

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
TUESDAY, APRIL 21, 2015 at 10:00 am  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**PRESENT:**

Council: Mayor Brian Keeler  
Deputy Mayor Terry Cronin  
Councillor Frank Dyck  
Administration: Sylvia Roy, CAO

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Mayor Keeler called the meeting to order at 10:00 am.

**A. APPROVAL OF AGENDA**

**Res. #15-22**

Moved by Councillor Dyck to approve the agenda as amended.

**CARRIED**

**B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

1. Regular Council Meeting Minutes of March 10, 2015

**Res. #15-23**

Moved by Councillor Dyck to approve the Regular Council Meeting minutes of March 10, 2015 as presented.

**CARRIED**

**C. DELEGATIONS AND VISITORS**

1. Mr. Mike Seniuk, Seniuk & Company, Financial Auditors

At 10:01 am Council welcomed Mr. Mike Seniuk of Seniuk & Company financial auditors, who presented the Norris Beach 2014 audited financial statements. Council thanked Mr. Seniuk and he departed at 10:38 am.

**D. BYLAWS & POLICIES**

1. Bylaw #137, Rates of Taxation for 2015.

**Res. #15-24**

Moved by Councillor Dyck to give First Reading to Bylaw #137, Rates of Taxation for 2015, as presented.

**CARRIED**

**Res. #15-25**

Moved by Deputy Mayor Cronin to give Second Reading to Bylaw #137, Rates of Taxation for 2015, as presented.

**CARRIED**

**Res. #15-26**

Moved by Mayor Keeler to proceed to Third Reading for Bylaw #137, Rates of Taxation for 2015, as presented.

**CARRIED**

**Res. #15-27**

Moved by Councillor Dyck to give Third Reading to Bylaw #137, Rates of Taxation for 2015, as presented.

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

2. CAO Report

Council reviewed the CAO report covering the period from January 1<sup>st</sup> to March 31, 2015.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

**1. Regional Wastewater Committee**

Council discussed the meeting of joint Councils that included attendance from five Summer Village Councils as well as the County of Wetaskiwin, which took place on April 2, 2015.

The forcemain construction has been completed from Lift Station 1 to Lift Station 2 and from Lift Station 2 to the lagoon. Still outstanding are flushing, pressure testing and final commissioning. Mayor Keeler indicated that final commissioning of the regional line is expected by May 13, 2015. The structural and building installations for the lift stations are complete except for exterior pads, final cleaning and seasonal deficiencies.

**a. Pigeon Lake Regional Wastewater System MOU**

The proposed Memorandum of Understanding and Interim Agreement was discussed, and Councils were asked to forward any suggested revisions to the County. Council reviewed comments made on the draft document made by Grandview Mayor Don Davidson.

**Res. #15-28**

**Moved by Councillor Dyck to approve the Memorandum of Understanding and interim agreement subject to any amendments that the regional wastewater committee deems necessary.**

**CARRIED**

**b. South Side Commission Resolution**

The five south side Summer Villages and the County of Wetaskiwin need to pass resolutions in favor of the formation of a new south side wastewater commission.

**Res. #15-29**

**Moved by Deputy Mayor Cronin that the Summer Village of Norris Beach is in favor of the creation of a south side regional wastewater commission.**

**CARRIED**

**2. South Side Wastewater Committee**

A south side waste water committee meeting was held on April 15, 2015. One new south side commission and each municipality running their wastewater as a municipal utility was agreed upon. The final MPE report is complete. Legal counsel will be sought for agreements and bylaws. The Orenco STEP pump system was discussed. The communications consultant will be contacted for assistance in developing communication brochures for residents.

A south side wastewater open house may be held on June 13, 2015 at 10:00 am at the Ma-Me-O Beach community hall.

**3. County Letter to Municipal Affairs re ACP Grant**

Council reviewed a letter from Alberta Municipal Affairs indicating that the application for the ACP grant program for segment 2 of the regional wastewater system was declined.

**Res. #15-30**

**Moved by Councillor Dyck that the letter be received as information.**

**CARRIED**

**4. Enhanced Policing**

It was noted that the Summer Village of Norris Beach is receiving RCMP patrols as a courtesy, as a result of the enhanced RCMP agreements with other Summer Villages. Council has budgeted an amount of \$3500 for 2015 to ensure that these patrols continue throughout the year.

**5. Joint Services Committee**

At the recent Joint Services Committee Meeting, Deputy Mayor Churchill from Crystal Springs advised that the County of Wetaskiwin submitted an application for \$157,000 but were denied the grant funding. However, an event called the taste of summer, sponsored by residents of Crystal Keys, is going ahead this year with the proceeds going towards water rescue. The taste of summer event is scheduled for Saturday on the August long weekend; they are expecting \$5-10,000 to be raised. The plan is to see how much money is raised, then go

back to the municipalities for the difference up to the required \$25,000. The \$25,000 is for capital expenditures; \$1,000/year is still required for operating expenses.

Argentia Beach, Golden Days, Ma-Me-O Beach and Poplar Bay will be adopting the Grandview fertilizer bylaw at their upcoming Council Meetings. Norris Beach still has the bylaw under review, while Crystal Springs has decided to educate their residents regarding the use of fertilizers/herbicides rather than adopting a bylaw.

Discussion of Community Peace Officers/Bylaw Officers took place at the Joint Services Committee meeting. A Community Peace Officer designation is required to write parking tickets and other similar tickets. Speeding concerns will need to be addressed by the RCMP, who are currently patrolling the Summer Villages.

The Summer Villages Office will be open Monday to Friday during the summer months instead of Tuesday to Saturday. The office staff recorded the amount of Saturday business that was conducted in 2014 and it wasn't deemed to be sufficient to keep the office open on Saturday. The Development Officer is still available by appointment after office hours and/or weekends. This will be inserted into the upcoming newsletter.

6. Chief Administrative Officer Agreement

Res. #15-31

Moved by Mayor Keeler that the Summer Village of Norris Beach enter into the Chief Administrative Officer agreement with Sylvia Roy, as presented.

CARRIED

7. Weed Inspector Appointment

Res. #15-32

Moved by Mayor Keeler that the Summer Village of Norris Beach appoint Don Davidson as weed inspector for Norris Beach for 2015.

CARRIED

8. ASVA Boat Mooring Session

Council and Administration attended a boat mooring forum hosted by the Association of Summer Villages of Alberta, presented by Mr. Gerry Haekel of Alberta Environment and Sustainable Resource Development. Mr. Haekel is gathering feedback from Summer Villages on boat lifts, docks and hoists in Alberta lakes. The feedback obtained from Summer Villages will help to create the policy which will eventually be implemented by the provincial department.

While it may be necessary for the Province to draft regulations, Council may still wish to retain the right to implement their own local rules.

Council will review the information and compile a submission for the ASVA to submit to the Province.

**G. FINANCIAL REPORTS**

1. Cheque Listing

Res. #15-33

Moved by Councillor Dyck that the cheque listing be approved as information.

CARRIED

2. 2015 Joint Services Committee Budget

Res. #15-34

Moved by Mayor Keeler to approve the 2015 Joint Services Committee budget, as presented.

CARRIED

3. 2015 Budget

Discussion took place regarding the Intermunicipal Development Plan 1/3 formula. Council requested the number of County of Wetaskiwin lots. A 45/35/25 split was suggested rather than 1/3. Once lot counts obtained, Council may request further meeting.

Res. #15-35

Moved by Deputy Mayor Cronin to approve the 2015 Norris Beach budget, as presented.

CARRIED

4. 2014 Audited Financial Statements

**Res. #15-36**

Moved by Mayor Keeler to approve the Norris Beach 2014 audited financial statements as presented.

**CARRIED**

**H. CORRESPONDENCE AND INFORMATION ITEMS**

1. AUMA Board News
2. Pigeon Lake Watershed Association Newsletter
3. County of Wetaskiwin News Release for PLWA
4. Pigeon Lake Regional Chamber of Commerce – Annual General Meeting
5. Alberta Municipal Affairs – Minister's Award for Municipal Excellence
6. WCB – April 28, 2015 – National Day of Mourning
7. Alberta Municipal Affairs – MSI Capital Funding Allocation
8. CARL Forum – May 30, 2015
9. Yellowhead Regional Library – 2014 Annual Report

**Res. #15-37**

Moved by Mayor Keeler to approve the above nine items as information.

**CARRIED**

**I. ADJOURNMENT**


**Res. #15-38**

Moved by Councillor Dyck to adjourn the meeting at 12:15 p.m.

**CARRIED**



Brian Keeler, Mayor  
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer  
Summer Village of Norris Beach