

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, NOVEMBER 21, 2014 at 2:00 PM
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Deb McDaniel, Mayor
Brian Meaney, Deputy Mayor
Gary Carew, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor McDaniel called the meeting to Order at 2:00 p.m.

A. ADOPTION OF AGENDA

Res. #14-91

Moved by Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of October 14, 2014

Res. #14-92

Moved by Councillor Carew to adopt the Regular Council Meeting Minutes of October 14, 2014 as amended.

CARRIED

2. Special Council Meeting Minutes of October 28, 2014

Res. #14-93

Moved by Mayor McDaniel to adopt the Special Council Meeting Minutes of October 28, 2014 as presented.

CARRIED

3. Special Council Meeting Minutes of November 10, 2014

Res. #14-94

Moved by Deputy Mayor Meaney to adopt the Special Council Meeting Minutes of November 10, 2014 as presented.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

None.

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

2. Summer Village Appointments

Administration provided Council with the list of Summer Village Council/ Committee appointments.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Regional Wastewater Committee

Deputy Mayor Meaney reported on the meeting that took place on the evening of October 22, 2014 at which time, the regional wastewater consultant reviewed the offer for joining the Northeast Pigeon Lake Regional Wastewater Commission (NEPL). New members joining would not pay a capital cost to join. If all 5 south side Summer Villages join, four Summer Villages would get a vote and would rotate their positions. The position of Deputy Chair would be reserved for a commissioner from the north side for the

first electoral term (four years). The position of Chair would be reserved for a commissioner from the north side for the first two electoral terms (eight years). If the decision was made not to join NEPL, then the new south side commission would become a customer of NEPL.

A non-binding motion was passed at the October 22nd meeting that the south side municipalities express their interest/intent in joining NEPL within a three week timeline, in principle, pending review of the NEPL financial statements.

Some south side Summer Village elected officials sought legal advice and met with Municipal Affairs with respect to joining NEPL prior to the last regional wastewater meeting, which took place on November 5. At this meeting, it was noted that all regional wastewater committee partners passed motions with respect to joining NEPL.

2. South Side Wastewater Committee

There is nothing to report on the south side wastewater committee.

3. Annexation Process

Council directed Administration to send a letter to the County of Wetaskiwin resident, indicating that the Summer Village will not consider the 5.5 acre annexation as it does not conform with the existing Intermunicipal Development Plan agreement that the Summer Village has with the County.

4. Alliance of Pigeon Lake Municipalities

Councillor Carew reported on the meeting that took place on September 16, 2014 and Council reviewed the APLM Meeting Minutes. The APLM Guiding Principles document was adopted and Grant Churchill of the South Pigeon Lake Fire Department provided an update on the ice/water rescue project.

5. PLWA – Letter of Support for Grant Applications

Administration will draft a letter of support for the Pigeon Lake Watershed Association to assist them in obtaining grant funding.

6. Strategic Plan

The Poplar Bay strategic plan was reviewed and revised.

7. Battle River Watershed Alliance Funding Request

The Battle River Watershed Alliance has requested .50 cents per capita, which amounts to \$40. This will be included in the 2015 budget.

8. CAO Performance Review

Res. #14-95

Moved by Mayor McDaniel to go In Camera at 3:18 pm.

CARRIED

Res. #14-96

Moved by Mayor McDaniel to come out of In Camera at 3:40 pm.

CARRIED

9. Policy #7-2003, Inspection and Maintenance of Infrastructure

This policy will be amended to say that inspection will take place every three years in preparation for budget planning. This will be brought to the next council meeting.

10. Policy #16-2006, Installation of Residential Driveways and Culverts

Discussion occurred regarding the repair of non-conforming culverts when the sewer system is installed, and checking with the sewer contractor to see if they can perform the work. Administration will ensure that this policy is provided to residents who submit a development permit application.

G. FINANCIAL

1. Cheque Listing

Res. # 14-97

Moved by Deputy Mayor Meaney to accept the cheque listing as information.

CARRIED

2. Draft 2015 Budget

Res. # 14-98

Moved by Mayor McDaniel that the Summer Village of Poplar Bay use the 2014 budget as the interim budget for 2015 until such time as the 2015 budget is approved.

CARRIED

H. INFORMATION ITEMS

1. AUMA Board News
2. Municipal Affairs – (NHBP) New Home Buyer Protection Act
3. Municipal Affairs Dispute Resolution Services Program
4. Teamsters Canada – Rail Safety

Res. #14-99

Moved by Mayor McDaniel to accept the above four items as information.

CARRIED

I. ADJOURNMENT

Res. #14-100

Moved by Mayor McDaniel to adjourn the meeting at 3:46 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

