

Public Hearing was duly called on Monday, April 27<sup>th</sup>, 2015 at 19:00 Hours regarding By-Law #1211. A By-Law of the Municipal Council of the Town of St. Paul in the Province of Alberta being a By-Law to amend land use by-law #1155 of the Town of St. Paul. That, Lot 5, 6, Block 3, Plan 7632 AE (5218, 5222-48 Ave.) is hereby changed from Residential Two Family (R2) Zoning area, to Residential Multi-Family District (R3) Zoning area.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Edna Gervais, Dwight Wiebe, Don Padlesky, Norm Noel, Ken Kwiatkowski, Judy Bogdan, Ron Boisvert CAO and recording secretary Cindy Litwinski.

No written submissions were received objecting to the By-Law and no one was in attendance at the hearing to speak to the By-Law as outlined.

- 1) Moved by Dwight Wiebe  
That, we close the public hearing regarding By-Law #1211 at 19:01 Hours.

“CARRIED”

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Glenn Andersen Mayor

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Cindy Litwinski Recording Secretary

Meeting of the Town of St. Paul Council in the St. Paul Council Chambers on Monday, April 27<sup>th</sup>, 2015.

**MEMBERS PRESENT:**

Mayor Glenn Andersen, Edna Gervais, Dwight Wiebe, Don Padlesky, Norm Noel, Ken Kwiatkowski, Judy Bogdan, Ron Boisvert CAO and recording secretary Cindy Litwinski.

**PRESENTATION:-Accurate Assessment-Bob Daudelin & Jesse Nelson**

- Accurate Assessment Group Ltd. (AAG) was founded in 1997. Their business is Municipal property assessment; and Geographic information solutions. They are located at Sherwood Park, Alberta and have satellite offices in Warburg, Edson and Whitecourt. They have 45+ Team members.
- MGA is the governing body of assessments. The MGA has the regulations and minister guidelines.
- Assessments need to be completed and submitted to the Province by February 28. Assessments must have a value by July 1. Assessments must reflect the condition of the property on December 31.
- There are four assessment categories: Residential, Non-Residential, Farmland and Machinery and Equipment.
- What AAG does: complete assessment roll, inform municipalities of changes and inform the ratepayers.
- Residential assessments have an 8% increase from 2014 and non-residential have a 1% decrease from 2014.
- AAG completed the re-inspection cycle in two years. They will continue to re-inspect properties within four years. Non-residential properties are re-inspected yearly.
- Bob Daudelin is the Regional Assessment manager. Jesse Nelson and Cory Allen are Residential assessors.
- In 2014 there were 58 new rolls created and 59 development permits issued.
- Residential Land had a 2-4% increase in values; buildings had a 4-12% increase in values. Overall improved saw a 3-6% increase in values.
- Will schedule an open house in June for residents to discuss their assessments with AAG.
- Administration received a request from a business that closed in 2015 to reduce their assessment due to the business closing. Administration will forward the information to Bob.
- Mayor Andersen thanked Bob and Jesse for taking the time to make a presentation to Council.

**PRESENTATION:-Ronald McDonald House-Oreen Skiba**

- I grew up in Cold Lake and love the area and sense of community and the potential for families in the Lakeland Region. I am proud to say this is where I grew up and I am happy to have been able to move back to the representing Ronald McDonald House Northern Alberta (RMH).
- Taking on the role with RMH has been an eye opening experience. It has made me realize that regardless of the potential in this community families face financial and emotional burdens when their child has a serious illness or injury and they must travel away from home to obtain care.
- Ronald McDonald Houses have become an essential part of the healthcare system.
- There are 337 houses around the world, 114 in Canada and 3 in Alberta (Calgary, Red Deer and Edmonton).
- Each house provides accommodations in close proximity to hospitals and offers programs of support. This is important because the family presence can lead to earlier hospital discharge. One study found that continual family presence decreased length of stay for premature infants by an average of 5.3 days (Gooding et al, 2011).

Other outcomes included: fewer re-hospitalizations and decreased use of the emergency department. Hospitals and governments stand to save \$2,000.00 for every day that a pediatric patient can be discharged early.

- There are many benefits to families who stay at the house: Reduced financial burden-last year we were able to save families over \$2 million dollars in hotel costs and \$800,000.00 in food costs. Specifically for families in the Lakeland we were able to save them \$200,000.00. Social support from other families in same situations and normalcy of family life during difficult time.
- The RMH in Edmonton is 42,000 square feet. It has 32 family rooms and a 93% occupancy rate. We ask each family to contribute \$12.00 per night but this is voluntary. To operate a room costs us \$225.00 per night. To operate the house costs \$7,000.00 per night.
- Last year we helped 855 families but an unexpected statistic is we had to help over 600 families find accommodation elsewhere because we were full. We do have hotel partners but their costs range from \$50.00-\$150.00 per night. The families who go to hotels miss out on all of our programming and the support of other families experiencing a traumatic situation.
- In order to be able to stay in the house, you have to live 45km outside of the city. Our families come from all over Canada with 48.5% from Northern Alberta.
- We don't have an exact number of the families helped in the Lakeland are but it is well over 100 and last year local families stayed the equivalent of 780 days at the Ronald McDonald House Northern Alberta.
- We are extremely lucky that highly skilled child health professionals from around the world have made hospitals in Edmonton a well-recognized centre for specialized services.
- We have a \$3.2 million operating budget. This budget allows us to provide programs to benefit the entire families. One thing that strikes me when I'm at the house is the siblings who have to go through this journey. Getting yanked away from their school and friends, watching their sick sister or brother go through tests, witnessing the worry and stress their parents are experiencing. Last year 270 siblings stayed at the house.
- Normalcy and routing are important; the house offers Grade 1-12 schooling to ensure children keep up academically. Megan our teacher has a degree from U of A; she reaches out to the child's local teacher to see where they are in the curriculum. Some participate for only a few days while others for several months.
- This program helps children integrate back into their communities easier and not be behind in their studies.
- Our recreation programs allow families to get away from the house and hospital and participate in field trips and evening activities. Coordinators plan activities and games to keep the children entertained.
- Meals program: Home for dinner gives the families a home cooked meal when they come back from a long day in the hospital, they can enjoy it with other families and volunteers or individual dinners are packed up and made available in the Help Yourself Room. This helps alleviate stress on what to eat, the cost involved and a break from cafeteria food. We are also developing a Hospital Lunch Delivery program.
- A new program we recently offer is a shuttle service to take families from the house to the hospital.
- McDonald's funds most of the House administrative and operating costs through their contributions from McHappy Days, coin boxes or in-store promotions. 85% of our funding comes from generous individuals and businesses.
- One last feature of the house I want to talk about is the Magic Room and a family from our regions-the Watton Family. In 2009, an ultrasound showed Grant and Rebecca Watton that their baby had a severe heart defect. Oksanah was delivered at the Royal Alexandra Hospital and was then transferred to the Stollery Children's Hospital. In two years' time she went through 4 open heart surgeries and all she knew was the hospital and Ronald McDonald House. RMHNA presented a unique opportunity for Oksanah's care. Dr. Ross, Oksanah's surgeon allowed her a two week pass at the House.

This was only possible due to the proximity of RMHNA to the Stollery and because Dr. Ross knew he could count on a clean and safe environment for Oksanah at RMHNA. At RMHNA Oksanah lived life as normal as possible. She had the freedom to play and be outside of her hospital bed. Oksanah was the first visitor to the Magic Room, a place where children get to go to celebrate a medical milestone, a birthday or if they are having a particularly hard day. They get to pick out a toy to keep. When Oksanah went in and her mom started to negotiate with her on what toy to choose. It brought smiles and tears to everyone's eyes because what is more normal than a child being stubborn over a toy. Although Oksana received a second heart, her body is still in the process of rejecting the first transplanted heart. This is new territory for the medical world. She continues to have annual checkups to watch blood flow, narrowing, rejection and antibodies and the family continues to utilize the Ronald McDonald House.

- This is a very quick overview of the work we do and how we are able to impact families.
- I encourage you to participate in the events that support the house:
  - ❖ Run for Ronald Lakeland Region: May 2<sup>nd</sup>, 2015 in Cold Lake Alberta. 5K & 10K walk/run and Half Marathon run. Registration is at 8:00 AM. Race starts at 9:00AM.
  - ❖ McHappy Day May 6<sup>th</sup>, 2015. If anyone is interested in volunteering for McHappy Days you can contact James Richer to sign up.
  - ❖ Lakeland Charity Golf Classic Tournament on June 20<sup>th</sup>, 2015 at Cold Lake Golf & Winter Club. A single player costs \$125.00 or a team of four costs \$450.00 or you can sponsor \$500.00-\$10,000.00.
- Mayor Andersen thanked Oreen for her presentation.

**PRESENTATION:-**Audited Statement-Barb McCarthy

- Barb presented the consolidated financial statements for the year ended December 31<sup>st</sup>, 2014 as attached.
- There were no deficiencies in internal controls.
- Suggesting reviewing policies for accrued vacation and bank time. Consider allowing staff to take vacation during the year they were hired.
- Agreements that span 10 years require a By-Law.

Mayor Andersen called the regular meeting to order at 20:28 Hours.

- 1) Moved by Ken Kwiatkowski  
That, we approve the audited financial statements as presented.

“CARRIED”

- 2) Moved by Ken Kwiatkowski  
That, the Agenda be adopted as read.

“CARRIED”

- 3) Moved by Norm Noel  
That, the minutes of April 13<sup>th</sup>, 2015 be adopted with the following amendments:  
Page 33-Move Presentation by Dave Hanson to Page 37.  
Page 34-Dwight Wiebe-Change dates of Regional Spring Conference in Westlock to May 29<sup>th</sup> & 30<sup>th</sup>, 2015.  
Page 34-Don Padlesky-Change third bullet to read “There are rumors that AHS may be placing assisted care beds in senior facilities”.

“CARRIED”

### **BUSINESS FROM THE MINUTES:**

- Councilor Bogdan would like to take the parade float out this year. Once the list of parade dates is available she will choose the locations she would like to attend.

### **COUNCIL COMMITTEE REPORTS:**

#### **Don Padlesky**

- Attended Evergreen Regional Waste Management Commission meeting on April 15<sup>th</sup>, 2015.
- Attended site meeting at Ag Corral and CAP Arena regarding the power poles and lines relocation on April 17<sup>th</sup>, 2015.
- April 18<sup>th</sup>, 2015 cooked steaks for the High School Rodeo and then attended the Gymnastics Club fundraiser.
- April 23<sup>rd</sup>, 2015 attended the MD Foundation new CAO interviews. A selection will be made tomorrow at the regular monthly board meeting.

#### **Judy Bogdan**

- The St. Paul Golf Course is now open.
- Attended Community Futures meeting on April 16<sup>th</sup>, 2015. Will give report at next meeting.
- April 18<sup>th</sup>, 2015 cooked at the High School Rodeo.
- Issues:
  - ❖ Public Washrooms on Main Street. We could look into a similar design like Europe has. They are made out of cement structures.
  - ❖ Housing Shortage: some landlords are charging \$30.00 a day per individual.

#### **Norm Noel**

##### Evergreen Waste Management Commission

- Attended meeting on April 15<sup>th</sup>, 2015.
- We had a presentation from Mayor Glenn Andersen on utilization and disposal of Municipal Solid Waste. The Mayor presented the information that was provided to our council at our last council meeting from Dr. Amit Kumar with the University of Alberta. The Mayor asked if Evergreen Waste Management Commission would be interested in having the Commission cover the \$10,000.00 cost to have the feasibility study completed. If Evergreen does not cover the costs the Town of St. Paul and the County of St. Paul will partner to pay the costs to have the study completed. It was passed unanimously that the Commission will cover the \$10,000.00 cost of the feasibility study regarding Municipal Solid Waste disposal options.
- We received a proposal from Global Electric Electronics Processing (GEEP) who would like to set up cages and sea can units at six collection sites within the region (which includes County of St. Paul and County of Smoky lake), to pick up for recycling of electronics, TV's and computers. Cages will be provided for up to seven additional sites. Freight will be free of charge on removal of electronics and a rebate of \$115.00/MT for eligible materials. A motion was made and passed that we sign a one year contract with GEEP.
- A letter was received from Tervita stating they were raising the cost from \$20/m3 to \$35/m3 effective May 1<sup>st</sup>, 2015 for leachate. They are also charging \$110/m3 for waste water with a 12.5ph or higher. We have never had water in that category.

##### Recreation Board Meeting

- Discussed RV's parking in the Reunion Station parking lot when there are weddings when our camping grounds are next to the Reunion Station. Would like to create a policy that there is no overnight RV parking at the Reunion Station unless the campground caretaker deems the campground to be full.

#### 4) Moved by Edna Gervais

That, we amend our rental agreement to include that there will be no overnight RV parking unless the Town Campground Caretaker deems that the campground is full.

"CARRIED"

- The Iron Horse Ultra 100 is on October 2<sup>nd</sup>-4<sup>th</sup>, 2015. They have requested the use of the Reunion Station on October 2<sup>nd</sup>-4<sup>th</sup>, 2015 at no charge.

5) Moved by Norm Noel

That, the Iron Horse Ultra 100 can use the Reunion Station on October 2<sup>nd</sup>-4<sup>th</sup>, 2015 at no charge.

“CARRIED”

- Lakeland Parent Link Regional Conference is on June 2<sup>nd</sup>-4<sup>th</sup>, 2015. They have requested the use of the Reunion Station at no charge.

6) Moved by Don Padlesky

That, we allow Lakeland Parent Link the use of the Reunion Station on June 2<sup>nd</sup>-4<sup>th</sup>, 2015 for their Regional Conference at no charge.

“CARRIED”

- Attended the High School Rodeo and Gymnastics Flippin Funny Fundraiser.
- The time on the clock on the Post Office is not accurate and the paint is peeling. Administration will contact the Federal Government regarding the repairs.
- Would like to have another sign round up completed. Remove the signs off of any businesses that are closed.

### **Dwight Wiebe**

#### **FCSS**

- Have started a 1<sup>st</sup> year Social Work Practicum student, Patricia Sesay and she will be working with Oralee and Sheila.
- Will not be making a phone directory this year. We will instead enhance the Recreation activity guide.
- Will be advertising for a Parent Link assistant as well as for an ECMapping coordinator. The successful candidate must have the career ambition and fit to take over Parent Link once Sheila retires.
- By-Law #1211 A By-Law of the Municipal Council of the Town of St. Paul in the Province of Alberta being a By-Law to amend Land Use By-Law #1155 of the Town of St. Paul. That, Lot 5, 6, Block 3, Plan 7632 AE (5218, 5222-48 Ave.) is hereby changed from Residential Two Family (R2) Zoning Area, to Residential Multi-Family District (R3) Zoning Area.

7) Moved by Ken Kwiatkowski

That, By-Law #1211 receives second reading.

“CARRIED”

8) Moved by Don Padlesky

That, By-Law #1211 receives third and final reading.

“CARRIED”

### **Ken Kwiatkowski**

#### **DMO**

- Attended meeting along with Councilor Wiebe on April 23<sup>rd</sup>, 2015.
- The trade shows are all booked for 2015.
- So far they have gone to Edmonton Boat & Sportsmen Show on March 12<sup>th</sup>, 2015. I was told the numbers were down from last year. Also attended Sherwood Park Tradeshow and this weekend attended Fort McMurray Tradeshow.
- The amount of tradeshow that the DMO will be attending this year will be less than last year.

- We are also looking at changing our Web provider; we are looking at AB Web. They will be able to do more and allow DMO to make changes as events come up.
- The Visitor Guide will be out in the first part of May and there will be 70,000 copies. We have them in the Edmonton International Airport and are looking to expand to Calgary and Fort McMurray Airports.
- The DMO is proposing that they should hire a full time person as the work load does warrant a full time position. They would like to ask 18 municipalities to fund this full time position.
- The AGM will be on Monday May 25<sup>th</sup>, 2015 at noon in the County Board Room.

**Edna Gervais**

- No Report

**MAYOR'S REPORT**

**Glenn Andersen**

- Attended the Fort McMurray Tradeshow. There were fewer booths and less people.
- Attended the 15<sup>th</sup> Annual Portage College Sports and Education Dinner featuring Ray Bourque. It went very well.
- Made a presentation to Evergreen Regional Waste Commission regarding renewable energy sources.

**ADMINISTRATION REPORT**

- We only have two rooms for the FCM conference. Everything else close is booked. Council can either try to find rooms on their own or Administration can book council in a hotel farther away. The FCM conference is June 4<sup>th</sup>-8<sup>th</sup>, 2015. Administration will book Council into farther away hotels and look into if there are cancellation fees to cancel a reservation to the conference.
- The AAMDC Golf tournament in St. Paul is June 11<sup>th</sup>, 2015. For sponsorship we have the option to;
  - ❖ Have the County FCSS Food Trailer at Hole #13 and give away smokies. It would cost around \$2,000.00-\$2,500.00 for everything.
  - ❖ Insurance for hole in one \$250.00
  - ❖ Pay \$750.00 upfront for Sponsorship.
  - ❖ Give out Golf Balls with the Town of St. Paul and County of St. Paul Names and Logo's. We would give out approximately 120.

9) Moved by Judy Bogdan

That, we have the County FCSS Trailer at Hole #13 and give away smokies, Pay Insurance for Hole in one in the amount of \$250.00 and purchase golf balls jointly with the County of St. Paul with both municipalities names and logos to give away at the AAMDC Tournament on June 11<sup>th</sup>, 2015.

“CARRIED”

- The St. Paul Golf Club has erosion issues on Hole #7 and Pond #1. They are requesting the Towns help for digging out, filling and repairing the erosion. The Town has fixed the erosion at Hole #7 already and will assist with Pond #1.
- ATCO, Ag Society and the Town had a sight visit with four councilors regarding removing the poles and lines at the Ag Corral and CAP Arena and installing underground power. This was the best option. It will cost the Town and Ag Society \$40,000.00-\$50,000.00 each.

10) Moved by Norm Noel

That, we partner with the Agricultural Society to remove the power lines and poles by the Ag Corral and CAP Arena and install underground power and a transformer at a maximum cost of \$50,000.00.

“CARRIED”

- We have 12 lights from Fort McMurray. We would have to purchase the poles from Peavey Mart. The poles have to be a minimum of 35'. We could put lights at the toboggan hill, Spring Creek, Reunion Station and Staging Area. Administration will follow up with this.
- Industrial Land Rental- Paul Kotowich would like to rent our Industrial Land at a cost of \$3,200.00 for hay. The harvest would be complete by July 31<sup>st</sup>, 2015.

11) Moved by Dwight Wiebe

That, we rent our Industrial Land until July 31<sup>st</sup>, 2015 to Paul Kotowich in the amount of \$3,200.00.

“CARRIED”

- TELUS Day of Giving-TELUS is looking to donate some time from local TELUS team members towards a great cause in St. Paul between May 16<sup>th</sup> – June 14<sup>th</sup>, 2015. Oralee has a couple of events that they could help out at, The Seniors event on June 5<sup>th</sup>, 2015 and Volunteer Appreciation on June 17<sup>th</sup>, 2015. Administration will forward the information to Brian at TELUS.
- Received a thank you letter from Alberta Health Services for allowing them the use of the Recreation Centre and linens at no charge as well as the donation of an auction item for their fundraising event.
- Received a letter from Lac Ste. Anne County regarding FCM Women in Municipal government Fund-Request for Support. The FCM supports increased participation of women in local government. This year the conference is being held in Edmonton and the Prairie and Territories Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus. Our Caucus would like to challenge all municipalities across Alberta to assist us with this challenge by donation \$100.00 towards this program. Council has decided not to make a donation as they would prefer to donate to a fund that supports everyone in Municipal Government, not just women.
- The deadline to apply for the 2015 Minister's Awards for Municipal Excellence is May 29<sup>th</sup>, 2015. The 14<sup>th</sup> annual awards will recognize municipal government excellence and promote the sharing of knowledge among municipalities. We will not apply at this time.
- Have received a request from Richard Charbonneau to have 6 RV stalls on his property. We currently have vacancies in our campground and the RV's can stay there.
- Ronald McDonald House: Encourage everyone to purchase a burger on McHappy Day May 6<sup>th</sup>, 2015. Would also like to volunteer to work on McHappy Day. We could also put in a team to the golf tournament on June 20<sup>th</sup>, 2015. Administration will follow up with a schedule for McHappy Day.

12) Moved by Ken Kwiatkowski

That, we move in camera to discuss a personnel issue at 21:42 Hours.

“CARRIED”

13) Moved by Edna Gervais

That, we move out of camera at 22:42 Hours.

“CARRIED”

14) Moved by Don Padlesky

That, we Adjourn at 22:43 Hours.

“CARRIED”



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**Glenn Andersen**                      **Mayor**

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**Cindy Litwinski**                      **Recording  
Secretary**