

Board Briefs

NOVEMBER 2014

Northern Lights Library System Mission Statement Fostering Excellent Library Service in Northeastern Alberta

Northern Lights Library System Board Meeting Highlights November 1, 2014



Northern Lights Library System

Financial Report

- Travel grants – PLSB, TRAC – Mileage and rooms
- Wage subsidies is what was received through Canada summer jobs. This is a non-budgeted item because NLLS never knows if it will receive the subsidy or not.
- Non-resident fees – Cold Lake and Lac La Biche non-resident patrons.
- Library enhancement – from reserves for the Fortigate units in each library.

**2014/11/01-03 Motion to approve the financial report as presented
Dallas Degenhardt - carried**

2015 Draft Budget

- Book allotment and budget is based on 2010 population numbers
- Online databases – resume maker and library aware (enhanced services NLLS would like to add)
- Internet – have to increase internet bandwidth which would be an additional \$6720.00 up and above what is being paid now.
- Assistive technology – trend micro and Malware (enhanced service)
- Training and programming – 5 regional sites for peer on peer training (enhanced service)
- The risk that NLLS has with budgeting is that their budget is approved in November and the provincial budget is approved in March.
- The increase in budget is not operating, it is for capital reserves.
- With instability of government funding. E-resources could be underfunded. Would like to see funds go towards e-resources (\$10,000) from the anticipated 2014 budget surplus.
- One board member would like to see a more itemized budget.

**2014/11/01-04 Motion to approve the 2015 amended budget with amended pages 4A,
9A and Appendix A.
Dallas Degenhardt – carried.**

Book Allotment Committee

- Look at increasing the outside purchases amount from 35% to 40%. The committee is willing to consider it but there need to be guidelines in place. The committee will be meeting in February to discuss the guidelines to present them to the board at the next board meeting.
- Committee is made up of four board members and four library managers.

ALTA Report

- Laura Ross Giroux is the new president for ALTA
- She has been putting in lots of initiatives with the government on behalf of libraries
- Joan Green requested that all board reports are a written report in the board packages.

**2014/11/01-05 Motion to approve the ALTA report as presented
Joan Green - carried**

Library Managers Advisory Council

- TRAC cards – new plastic cards will be coming out
- Like the new 2 day format for the NLLS Annual Conference
- 2 new staff members from PLSB were present at the meeting. They are trying to link their information to their new website, so if there is any information missing, let them know.
- Next Library Managers Advisory Council meeting is at the end of February

**2014/11/01-06 Motion to accept the Library Managers Advisory
Council report as presented
Dianne Ross - carried**

Present

Amyotte, Laurent - County of St. Paul
Arnold, Mary - Village of Paradise Valley
Austin, Wanda - Lac La Biche County
Barr, Greg - Town of Vermilion
Berry, David - Town of Vegreville
Boe, Vanessa - Village of Mannville
Bokenfohr, Wayne - Sturgeon County
Brown, Cathy - Town of Tofield
Cheverie, Jim - Town of Bonnyville
Clarke, Donna - Town of Mundare
Dafoe, Stephen - Town of Morinville
Degenhardt, Dallas - Village of Edgerton
Dorosh, Les - Town of Redwater
Frank, Daryl - Village of Kitscoty
Gordeyko, Pat - County of Two Hills
Green, Joan - Village of Irma
Griffin, Warren - County of Athabasca
Gramlich, Val - Village of Chauvin
Hanson, Arnold - Beaver County
Hartl, Travis - Town of Viking
Hryciuk, Stacey - County of Vermilion River
Huot, Ray - Village of Waskatenau
Konieczny, Roger - County of Minburn
Kuntz, Doyle - Village of Minburn
Lefebvre, Vicky - City of Cold Lake
Lukinuk, Craig - Smoky Lake County
MacGreggor, Trish - Town of Wainwright
Malica, Robert – Lamont County
Marko, Bernie- Village of Holden
McMann, Debbie - Village of Innisfree
Padlesky, Don—Town of St. Paul
Wiebe, Dwight - Town of St. Paul
Parkyn, Roger - Village of Marwayne
Pocock, Lorna - Town of Bon Accord
Presley, Peter - Village of Ryley
Ross, Dianne - Town of Smoky Lake
Rudolf, Donna - Village of Myrnam
Saskiw, Gerrin - Town of Two Hills
Schafer, Steven - Town of Athabasca
Swigart, Dana - M. D. of Bonnyville
Tiedemann, Larry - S.V. Mewatha Beach
Tung, Parrish - Town of Elk Point
Wilkinson, Ted - M.D. of Wainwright
Woodger, Jean - Town of Gibbons

Regrets

Melnick, Jillian - Town of Bruderheim
Klassen, Steve - Village of Vilna
Smith, Ina - S.V. of Pelican Narrows

Absent

Antal, Mike - Village of Boyle
Bancroft, Garth - S.V. Island Lake South,
Whispering Hills
Grumetza, Kevin – Thorhild County
Tomaszyk, Ed - S.V. of Bondiss, Sunset
Beach
Yontz, Bob - S.V. of Island Lake

Board Meeting Highlights (continued)

Chairman's Report

- Have been very busy at Exec and elsewhere.
- Trying to talk to Ministers and the Priemer. Trying to talk libraries to ministers and they don't understand the issues that are out there.
- Conferences attended – Southern Alberta has the same issues that we do.
- Arnold will be put his name forward for the Chairman position.

2014/11/01-07 Motion to approve the Chairman's report as presented
Pat Gordeyko - carried

Directors Report

- Hired 3 new staff members since the last board meeting. Jane Fisher in Public Services, Wei Xuan in Information Technologies and Darby McKay - Cataloguing
- New Facebook page is up and running. Social media policy was created and the Facebook page was up and running within a month.
- New plastic cards –NLLS will be purchasing and delivering 50,0000 cards to the libraries based on registered patrons
- Waskatenau is up and running.

2014/11/01-08 Motion to approve the Director's report as presented
Steven Schafer – carried

Annual General Meeting

- Arnold Hanson was elected Chairman by secret ballot
- Wayne Bokenfohr is a Officer at Large by virtue of population
- The following were elected as Officer at Large by secret ballot:

Greg Barr	Dallas Degenhardt	Laurent Amyotte
Vicky Lefebvre	Patrick Gordeyko	Stephen Dafoe
Diane Ross	Steve Schafer	

Appointment of the Auditor

- A change in auditor will need to be done through tender and immediately. Policy in Finance 10.14 requires that NLLS goes out to tender.

AGM2014/11/01-06 Motion that NLLS goes out to a tender for the NLLS audit for a three year term.
Jim Cheverie – carried.

2015 meeting dates

March 7, 2015 – 2014 audited financials
 September 12, 2015 – 2016 draft budget
 November 7, 2015 – 2016 final budget

AGM2014/11/01-07 Motion to accept the 2015 board meeting dates of March 7, 2015, September 12, 2015 and November 7, 2015
Don Padlesky – carried.

The board would like to see a brief overview of the Board roles and Executive Committee roles at the next board meeting.

Signing authorities

- Signing authorities will consist of the Chairman and two Vice chair positions as well as the Executive Director and Assistant Director. Will need to remove Larry Tiedemann, Dallas Degenhardt and Parrish Tung as signing authorities. Add Stephen Dafoe and Greg Barr as the new signing authorities. **Motion to approve the signing authorities of Arnold Hanson, Stephen Dafoe, Greg Barr, Brigitte Sakaluk and Mircea Panciuk for Northern Lights Library System moved by Pat Gordeyko – carried.**

2015 Board Meeting Dates:

March 7, 2015—2013 Audit
September 12, 2015—Draft Budget
November 7, 2015
(Regular Board Meeting
& Annual General Meeting)
immediately following)

Contact us:

Northern Lights Library System
 P.O. Bag 8 Elk Point, AB T0A 1A0
 Ph: 1.800.561.0387 or info@nlls.ab.ca



The Northern Lights Library System Board Briefs will be published after every regular Board Meeting as a summary of discussions at that meeting.