

Regular meeting of the Town of St. Paul Council in the St. Paul Town Council Chambers on Monday, April 13<sup>th</sup>, 2015 at 19:00 Hours.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Edna Gervais, Dwight Wiebe, Don Padlesky, Norm Noel, Ken Kwiatkowski, Ron Boisvert CAO, Gary Ward Assistant CAO and recording secretary Cindy Litwinski.

**MEMBERS ABSENT:**

Judy Bogdan

**PRESENTATION:**-Darrell Younghans-PC Candidate

- Darrell introduced himself to Council as he will be running for PC MLA in the next Provincial election.
- His biggest job is to represent and listen to the people of our constituency.
- Council discussed the Wellness Centre with Darrell. The Town wanted to keep people here in our community and bring professionals to St. Paul instead of people traveling to cities to meet with specialists. PCN is currently looking at bringing pediatricians, cardiologists etc. to St. Paul. We took information from the Family Care Centre concepts and applied them to the Wellness Centre. Communities could design a Wellness Centre that fits their needs.
- Discussed how we have a shortage of beds in the hospital and that the third floor of the hospital is being used for office space. The rooms should be opened up for beds or senior housing. Residents are being kept in Edmonton because there are no beds available in St. Paul. We should be utilizing the space we already have.
- Darrell has no information at this time on the Temporary Foreign Workers Program.
- St. Paul is the only municipality in the constituency that pays for policing because our population is over 5,000. Counties do not have to pay for any policing costs regardless of what their population is. This issue should be addressed.
- MSI funding is very important to municipalities.
- On behalf of Council Mayor Andersen thanked Darrell for taking the time to talk to Council and wished him the best of luck campaigning.

Mayor Andersen called the regular meeting to order at 19:00 Hours.

- 1) Moved by Ken Kwiatkowski  
That, the Agenda be adopted as read.

“CARRIED”

- 2) Moved by Don Padlesky  
That, the minutes of March 23<sup>rd</sup>, 2015 Council meeting be adopted as read.

“CARRIED”

**BUSINESS FROM THE MINUTES:**

- Page 30-Requests to be added to our Power Supplier: The following groups are under our power supplier: Centennial Senior Citizens Centre, St. Paul Agricultural Society, St. Paul Animal Shelter, St. Paul Golf Club, St. Paul Senior Citizens Centre, St. Paul Community Project and SPAN. We have received requests to add St. Paul Museum, St. Paul Legion and Woman’s Shelter to our power supplier. Ron is looking into what criteria must be met in order to add them to our supplier.
- Page 32-NADC: The information has been added to our website.

**COUNCIL COMMITTEE REPORTS:**

Dwight Wiebe

- FCSS is still looking for a board member; they must be a Town resident.
- Would like to request that two representatives attend the Regional Spring conference in Westlock May 29<sup>th</sup>-30<sup>th</sup>, 2015 and the fall Provincial conference in Edmonton November 25<sup>th</sup>-27<sup>th</sup>, 2015. Would like to attend these conferences yearly and add them to our budget.

3) Moved by Dwight Wiebe

That, we allow two representatives to attend the FCSS Spring Conference and Provincial Conference on an annual basis and add to budget.

“CARRIED”

4) Moved by Ken Kwiatkowski

That, we allow two representatives to attend the Library Spring Conference on an annual basis and add to budget.

“CARRIED”

Norm Noel

- No Report

Don Padlesky

MD Foundation

- Attended meeting on March 31<sup>st</sup>, 2015.
- Received 13 applications for the CAO's position. A committee was formed with a representative from Elk Point, St. Paul and the County of St. Paul. They will short list the applicants. All board members will be conducting the interviews starting at the end of this month.
- There are rumors that AHS may be placing assisted care beds in senior facilities. There are several guide lines and staffing that have to be in place before this can happen.
- Sunny Side Manor has 113 units; there are two vacancies and three on waiting list.
- Heritage Homes 1 has 30 units; there are zero vacancies and 16 on waiting list.
- Heritage Homes 2 has 24 units; there are zero vacancies and 12 on waiting list.

Lobby Government Effectively

- Attended workshop on April 8<sup>th</sup>, 2015 in Edmonton at Grant MacEwan College.
- There was lots of great information on who to approach and how to decide what you want for the year and to lobby together.

St. Paul Library

- Attended meeting on April 9<sup>th</sup>, 2015.
- The Provincial budget announced an increase for libraries in the budget. Our Library will receive approximately \$3,000.00.
- Effective July 2<sup>nd</sup>, 2015 our Library will be open Monday and Friday from 10:00 AM to 5:00PM, Tuesdays thru Thursday open from 10:00 AM to 8:00 PM.
- Total patrons in March 2,900.
- The ideas from the new programmer at the library have been very successful.
- During the spring the library held an egg hunt that involved finding eggs with puzzle pieces inside. Kids ages 3-15 participated in the egg hunt.

Edna Gervais

Champions for Change

- AGM was March 25<sup>th</sup>, 2015.
- Election of the board as follows: Chairperson-Penny Fox, Vice Chair-Roxanne Bergheim, Treasurer-Donna Desjardins, and Secretary-Val Pratch.

- Special thanks were given to Sylvie Smyl, Judy Bogdan and Matisson Hannotte who resigned this year.
- Kristy Baron the past chair has moved to Edmonton but will be available to some degree if her expertise is needed.
- The group and all the committees are busy completing projects and are excited to start new ones.
- If anyone would like to volunteer as a board member or on specific committees or for events please don't hesitate, the group is very welcoming and is open to all age groups.

#### HUB

- Funding for the Hub is in place for a five year term, it is subject to an annual review.
- The various communities in attendance gave an overview of how the low oil prices have affected their communities. In the northeast region Elk Point indicated that things had slowed down but most of the communities indicated that they have not noticed a huge impact yet.

#### Lobby Government Effectively

- Attended session on April 8<sup>th</sup>, 2015 at Grant MacEwan College. The instructor Maurice Fritze was born in St. Paul.
- Was a very informative session on basic rules to follow when dealing with Provincial government in order to seek support and funding for various projects.

#### St. Paul Education Strategic Planning

- As a diverse group of stakeholders we reviewed the mission and vision statements as well as the values and goals for St. Paul Education.
- The Division serves approximately 3,988 students (k-12) in eighteen definable school sites. There are six schools located in the Town of St. Paul, seven in the County of St. Paul and five schools in the County of Two Hills including two Hutterite Colony Schools and one Mennonite school as well as St. Paul Alternative Education. This review had not been done since 1995 so it was time.

#### Ken Kwiatkowski

##### Marketing

- Attended meeting on March 26<sup>th</sup>, 2015.
- We are putting a survey on our website and Facebook to see if we should change the criteria on whose names could go on our town welcome signs and what criteria should we as a committee have.
- Penny Fox did a presentation on Motorcycle Tourism; she will be contacting a couple of motorcycle groups and see if they would be interested in doing a ride in North Eastern Alberta Towns where there are community future offices. Would have this ride like a poker rally. She will give us an update at our next meeting.
- We talked about parades and we are looking for someone who is a Town employee to take our float to other community's parades.
- In 2017 our UFO Landing Pad will be celebrating 50 years, so we will be looking at some kind of celebration.

### **MAYOR'S REPORT**

#### **Glenn Andersen**

- Attended Lobby Government Effectively on April 8<sup>th</sup>, 2015. The right approach in lobbying is to go straight to the Minister and avoid the MLA's. Was a good session and learned a lot.
- Municipal Solid Waste - Met with Alberta Innovates and Eco West regarding an assessment of Municipal Solid Waste Utilization. Would like to complete a feasibility study. To start the study will cost \$20,000.00 and Alberta Innovates will contribute \$10,000.00. Evergreen Regional Waste Commission should pay the \$10,000.00 as they should be looking into this. The full feasibility study will cost \$500,000.00. Eco West would put in \$150,000.00 the remaining amount would have to come from Evergreen or the Municipalities. Need to look at what other grants are available. Will be making a presentation to Evergreen at their next meeting as they should be running with these innovative ideas.

If Evergreen cannot pay for the study the Municipalities will pay for it. County of St. Paul will be discussing at their next Council meeting.

- 5) Moved by Edna Gervais  
That, we contribute a maximum of \$10,000.00 to start the feasibility study on Municipal Solid Waste.

“CARRIED”

- Northern Alberta Mayors' & Reeves Caucus are having a meeting in Fort McMurray June 12<sup>th</sup>-13<sup>th</sup>, 2015.

- 6) Moved by Dwight Wiebe  
That, Mayor Andersen attends the Northern Alberta Mayors' & Reeves Caucus Meeting in Fort McMurray June 12<sup>th</sup> -13<sup>th</sup>, 2015.

“CARRIED”

- Attended the Sherwood Park Trade Show April 10<sup>th</sup>-12<sup>th</sup>, 2015. The numbers attended were less than previous years; however our booth was busier than it has been in prior years. There is a keen interest in Real Estate in our area.
- Will be attending Trade Show in Fort McMurray April 24<sup>th</sup>- 25<sup>th</sup>, 2015.
- Lakeland Industry & Community Association (LICA) is holding their AGM on April 23<sup>rd</sup>, 2015.
- MS Walk is on May 9<sup>th</sup>, 2015. They are looking for the use of the Recreation Centre and our annual \$1,000.00 donation.

#### Muni-Corr

- There is an upcoming fundraiser for trails.
- Iron Horse Trail has received a \$50,000.00 grant. They will be installing Texas gates along the trail.
- County of St. Paul wants to purchase a piece of property for road work.

#### **ADMINISTRATION REPORT**

- Administration sent a letter to Alberta Environment and Sustainable Resources Development to apply for a 240 acre feet interim diversion license. We already have a 300 acre feet and 460 acre feet license.
- Distributed copies of the new Animal Shelter Agreement. The fees have been updated.

- 7) Moved by Norm Noel  
That, we approve the new Animal Shelter Agreement.

“CARRIED”

- ATCO and Ag Society approached the town regarding moving power poles and lines that are by the Ag Corral and arena. The Ag Society wants to do an expansion to the front of their building. There are a few options:
  - ❖ Remove all the lines and poles. Would cost \$23,500.00 and would be split between the Town and Ag Society.
  - ❖ Remove the transformer and poles. Would cost \$40,000.00 and would be split between the Town and Ag Society.
  - ❖ Put a riser pole and transformer, the lines would be underground. The cable would cost \$10,000.000 and the Town would have to trench it. CAP arena would have an additional \$10,000.00 charge to make sure everything is hooked up correctly. Project cost would be \$40,000.00 split between the Town and Ag Society

- 8) Moved by Ken Kwiatkowski  
That, we adjourn at 20:00 Hours

“CARRIED”

**PRESENTATION**:-Dave Hanson-Wildrose Candidate

- Dave introduced himself to Council as he will be running for Wildrose MLA in the next Provincial election.
- The election was called due to the budget.
- If Wildrose is elected they will remove all of the taxes imposed in the new budget and attack over spending.
- Wildrose would implement the 10/10 plan. 10% of Provincial tax revenue and 10% of budget surpluses would flow to municipalities. With this plan municipalities would receive three times the amount of MSI they currently receive.
- Discussed how we are the only municipality to pay policing costs. This should be brought to the legislature.
- Temporary Foreign Workers was necessary in our area because we couldn't fill the positions. It is especially tough on retail as they cannot compete with oil industry wages.
- On behalf of Council Mayor Andersen thanked Dave for taking the time to talk to Council and wished him the best of luck campaigning.

Mayor Andersen called the regular meeting back to order at 20:16 Hours.

- Power poles and lines: our best option is #3 to remove all poles and lines from the CAP Arena and Ag Society. Ron will schedule a site visit to review the options.
- By-Law #1212 A By-Law of the Town of St. Paul in the Province of Alberta for the purpose of purchasing 2 parcels of land from Muni-Corr. That the Town purchases 2 parcels of land located at Area 3, Plan 952 0642 at a cost of \$125,000.00 and Area 13, Plan 952 0642 at a cost of \$175,000.00. The Town will pay Muni-Corr 10 annual payments of \$30,000.00 starting May 1<sup>st</sup>, 2015 and the last payment will be May 1<sup>st</sup>, 2024. There will be no interest. Land Transfer will be done after the last payment of May 1<sup>st</sup>, 2024.

- 9) Moved by Norm Noel  
That, By-Law #1212 receives first reading.

“CARRIED”

- 10) Moved by Edna Gervais  
That, By-Law #1212 receives second reading.

“CARRIED”

- 11) Moved by Dwight Wiebe  
That, By-Law #1212 receives unanimous consent and third and final reading.

“CARRIED”

- By-Law #1213 A By-Law of the Town of St. Paul in the Province of Alberta for the Purpose of Establishing an Over Expenditure Levy Agreement between Camgill Enterprises and the Town of St. Paul. Whereas Camgill Enterprises Ltd. is currently carrying the Over Expenditure of \$1,842,981.00. Therefore the Town of St. Paul will take over the Over Expenditures of \$1,842,891.00 less the levy amount of \$488,710.00. The remaining balance of \$1,341,181.00 will be repaid to Camgill Enterprises Ltd. by the Town of St. Paul with Annual payments of \$135,418.10 over a 10- year period starting June 1<sup>st</sup>, 2015 and the last payment will be June 1<sup>st</sup>, 2024. It was agreed by both parties that there would not be any interest calculated on the remaining balance.

- 12) Moved by Ken Kwiatkowski  
That, By-Law #1213 receives first reading.

“CARRIED”

- 13) Moved by Don Padlesky  
That, By-Law #1213 receives second reading.

“CARRIED”

- 14) Moved by Edna Gervais  
That, By-Law #1213 receives unanimous consent and third and final reading.

“CARRIED”

- By-Law #1214 A By-Law of the Town of St. Paul in the Province of Alberta for the purpose of purchasing a parcel of land from Eric Germain and possibly develop an Industrial Park. Whereas, the Town is desirous of purchasing 71.66 acres more or less. Legal Description: Range 9, Township 58, Section 10 W4th Meridian.
  - Purchase Price = \$1,000,000.00
  - Less Town Land 6.29 Acres = \$ 400,000.00
  - Town Paid in Cash = \$ 200,000.00
  - Assumption of existing Mortgage (Don Mudryk) = \$ 400,000.00Assume Mortgage: Interest is 2% for the full term. Amount owing November 1<sup>st</sup>, 2014 is \$409,565.27. Payments will be \$6,852.24 (which includes the interest) starting November 1<sup>st</sup>, 2014 and finishing January 1<sup>st</sup>, 2020.

- 15) Moved by Ken Kwiatkowski  
That, By-Law #1214 receives first reading.

“CARRIED”

- 16) Moved by Dwight Wiebe  
That, By-Law #1214 receives second reading.

“CARRIED”

- 17) Moved by Norm Noel  
That, By-Law #1214 receives unanimous consent and third and final reading.

“CARRIED”

- Wellness Centre Signage: We need to make plaques to recognize the people involved with the Wellness Centre. Will add the Councilors who were on council when we started the Wellness Centre in 2009. All Councilors will be on one plaque. We will also have a separate plaque to recognize the MLA at that time. Will also include the Health Minister Fred Horne and CAO Ron Boisvert. For anyone who would like to see the Wellness Centre we will schedule a tour on Wednesday April 22<sup>nd</sup>, 2015 at 4:30PM. Will invite the Journal and Radio. We will also order directional signs to put on the inside walls. We will be ordering mail boxes to be installed in the Wellness Centre. We will plan a grand opening for June 19<sup>th</sup>, 2015.
- Reminder Law Day is April 17<sup>th</sup>, 2015.
- Northeast Alberta Information Hub Ltd: Membership is up for renewal. Membership from April 1<sup>st</sup>, 2015 – March 31<sup>st</sup>, 2016 is \$3,002.00 (6,004 population x \$0.50/capita).

18) Moved by Edna Gervais

That, we pay the \$3,002.00 Northeast Alberta Information Hub Ltd. membership from April 1<sup>st</sup>, 2015-March 31<sup>st</sup>, 2016.

“CARRIED”

- Alta Gas Franchise Fee is up for Renewal. The current Fee is 22%.

19) Moved by Don Padlesky

That, we leave the Alta Gas Franchise Fee at 22%.

“CARRIED”

- We have received a quote from FOCUS to conduct a wetland survey and a Full Topo and base plan on our Industrial Land. Cost of the Wetland survey is \$2,537.50 and the cost of the Full Topo and base plan is \$33,283.00.

20) Moved by Ken Kwiatkowski

That, we hire FOCUS to complete a full Topo and base plan at a cost of \$33,283.00 plus a Wetland Survey at a cost of \$2,537.50.

“CARRIED”

St. Paul Fire Department Standard Operating Guidelines: Have reviewed their Leave of Absence, Members Use/Borrowing of Fire Department Equipment and Summons, subpoenas guidelines. Have been presented to Council for approval. Council would like to make a change to #3 of the Members Use/Borrowing of Fire Department Equipment Guidelines. Last sentence of #3 to be changed to read “Approval may or may not be granted at the discretion of the Fire Chief and the CAO of the Town of St. Paul.”

21) Moved by Norm Noel that the St. Paul Fire Department Leave of Absence and Summons, Subpoenas be approved as read. Members Use/borrowing of Fire Department Equipment is approved with the following amendment: #3-Anyone requesting the use of our vehicles and equipment for props in photos or other events, must do so in writing. The letter must indicate the parties involved, the dates and times needed, as well as the intended end use. Approval may or may not be granted at the discretion of the Fire Chief and the CAO of the Town of St. Paul.

“CARRIED”

- Reminder that the High School Rodeo is this weekend and Council is cooking a steak dinner for them. Ron will forward the times to Councilors.
- Received a letter from the St. Paul Gymnastics Club requesting \$20,000.00 in support to go towards a combination of coaching, equipment and/or long term facility. Council has requested a presentation. Administration will make arrangements for a presentation.
- Received an e-mail from Sheila Kitz at the County of St. Paul regarding Crime Reduction Strategy. Staff Sargent Lee Brachman from the St. Paul RCMP detachment made a presentation to County Council discussing a Crime Reduction Strategy that would be funded in part by the municipalities, and first nations and metis settlements in the area. The County is hosting a meeting to bring the communities together to discuss the opportunity. This would be a good fit for the ACP grant. The meeting is scheduled for April 23<sup>rd</sup>, 2015 at 1:00Pm in the County Office lower level.

22) Moved by Edna Gervais

That, councilor Noel and Kwiatkowski attends the Crime Reduction Strategy meeting at the County office on April 23<sup>rd</sup>, 2015.

“CARRIED”

- AAMDC will be hosting their annual Golf Tournament in St. Paul at the St. Paul Golf Club. The Town will co-host with the County of St. Paul. The cost to enter is \$100.00 per player. The tournament will be on June 11<sup>th</sup>, 2015.

23) Moved by Ken Kwiatkowski

That, we submit two (2) teams into the AAMDC 2015 Golf Tournament in St. Paul on June 11<sup>th</sup>, 2015.

“CARRIED”

- The Airport sold the Hanger located on lot “M” at the St. Paul Airport to Denis Zentner for \$1.00. This Hangar was in disrepair and nobody else bid on it. Denis will repair the hangar.

24) Moved by Edna Gervais

That, we move into camera to discuss a personnel issue at 21:10 Hours.

“CARRIED”

25) Moved by Edna Gervais

That, we move out of camera at 21:58 Hours.

“CARRIED”

26) Moved by Ken Kwiatkowski

That, we Adjourn at 21:59 Hours.

“CARRIED”

\_\_\_\_\_  
Glenn Andersen Mayor

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Cindy Litwinski Recording Secretary