

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
WEDNESDAY, JANUARY 28, 2015 at 10:00 A.M.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Kevin Pratt, Mayor

Grant Churchill, Deputy Mayor

Doris Bell, Councillor

Sylvia Roy, CAO

A. CALL TO ORDER

Mayor Pratt called the Meeting to Order at 10:01 a.m.

B. DELEGATIONS / PRESENTATIONS

Darlene Bouclin advised that she will be attending Council meetings as her schedule allows. She also requested that a copy of the Council Meeting agenda be forwarded to her in advance of the meeting. Thirdly, Darlene requested a booklet of all current bylaws for the Summer Village of Crystal Springs.

Mrs. Bouclin indicated that there seems to be an ineffectiveness of communication and understanding of pressing issues at the Council Meetings she has attended.

Mrs. Bouclin queried the status of the Alberta Municipal Affairs workshop to be held with Council/Administration and Municipal Affairs Dispute Resolution Services. Administration advised that the grant application and accompanying letter to Minister McQueen were just signed today by Mayor Pratt and the application package will be sent to Municipal Affairs in tomorrow's mail.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 15-01

Moved by Deputy Mayor Churchill to approve the agenda as amended.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of November 26, 2014

Res. # 15-02

Moved by Councillor Bell to approve the Regular Council Meeting Minutes of November 26, 2014 as presented.

CARRIED

2. Special Council Meeting Minutes of December 3, 2014

Res. # 15-03

Moved by Councillor Bell to approve the Special Council Meeting Minutes of December 3, 2014 as presented.

CARRIED

3. Special Council Meeting Minutes of December 10, 2014

Councillor Bell noted that there is no documentation of a rotation of Council Members for the appointment to the position of Mayor in the Council Procedural Bylaw.

The appointment of Mayor, and Deputy Mayor will be on the agenda for the upcoming Organizational Meeting.

Res. # 15-04

Moved by Councillor Bell to approve the Special Council Meeting Minutes of December 10, 2014 as presented.

CARRIED

4. Special Organizational Council Meeting Minutes of December 10, 2014

Councillor Bell noted that the minutes of the Special Organizational Meeting do not document a rotation of Councillors for the appointment of the position of Mayor.

Res. # 15-05

Moved by Deputy Mayor Churchill to approve the Special Organizational Council Meeting Minutes of December 10, 2014 as presented.

CARRIED

E. READING OF BYLAWS & POLICIES

None.

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet.

The follow up sheet was reviewed.

Discussion occurred regarding the presentation of reports by Council members outlining the work of committees and activities that are attended by Council, as this will help with communicating events to residents. Administration will include a written CAO report including information regarding development activity, resident feedback (complaints and concerns, and serious incidents that occur in the Summer Village as soon as Administration is aware of it, as part of the agenda package.

Since the last Council Meeting, Councillor Bell has attended a regional wastewater meeting, 2 south side wastewater meetings, one Joint Services Committee Meeting and one in-lake technical meeting. Further meetings associated with the Alliance of Pigeon Lake Municipalities are upcoming.

G. DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

The regional line is close to being commissioned. Governance was discussed; the consultant has commission documents being prepared. The south side wastewater committee has requested a proposal from County of Wetaskiwin for the operation and maintenance of the Regional Line. Councillor Bell has advised that there is a question of whether the transmission lines are included in the construction connection between the local and regional lines.

a) Wastewater Services Extension Agreement

An extension agreement has been received by the County of Wetaskiwin which changes the term of the agreement by extending it to December 31, 2016. Council discussed whether the agreement should undergo legal review.

Res. # 15-06

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs participate in obtaining legal advice if two or more Summer Villages contribute to costs, or with a recommendation from Administration, as long as the Crystal Springs share is under \$600. Otherwise seeking legal advice for a legal document needs to be approved by Council.

CARRIED

A discussion ensued regarding the difference between legal advice and legal opinion. An opinion is a written letter whereas advice is not necessarily in written form.

Mayor Pratt stated he would not seek legal advice for the Wastewater Services Extension Agreement. Councillor Bell strongly recommended that legal advice be obtained for every document for sewer moving forward.

Res. # 15-07

Moved by Mayor Pratt that the Summer Village of Crystal Springs enter into the wastewater services extension agreement with the Northeast Pigeon Lake Regional Services Commission and the County of Wetaskiwin No.10.

CARRIED

2. South Side Wastewater Committee

Councillor Bell circulated the final report and drawings from MPE, and indicated that today is the deadline for comments on the final report. The committee is still awaiting a technical memo.

Councillor Bell advised that the report is suggesting that effluent goes through Norris Beach and Viola Beach then to the lift station. The wastewater line would need to be dug under Norris creek, which the MPE Engineering report states "would be difficult construction" and there is also the perception of disturbing beaver habitat and as well as a concern about releasing heavy metals from golf courses which get trapped by the beaver dam in the creek area before going into the lake. Deputy Mayor Churchill indicated that the recently installed gas lines went under the creek and the construction disturbance was minimal with the use of directional drilling.

Councillor Bell suggested that there may be advantages with having the line go up Norris Beach road and if Council agrees, this can be suggested to MPE. A question was raised about why the line switches and goes to the other side of the ditch near the boat launch; Councillor Bell will approach MPE about this.

Deputy Mayor Churchill suggested that if Viola and Norris Beach are not on the same construction time schedule, Crystal Springs should consider going up Norris Beach road.

Councillor Bell indicated that while nothing has been heard regarding the Community Partnership Grant application for Crystal Springs and Norris Beach, a County of Wetaskiwin official suggested sharing grant funding to reduce costs for Viola Beach residents. However, upon receiving grant funding, contracts stipulate how the grant funding is to be used, and the money cannot be given away to other municipalities. The County of Wetaskiwin was encouraged to apply for a Community Partnership Grant with Ma-Me-O Beach in October and December

Council reviewed the maps provided by MPE; the names on the maps need to be corrected.

Councillor Bell will approach MPE and ask them to provide cost estimates between the two routes (under Norris Creek and up Norris Beach road). Mayor Pratt indicated he could see advantages for the Norris Beach road transmission line.

The south side wastewater committee participated in a communications workshop. The importance of consistent, informed messages was stressed. (Mentioned above)

3. Itaska Beach Letter – In Lake Technical Funding

Councillor Bell advised that the in-lake technical committee met with Alberta Health officials regarding algae advisories. The committee has asked if they can perform the lake water testing in place of Alberta Health; the letter from Itaska Beach is asking for Pigeon Lake municipalities to assist in paying for this testing.

Deputy Mayor Churchill suggested that more information is required before a decision can be made. This item will be reviewed again on the next Council Meeting agenda.

4. Development Officer Appointment

Res. #15-08

Moved by Mayor Pratt that the Summer Village of Crystal Springs appoints Paula Lamoureux as the Development Officer for Crystal Springs.

CARRIED

5. Joint Services Committee

Council reviewed the Joint Services Committee Minutes of December 18, 2014. Included in the meeting minutes were recommendations for Summer Village Councils to consider adopting the Grandview fertilizer bylaw and the Pigeon Lake Protective Services model, which are on this agenda.

6. Grandview Fertilizer Bylaw

Council recalled passing a motion to the effect of educating residents regarding the use of fertilizer/pesticides rather than adopting a bylaw.

7. Proposed Model for Protective Services

Deputy Mayor Churchill expressed concerns that Administration is taxed and may not have the time to deal with the supervision/ oversight of protective services personnel. Discussion ensued regarding having bylaw enforcement officer report to the three Summer Village CAO's or a police commission rather than reporting to the Joint Services Committee.

Mayor Pratt indicated that he is prepared to try a proposed protective services model for a year or two and then reevaluate the service. It was noted that the RCMP are seen making patrols at random times through the Summer Village due to the enhanced RCMP agreements that the RCMP have with other Summer Villages. Councillor Bell supported the proposal as the prior Pigeon Lake Protective Services was effective as they helped with Community issues, had experienced quick response times and had heard they performed effective cabin checks for residents.

Deputy Mayor Churchill indicated that there was a lack of oversight with the prior protective services model as there were a number of complaints issued in 2012 but no tickets were issued. He further stated that the new protective services model should report to the CAO's or, better yet, a police commission. He suggested the hiring of one bylaw enforcement officer to look after municipal bylaws.

Questions arose as to the official lot count used in the proposal; the official numbers of lots/dwellings/ permanent residents will be on the next agenda.

Res. #15-09

Moved by Deputy Mayor Churchill that the Summer Village of Crystal Springs submit an expression of interest in pursuing a bylaw enforcement officer for the Summer Village.

CARRIED

8. RMRF Legal Seminar Invitation

Deputy Mayor Churchill and Councillor Bell will be attending the legal seminar, scheduled for February 20, 2015.

9. Return to the Shores of Pigeon Lake Summit

The Pigeon Lake Regional Chamber of Commerce has committed to putting its efforts into helping bring together a group of leaders in the Region to formulate ways that we can be more effective in communicating the many attributes that we have to offer as well as being in a better position to respond to negative reporting.

Under the banner of the "Return To the Shores of Pigeon Lake Summit" this one day facilitated session is designed to engage the involvement of regional leaders including Municipal, Business, Government and other Agencies and Organizations to work together to develop 3 to 5 concrete and achievable actions that can be implemented within 6 months of Summit.

This event will follow a similar format to other sessions that have been held in rural jurisdictions to address significant challenges they were facing. In each case concrete steps were defined and implemented resulting in positive outcomes.

The Chamber hopes that each of the Summer Villages surrounding the Lake will name a representative to participate in the Summit that is scheduled for February 3rd, 2015 and to hopefully provide a financial

contribution of 50 cents per lot to help offset the costs of holding the day as well as establishing a "seed fund" to help implement the recommendations coming out of the Summit. They are also seeking financial support from the Provincial Government, other Municipalities and Business to help make the day a success.

Each participant and contributor will also receive a report that will outline the outcomes of the Summit as well as updates throughout the 6 month implementation phase.

Crystal Springs Council will attend the summit, and also contribute funding to help offset costs.

Res. #15-10

Moved by Councillor Bell that the Summer Village of Crystal Springs contribute \$100 to the Pigeon Lake Regional Chamber of Commerce to help offset costs of hosting the Pigeon Lake summit.

CARRIED

10. Chamber of Commerce Membership

Res. #15-11

Moved by Mayor Pratt that the Summer Village of Crystal Springs take out a membership to the Pigeon Lake Regional Chamber of Commerce.

CARRIED

11. Crystal Springs Fire Response

Deputy Mayor Churchill advised that if there is a fire within the Summer Village, the Summer Village is responsible for the cost of the call. The Summer Village then claims the money back from the registered homeowner.

A policy is required for paying the fire department costs and then pursuing reimbursement from the registered owner of the vehicle/property. A notice will also be put in the next newsletter that the Summer Village is not responsible for costs.

12. Name Tags

Deputy Mayor Churchill suggested the purchase of name tags that feature the Council Member's name and "Summer Village of Crystal Springs". Mayor Pratt would also like a name tag. Councillor Bell advised that she will look after her own business cards.

13. Meeting Schedule

The next Council Meetings will be held on April 15, 2015 at 10:00 am at the Summer Villages Office. This date will also host the Organizational Council meeting, where Mayor, Deputy Mayor and Committee appointments will be held. The March 25, 2015 and May 6, 2015 Council Meetings are now cancelled.

14. Regional Emergency Management Agency

Deputy Mayor Churchill recapped the minutes of the Regional Emergency Management Agency meeting held on January 14, 2015.

H. FINANCIAL REPORTS

1. Cheque Listing

Res. #15-12

Moved by Councillor Bell to approve the cheque listing as information.

CARRIED

I. CORRESPONDENCE / INFORMATION ITEMS

None.

J. IN CAMERA

Res. #15-13

Moved by Deputy Mayor Churchill to go In Camera at 10:10 am.

CARRIED

Res. #15-14

Moved by Deputy Mayor Churchill to come out of In Camera at 10:48 am.

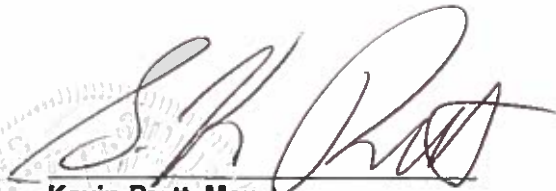
CARRIED

K. ADJOURNMENT

Res. #15-15

Moved by Deputy Mayor Churchill to adjourn the meeting at 1:16 pm.

CARRIED



**Kevin Pratt, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, C.A.O.
Summer Village of Crystal Springs**

