fees and Charges Bylaw #217.**

**CARRIED**

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**Res. # 14-106**

**Moved by Mayor Bell to pay the \$250 honorarium to Linda Kerr for weed inspector duties for 2014.**  
**CARRIED**

5. Municipal Affairs Minister's Award for Municipal Excellence

Administration advised that the Pigeon Lake Regional Emergency Management Plan was chosen to be honored with the Minister's Award for Municipal Excellence in the Smaller Communities Category. The award was presented by Minister Dianna McQueen at the Alberta Urban Municipalities Association (AUMA) convention in Edmonton on September 25, 2014. The award will be presented again at the Alberta Association of Municipal Districts and Counties (AAMDC) convention in November.

6. 300 Block Residents

Deputy Mayor Churchill advised that the end of the range road 12 (Lakedell Road) which enters Grandview also services a few Crystal Springs residents, but the road doesn't appear to be serviced. A letter will be sent to Grandview Council asking them to enter into discussions about the upkeep of this section of road.

7. Pathway Near #29

Residents have advised Deputy Mayor Churchill that a Summer Village path that joins county paths actually cuts through private property. Administration will determine if it's a public path or a private property.

8. AltaGas Road Compensation

Discussion occurred regarding the required fixes to the Crystal Springs roadway since the installation of the new AltaGas lines, and if the repairs should be performed by AltaGas or if the Summer Village should take monetary compensation from AltaGas and perform the repairs at a later date. It was determined that the best route would be to let AltaGas perform the repairs.

**Res. # 14-107**

**Moved by Mayor Bell that the Summer Village of Crystal Spring let AltaGas perform the necessary repairs to the road as a result of the gas line installations.**

**CARRIED**

9. House Number Survey

Deputy Mayor Churchill advised that on August 28, 2014 he conducted a survey in the Summer Village of Crystal Springs on the type, size and placement of house or lot numbers. He determined that out of the 204 lots in our Summer Village,

162 lots are developed

39 lots are vacant with no number

88 are numbered in a way to be visible to emergency services

27 lots are not numbered to be readily visible from the road, covered by branches, blend into the surface onto which they're mounted more than 50 feet from the road, or visible from only one direction and the numbers are too small.

Deputy Mayor Churchill made the following recommendations:

1. Lot numbers be posted at the road
2. 4" numbers
3. Numbers to be of a contrasting color to the mounting surface
4. Visible from both the west and the east on Crystal Springs Drive/ street
5. Do not allow numbers to be obstructed by overgrowth/ other structures

Deputy Mayor Churchill further recommended that each home owner prepare a sheet with:

1. Proper house number, Crystal Springs Drive is the main road
2. Telephone or cell number
3. Detailed directions to their property from Highway 13

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This information will be posted on the website on in the newsletter. Deputy Mayor Churchill further recommended that his recommendations be used as standards for a house numbering policy. Policy to be brought to the next Council meeting.

10. Street Signs by Day Park

Deputy Mayor Churchill noted that there are more than one signs for streets near the day park, and saw a need to mark Snell Drive better and get rid of Lakeview Drive.

Administration will contact West Central Planning for updated maps and obtain signage.

**Res. # 14-108**

**Moved by Councillor Pratt that the Summer Village of Crystal Springs discontinue the use of Lakeview Drive, and instead use Crystal Springs Drive and Snell Avenue.**

**CARRIED**

11. Boat Hoist and Pier Policy

Councillor Pratt stated that at other lakes in Alberta, Alberta Environment told residents that metal boat hoists and piers can't be used in the lake – more clarification is required. This item is tabled to after the Association of Summer Villages of Alberta conference in October.

12. Association of Summer Villages of Alberta

All three Council Members are registered and attending the ASVA Conference.

13. AltaGas Distribution Franchise

Councillor Pratt noted that AltaGas distribution franchise fees must be decided upon now if Council wished to collect fees in the coming year.

**Res. # 14-109**

**Moved by Councillor Pratt that the Summer Village of Crystal Springs charge a 5% AltaGas Franchise Fee.**

**DEFEATED**

Mayor Bell indicated that she didn't support this idea and that she wanted to bring this to residents for their information/ approval.

**Res. # 14-110**

**Moved by Deputy Mayor Churchill that Council defer a decision on charging an AltaGas Franchise Fee until after the local wastewater collection system is in place.**

**CARRIED**

**H. FINANCIAL REPORTS**

1. Cheque Listing

**Res. #14-111**

**Moved by Councillor Pratt to approve the cheque listing as information.**

**CARRIED**

2. Financial Report

The financial report for the period ending September 30, 2014 was reviewed. It was decided not to pay the water/ice rescue budget amount this year, will move \$5,000 to reserve for next year and budget \$1,000 per year. Discussion regarding whether to purchase wastewater pumps for residents to ensure MSI Capital funding is used.

**Res. #14-112**

**Moved by Councillor Pratt to accept the financial report as information.**

**CARRIED**

**I. CORRESPONDENCE / INFORMATION ITEMS**

1. AUMA Board News
2. CUPW – Request for Support to Save Canada Post
3. Alberta Municipal Affairs – (GTF) Gas Tax Fund

**Res. #14-113**

Moved by Deputy Mayor Churchill to approve the above three items as information.

**CARRIED**

**J. IN CAMERA**

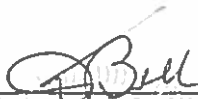
No In Camera items were discussed.

**K. ADJOURNMENT**

**Res. #14-114**

Moved by Deputy Mayor Churchill to adjourn the meeting at 12:34 pm.

**CARRIED**



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**Doris Bell, Mayor  
Summer Village of Crystal Springs**



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**Sylvia Roy, C.A.O.  
Summer Village of Crystal Springs**

