



**March 10, 2015**

Start time : 10:00 AM

**Minutes**

**Call to Order**

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:04 a.m., Tuesday, March 10, 2015 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham  
Councillor Glen Ockerman            Division 1  
Councillor Dwight Dach            Division 2  
Councillor Cliff Martin            Division 3  
Councillor Maxine Fodness            Division 4  
Councillor Frank Sloan            Division 5  
Councillor Laurent Amyotte            Division 6  
Sheila Kitz            CAO  
Tim Mahdiuk            Assistant CAO  
Phyllis Corbiere            Executive Assistant  
Leo deMoissac            Public Works Superintendent  
Kyle Attanasio            Dir. Leg. & Comm Services  
Janice Huser            St. Paul Journal

**Minutes**

**Resolution #CM20150310.1001**

Moved By: Councillor Cliff Martin

Motion to approve minutes of the February 10, 2015 Council Meeting as presented.

**Carried**

**Bank Reconciliation**

**Resolution #CM20150310.1002**

Moved By: Councillor Maxine Fodness

Motion to adopt the Bank Reconciliation for the month ending February, 2015.

**Carried**

**Additions to Agenda and Acceptance of Agenda**

The following additions/deletions were made to the agenda:

Deletions

6.1 - Kimberly & Ryan Christensen

11.3 - Budget to Actual

Additions

7.31 - In Camera

9.2 - MD Foundation & St. Paul Library

**Resolution #CM20150310.1003**

Moved By: Councillor Dwight Dach

Motion to adopt the agenda for the Regular Meeting of Council for March 10, 2015 with the above noted additions/deletions.

**Carried**

**2015 Professional Vegetation**

**Resolution #CM20150310.1004**

Moved By: Councillor Dwight Dach

Motion to approve Dennis Bergheim, Keith Kornelsen and Warren Leister to attend the 2015 Professional Vegetation Managers Association

<b>Managers Assn Conf. - March 24-26</b>	(PVMA) Conference from March 24-26, 2015 in Edmonton.	<b>Carried</b>										
<b>Municipal Administration Leadership Workshop</b>	<b>Resolution #CM20150310.1005</b> Moved By: Councillor Laurent Amyotte Motion to approve two employees to attend the Municipal Administration Leadership Workshop, hosted by the SLGM, from May 12-15, 2015 in Kananaskis.	<b>Carried</b>										
	Meredith Gillis with 97.7 The Spur entered the Council Room at 10:13 a.m.											
<b>AFCA Conference</b>	<b>Resolution #CM20150310.1006</b> Moved By: Councillor Maxine Fodness Motion to authorize Councillor Dwight Dach to attend the Alberta Fire Chief's Association 2015 Conference and Trade Show from May 25-27, 2015 in Red Deer.	<b>Carried</b>										
<b>GFOA Fundamental Workshop</b>	<b>Resolution #CM20150310.1007</b> Moved By: Councillor Cliff Martin Motion to approve Tim Mahdiuk and the Finance Intern to attend the Government Finance Officer's Association Conference from May 24-27, 2015 in Edmonton.	<b>Carried</b>										
<b>CAMA Annual Conference</b>	<b>Resolution #CM20150310.1008</b> Moved By: Councillor Frank Sloan Motion that CAO Sheila Kitz become a member of the Canadian Association of Municipal Administrators for \$465 and that she attend the Annual Conference from June 1 to 3 in Jasper at the first time attendee rate of \$525.	<b>Carried</b>										
<b>2015 Land Leases</b>	Councillor G. Ockerman declared a conflict of interest and left the Council Room at 10:15 a.m. as he is a lessee in this item.  <b>Resolution #CM20150310.1009</b> Moved By: Councillor Maxine Fodness Motion to approve the following land leases for renewal for 2015, as per section 61 of the M.G.A.:  <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">SW 16-58-5-W4</td> <td>Glen Ockerman</td> </tr> <tr> <td>W 1/2 NE 24-60-10-W4</td> <td>Phil Amyotte</td> </tr> <tr> <td>NE 33-62-10-W4</td> <td>Mardell Thompson &amp; Michael Thompson</td> </tr> <tr> <td>NE 34-62-10-W4</td> <td>Mardell Thompson &amp; Michael Thompson</td> </tr> <tr> <td>NW 34-62-10-W4</td> <td>Mardell Thompson &amp; Michael Thompson</td> </tr> </table>	SW 16-58-5-W4	Glen Ockerman	W 1/2 NE 24-60-10-W4	Phil Amyotte	NE 33-62-10-W4	Mardell Thompson & Michael Thompson	NE 34-62-10-W4	Mardell Thompson & Michael Thompson	NW 34-62-10-W4	Mardell Thompson & Michael Thompson	<b>Carried</b>
SW 16-58-5-W4	Glen Ockerman											
W 1/2 NE 24-60-10-W4	Phil Amyotte											
NE 33-62-10-W4	Mardell Thompson & Michael Thompson											
NE 34-62-10-W4	Mardell Thompson & Michael Thompson											
NW 34-62-10-W4	Mardell Thompson & Michael Thompson											
	Councillor G. Ockerman entered the Council Room at 10:17 a.m.											
<b>Management Definitions Policy HR-2</b>	<b>Resolution #CM20150310.1010</b> Moved By: Councillor Cliff Martin Motion to approve Policy HR-2 as amended, as it relates to updating the list of staff members that hold management and supervisory roles, as per the recommendations of the Policy Committee.	<b>Carried</b>										
<b>Cellular Phones Policy - ADM-6</b>	<b>Resolution #CM20150310.1011</b> Moved By: Councillor Dwight Dach Motion to approve Policy ADM-6 as it relates to establishing procedures for County-funded cellular phones used for work purposes, as per the recommendation of the Policy Committee.	<b>Carried</b>										
<b>Statutory and</b>	<b>Resolution #CM20150310.1012</b>											

<b>Declared Holidays Policy HR-30</b>	Moved By: Councillor Laurent Amyotte Motion to approve Policy HR-30 as it related to updating holiday benefits provided to employees annually, as per the recommendations of the Policy Committee.	<b>Carried</b>
<b>County Grant Funding for Sports Policy - ADM 51</b>	<b>Resolution #CM20150310.1013</b> Moved By: Councillor Maxine Fodness Motion to table Policy ADM-51 until later during the meeting.	<b>Carried</b>
<b>Stoney Lake and Siler Creek Beaver Dam Removal Policy - ASB-89</b>	<b>Resolution #CM20150310.1014</b> Moved By: Councillor Dwight Dach Motion to rescind Policy ASB-89 as it relates specifically to the management of beaver control issues in the Siler Creek and Stoney Lake area as per the recommendations of the Policy Committee.	<b>Carried</b>
<b>Mechanics' Allowance Policy PW-100</b>	<b>Resolution #CM20150310.1015</b> Moved By: Councillor Glen Ockerman Motion to approve Policy PW-100 as amended, as it relates to establishing procedures for the provision of a mechanics' allowance, as per the recommendations of the Policy Committee.	<b>Carried</b>
<b>Retirement Policy - ADM-105</b>	<b>Resolution #CM20150310.1016</b> Moved By: Councillor Maxine Fodness Motion to approve ADM-105 as it relates to establishing procedures for employees to notify senior management of their intentions to retire, as per the recommendation of the Policy Committee.	<b>Carried</b>
<b>Do Not Spray Policy ASB-106</b>	<b>Resolution #CM20150310.1017</b> Moved By: Councillor Cliff Martin Motion to approve Policy ASB-106, as it relates to establishing procedures for the County's Do Not Spray Program as per the recommendation of the Policy Committee.	<b>Carried</b>
<b>Cancellation of Penalties or Interest Policy ADM-107</b>	<b>Resolution #CM20150310.1018</b> Moved By: Councillor Laurent Amyotte Motion to approve Policy ADM-107 as it relates to the establishment of guidelines for cancelling penalties or interest as per the recommendations of the Policy Committee.	<b>Carried</b>
<b>Bylaw 2015-03 - Noise Bylaw</b>	<b>Resolution #CM20150310.1019</b> Moved By: Councillor Glen Ockerman Motion to give first reading to Bylaw 2015-03, which is a Bylaw to provide for the control and regulation of noise in the County of St. Paul.	<b>Carried</b>
	<b>Resolution #CM20150310.1020</b> Moved By: Councillor Cliff Martin Motion to give second reading to Bylaw 2015-03.	<b>Carried</b>
	<b>Resolution #CM20150310.1021</b> Moved By: Councillor Laurent Amyotte Motion to present Bylaw 2015-03 at this meeting for third reading.	<b>Carried Unanimously</b>
	<b>Resolution #CM20150310.1022</b> Moved By: Councillor Dwight Dach Motion to give third reading to Bylaw 2015-03.	<b>Carried</b>

<b>Bylaw No. 2015-05 - Amend LUB - Wording Change</b>	<b>Resolution #CM20150310.1023</b> Moved By: Councillor Cliff Martin Motion to give first reading to Bylaw No. 2015-05, which is a Bylaw to amend Land Use Bylaw No. 2013-50.	<b>Carried</b>
<b>Bylaw No. 2015-06 - Amend Municipal Development Plan 2013-51</b>	<b>Resolution #CM20150310.1024</b> Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2015-06, which is an amendment to Municipal Development Plan No. 2013-51.	<b>Carried</b>
<b>Bylaw No. 2015-07 - Amend LUB - Wording Change - Section 8.3</b>	<b>Resolution #CM20150310.1025</b> Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2015-07, which is a Bylaw to amend Land Use Bylaw No. 2013-50.	<b>Carried</b>
<b>Mutual Fire Aid Agreement - Lac La Biche County</b>	<b>Resolution #CM20150310.1026</b> Moved By: Councillor Dwight Dach Motion to approve the Mutual Fire Aid Agreement with Lac La Biche County effective February 25, 2015.	<b>Carried</b>
<b>County Grant Funding for Sports Policy - ADM 51</b>	<b>Resolution #CM20150310.1027</b> Moved By: Councillor Glen Ockerman Motion to approve Policy ADM-51 as it relates to eligibility rules for County grant funding for sports, as per the recommendation of the Policy Committee.	<b>Carried</b>
<b>Date for Annual Meeting</b>	<b>Resolution #CM20150310.1028</b> Moved By: Councillor Maxine Fodness Motion to schedule an Annual Meeting for April 21, 2015 at 7:00 p.m. in Mallaig, as per Item 1, Goal 1 of the 2015 Strategic Plan.	<b>Carried</b>
<b>Request for Extension to move Explosives Magazine</b>	<b>Resolution #CM20150310.1029</b> Moved By: Councillor Frank Sloan Motion that the County send a letter to the Explosives Inspector requesting a time extension to July 31, 2016 to relocate the Explosives Magazine.	<b>Carried</b>
<b>Approval for CommAlert System</b>	<b>Resolution #CM20150310.1030</b> Moved By: Councillor Dwight Dach Motion that the County enter into a one-year agreement with CommAlert to provide a mass notification service for the Regional Emergency Management System.	<b>Carried</b>
<b>Emergency Livestock Trailer Committee</b>	<b>Resolution #CM20150310.1031</b> Moved By: Councillor Glen Ockerman Motion to approve the purchase of an emergency livestock trailer and that administration begin working with the St. Paul Ag Society on this project.	<b>Carried</b>
<b>11:00 a.m. - Public Hearing - Bylaw No. 2014-32 - Amend LUB - Rezone PSW 34-57-9-W4</b>	<b>Resolution #CM20150310.1032</b> Moved By: Councillor Cliff Martin Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:00 a.m. to discuss Bylaw No. 2014-32, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 18.31 acres in SW 34-57-9-W4 from Agricultural to Country Residential One (CR1).	<b>Carried</b>

Reeve Upham declared the public hearing open at 11:00 a.m.

Krystle Fedoretz, Planning and Development, informed council that the Public Hearing has been advertised in accordance to Section 203 of the M.G.A. and the adjacent landowners were notified via letterpost. A public consultation was held on February 17, 2015, however no one attended.

Krystle then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2014-32, as it relates to rezoning 18.31 acres in PSW 34-57-9-W4 from Agricultural to Country Residential One (CR1).

There were no written submissions either for or against the proposed bylaw and there was no one present to speak for or against. Karen Binette, applicant, was present as an observer.

Reeve Upham declared the public hearing closed at 11:02 a.m.

**Resolution #CM20150310.1033**

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw No. 2014-32.

**Carried**

**Resolution #CM20150310.1034**

Moved By: Councillor Maxine Fodness

Motion to give third reading to Bylaw No. 2014-32.

**Carried**

**Road  
Construction -  
Range Road 104**

**Resolution #CM20150310.1035**

Moved By: Councillor Frank Sloan

Motion to approve a change to the road construction plan which will no longer include building Range Road 104 through the wetland, but rather improve the intersection at Twp Rd 591 and Twp Rd 590, as well as realigning the road through the Hamlet of Owlseye, subject to obtaining the necessary easements to reflect this change in scope.

**Carried**

**Building Canada  
- Small  
Communities  
Fund Application**

**Resolution #CM20150310.1036**

Moved By: Councillor Frank Sloan

Motion to proceed with a grant application for the Ashmont Lagoon under the Building Canada Fund and to work with Smoky Lake in cooperation with a joint application for the project.

**Carried**

**11:30 a.m. - St.  
Paul Skate Park**

Kirk Reid, Alex Chelsey and Bronwen Gould were admitted to the Council Room at 11:30 a.m. to give a presentation on the proposed St. Paul BMX and the Skate Park Initiative.

Their plans are to build a concrete skate park which will cost approximately \$500,000. The park will be conducive to all riders from beginners to the most experienced. Mr. Reid advised that the skate park will be an investment in the community which will promote physical activity as well as stimulate mental strength and provide an outlet for non team activities. They have already held meetings with the public to seek input on the need for the park, as well as the company they are proposing to hire to build the skate park. They are hoping to have the final design by May of 2015 and break ground in 2016. The group is planning to raise \$250,000 through donations, grants and fundraising. They then requested support from the County for their skate park. Following their presentation, the delegation left the Council Room at 11:58 a.m.

**Resolution #CM20150310.1037**

Moved By: Councillor Dwight Dach

Motion to defer the request from the St. Paul BMX & Skate Park Initiative, for funding for a new park, to the 2015 budget.

**Carried**

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:02 p.m. with all members of Council present.

**Letter from  
Muni-Corr re  
Support for  
Lakeland  
Outdoor  
Recreation  
Group (LORG)**

**Resolution #CM20150310.1038**

Moved By: Councillor Glen Ockerman

Motion to provide the Lakeland Outdoor Recreation Group (LORG) with a letter of support in principle for their regional trail development project.

**Carried**

**Resolution #CM20150310.1039**

Moved By: Councillor Glen Ockerman

Motion that the County of St. Paul supports the Lakeland Outdoor Recreation Group (LORG) in their efforts to schedule a meeting with the Ministers of Culture & Tourism and Environment and Sustainable Resource Development and that the meeting should be open for all of Council to attend.

**Carried**

**Request to  
Cancel Taxes**

**Resolution #CM20150310.1040**

Moved By: Councillor Laurent Amyotte

Motion to cancel the 2013 tax levy and penalties totaling \$31.16 on NE 14-61-12-W4, Roll 12114700, as per section 347 of the M.G.A., as they are uncollectible.

**Carried**

**Request to Host  
Beef-on-a-Bun -  
St. Paul District  
4-H Council**

**Resolution #CM20150310.1041**

Moved By: Councillor Maxine Fodness

Motion to provide Beef on a Bun supper for the St. Paul District 4-H at their annual Show and Sale on June 1, 2015, as per policy Per-12.

**Carried**

**Northern Lights  
Library  
Conference -  
September 17-18**

**Resolution #CM20150310.1042**

Moved By: Councillor Cliff Martin

Motion to donate a door prize for the Annual Northern Lights Library Conference to be held September 17 & 18, 2015 in Elk Point.

**Carried**

**CAO Report**

**Resolution #CM20150310.1043**

Moved By: Councillor Cliff Martin

Motion that the Administration Office and Public Works Building will be closed at noon on April 24, 2015 so that staff can participate in a team building event.

**Carried**

**Resolution #CM20150310.1044**

Moved By: Councillor Frank Sloan

Motion to deny the request from area residents for an additional plaque to be added to the Northern Valley School sign.

**Carried**

**Resolution #CM20150310.1045**

Moved By: Councillor Laurent Amyotte

Motion to accept the CAO Report.

**Carried**

**MD Fdn Report**

Councillor Fodness informed Council that Ann Yakimec, CAO of the MD Foundation will be retiring.

**St. Paul Library**

Councillor Fodness advised Council that a new programmer has been hired for the St. Paul Municipal Library.

**Listing of  
Accounts  
Payable**

**Resolution #CM20150310.1046**

Moved By: Councillor Glen Ockerman

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
18336	Feb. 5, 2015	21661 - 21734	\$1,394,515.06
18357	Feb. 12, 2015	21735 - 21783	\$ 547,710.30
18365	Feb. 20, 2015	21784 - 21826	\$ 50,586.27
18373	Feb. 24, 2015	21827 - 21838	\$ 97,480.71

Carried

**Council Fees**

**Resolution #CM20150310.1047**

Moved By: Councillor Glen Ockerman

Motion to approve the Council Fees for the Month of January, 2015 as circulated.

Carried

**In Camera**

**Resolution #CM20150310.1048**

Moved By: Councillor Glen Ockerman

Motion that the meeting go in camera as per Section 27 of the FOIP Act.

Time: 1:55 p.m.

Carried

**Resolution #CM20150310.1049**

Moved By: Councillor Cliff Martin

Motion to revert to an open meeting.

Time: 2:00 p.m.

Carried

**Adjournment**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:11 p.m.

These minutes approved this 14th day of April, 2015.

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Reeve

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Chief Administrative Officer