

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
January 28, 2015
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GUESTS	Ryan Archibald, Wildfire Consultant

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:00 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 9.6 From Street to Stream - Workshop
- 11.13 Association of Summer Villages of Alberta - Congratulations

Res. #001/15 Moved by Councillor Redl that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #002/15 Moved by Councillor Nielsen that the Regular Council Meeting Minutes of
Minutes October 22, 2014 are hereby approved as presented.

CARRIED

DELEGATIONS:

Ryan Archibald presented a draft Wildfire Mitigation Strategy for the Summer Village of Itaska Beach. The work took place under a FireSmart grant received by the Association of Summer Villages of Alberta.

Ryan will be invited to present the report to the residents during the Annual Information Meeting and picnic on July 25, 2015.

The expanded turnaround area, and municipal signage have already done a lot to manage risks during an emergency.

One of the recommendations included having a second access. A second “access” is not an improved road but rather an escape route that can be used to evacuate people, with low mobility, out of the community during a disastrous event.

Discussions were held around trimming brush and trees on both right-of-ways and residents managing that growth on their own properties. More detail to be included in the next draft of the report, as well as expanding on what changes are recommended to the Fire Bylaw.

The Mulhurst Fire Department members are to be invited to the annual picnic which would be a good opportunity for them to orient themselves with the area, as well as it would be great to meet the residents and have a truck for the kids to see.

BYLAWS and POLICIES:

#2009-02 Fireworks Bylaw

Council agreed to accept this correspondence as information.

C.A.O.’s REPORT:

Res. #003/15 Moved by Mayor Johnston that the C.A.O.’s report dated October 14, 2014 –
Report January 19, 2015 is hereby approved.

CARRIED

FINANCE:

Bank Reconciliation – October, 2014

Res. #004/15 Moved by Mayor Johnston that the Bank Reconciliation for October, 2014, is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – November, 2014

Res. #005/15 Moved by Councillor Redl that the Bank Reconciliation for November, 2014, is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – December, 2014

Res. #006/15 Moved by Councillor Nielsen that the Bank Reconciliation for November,
Bank 2014, is hereby approved.
Reconciliation

CARRIED

Balance Sheet and Income & Expense – December 31, 2014

Res. #007/15 Moved by Councillor Redl that the Balance Sheet ending December 31, 2014,
Financial and the Income / Expense Statements for January 1 – December 31, 2014 are
Statements hereby approved as presented.

CARRIED

Accounts Payable Cheque Listing – October 1 – December 31, 2014

Council agreed to accept this correspondence as information.

General Ledger Transaction History – January 1 – December 31, 2014

Council agreed to accept this correspondence as information.

Outstanding Taxes – January 23, 2015

Council agreed to accept this correspondence as information.

2014 Assessment Roll for 2015 Taxes

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list, and Council focus objectives for 2015.

NEW BUSINESS:**Council Reports**

Mayor and Councillors reported on the various committees and meetings they attended and projects being worked on.

Mayor Johnston reported on a meeting with Alberta Health Services; the focus was to discuss their method of sampling and posting advisories. The In-Lake Technical has selected Hutchinson Environmental Sciences Ltd as their consultant. The lake sampling has been postponed until the ice on the lake is safer to travel on.

Councillor Nielsen reported that the Pigeon Lake Watershed Management Plan is working on finalizing the fertilizer recommendations. The Model Land Use Bylaw is finalized, with the next steps to be review the recommendations with Itaska Beach's Land Use Bylaw. The next project being worked on is Storm Water Management.

Councillor Redl reported on an Invasive Species Conference he attended. Boat inspections started two years ago. They have a pressure washer they can use if they have to clean a boat. It is not currently mandatory to have the inspections. There were over seven agencies involved in the process. Carp is a real issue in southern Alberta. Anyone

that is bringing a boat into Alberta should be checked. Some of the species can live up to 30 days after being pulled out of the lake. The vigilance we need to protect our lake is very significant.

Leduc County – Mayors Prayer Breakfast

Councillor Redl to attend depending on his schedule.

Pigeon Lake Watershed Association – Thank You Letter

Council agreed to accept this correspondence as information.

Pigeon Lake Watershed Association – Annual Leaders Session

Councillor Nielsen and CAO Boyda to respond to potential dates for the Annual Leaders Session to attend.

Association of Summer Villages of Alberta – 2015 Membership

Council agreed to accept this correspondence as information.

From Street To Stream - Workshop

Councillor Redl will attend the workshop on February 13, 2015, in Edmonton, Alberta.

ADMINISTRATIVE MATTERS:

Development Permit Status

Council agreed to accept this correspondence as information.

Land Title Change – October, 2014

Council agreed to accept this correspondence as information.

Association of Summer Villages of Alberta – 2014 Conference

Council agreed to accept this correspondence as information.

Electronic Filing Project

Future discussions to be held regarding what files and information are shared publicly, and how to share that information.

Res. #008/15 Grant Funding Moved by Councillor Nielsen to apply for an MSI Grant to complete the electronic filing and office upgrade project as presented, with the addition of three ipads for Council members, to move towards a paperless and more efficient solution for agenda packages.

CARRIED

Playground Designs

Council selection Option 1 from Park N Play. CAO Boyda to work on the design, and incorporating different playground pieces into a few designs for Council to select. Some examples could include a teeter totter, giant lake trout or mom and baby deer, and rotating climber, with all to include a sturdy swingset.

CORRESPONDENCE:

- 1 Website Analytics – October, 2014
- 2 Website Analytics – November, 2014
- 3 Website Analytics – Year Comparison: November 2013 – 2014
- 4 Website Analytics – December, 2014
- 5 AUMA Board News – October, 2014
- 6 AUMA Board News – November, 2014
- 7 AUMA Small Communities Newsletter – Fall, 2014
- 8 AUMA Board News – December, 2014
- 9 Pipestone Flyer – Jaws of Life Article – October, 2014
- 10 Pigeon Lake Watershed Management Plan Minutes – October 15, 2014
- 11 Pigeon Lake Watershed Management Plan Minutes – November 21, 2014
- 12 Pigeon Lake Regional Chamber of Commerce Minutes – November 25, 2014
- 13 Association of Summer Villages of Alberta - Congratulations

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

April 15, 2015 – Regular Council Meeting

EXECUTIVE SESSION (in-camera):**ADJOURNMENT:**

Res. #009/15 Moved by Councillor Redl that the Regular Council meeting of January 28,
Adjournment 2015 is hereby adjourned at 9:37 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 15th DAY OF APRIL, 2015

MAYOR

CHIEF ADMINISTRATIVE OFFICER